

# GADA & NISAR

## CHARTERED ACCOUNTANTS

OFFICE NO.34, GAJANAN BUILDING NO.9, GAJANAN COLONY, JAWAHAR NAGAR, GOREGAON (WEST)  
MUMBAI- 400104

✉ gadanisar@gmail.com

www.gadanisar.com

☎ - 9773611065/9820292711/9820720713

**June 01, 2023**

To,

**Mr. Bhagirath N. Patel**

Address: - Room No. 2  
Ambewadi, Kurar Village,  
Malad East,  
Mumbai - 400097

### Appointment Letter

**Dear Bhagirath,**

With reference to your application and the subsequent interview you had with us, we have pleasure in offering you the position of Account & Audit Executive in Gada & Nisar Chartered Accountants, based at our Mumbai Office, on the following terms and conditions.

**Salary:**

Your total salary (CTC) will be Rs. 60,000/- (Sixty thousand Rupees) per annum. Further, you will be eligible for a performance incentive in accordance with the Performance Incentive programmed of the company.

**Joining Date:**

As discussed and agreed, you will join not later than June 01, 2023.

**Other Terms:**

Your appointment is subject to you being medically fit and the receipt of satisfactory references and background checks. In this regard you are requested to furnish the necessary declarations and details as per existing Company Policy.

Please sign the copy of this letter as a token of your acceptance.

Yours Faithfully,

**For Gada & Nisar  
Chartered Accountants**



**Mitesh G. Gada**

**Partner**

**Membership No. 166933**

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13/02/2025

### **EMPLOYMENT VERIFICATION LETTER**

**TO WHOM IT MAY CONCERN**

Please accept this letter as confirmation that **Mr. Bhagirath Naresh Patel** has been employed with **Gada & Nisar, Chartered Accountants** since 1<sup>st</sup> June, 2023. Currently, Mr. Bhagirath Naresh Patel Holds the title of Account & Audit Executive.

He has been working here for the past Twenty Months. His gross annual stipend (Currently) is Rs.180,000/- Works on a full time basis around 48 hours per week.

Please contact us for any additional information.

Yours Faithfully,

**For Gada & Nisar  
Chartered Accountants**



**Mitesh G. Gada  
Partner  
Membership No. 166933**

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### WORK EXPERIENCE LETTER

### TO WHOM IT MAY CONCERN

This letter certifies that Mr. **Bhagirath Naresh Patel** is an employee in the role of Account & Audit Assistant with our firm Gada & Nisar, Chartered Accountants during the period beginning 01st June, 2023 and still continuing.

During his time with Gada & Nisar, Mr. Bhagirath Naresh Patel has remained dedicated, hardworking and loyal to his work and responsibilities with our firm. His responsibilities included maintaining books of accounts in tally of various enterprises, preparation and filing of GST returns, auditing of sales and purchase vouchers, GST registrations, follow with the clients etc. He has done an exemplary job while in this role. Mr. Bhagirath Naresh Patel has always maintained a professional and courteous attitude and appearance while with our Firm.

Please contact us for any additional information.

**Yours Faithfully,  
For Gada & Nisar  
Chartered Accountants**



**Mitesh G. Gada  
Partner  
Membership No. 166933**

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13/02/2025

To,  
The Principal  
Prahladrai Dalmia Lions College  
5RGV+Q47, Swami Vivekananda Rd  
Mandlik Nagar, Sunder Nagar  
Malad West, Mumbai  
Maharashtra 400064.

**Subject:** More Than 20 Months Training in our Firm.  
**Name of the Trainee:** Mr. Bhagirath Naresh Patel  
**Class:** TYBAF (Third Year B.Com. in Accounting and Finance)

**Dear Madam,**

This is to certify that **Mr. Bhagirath Naresh Patel** has worked as an **Account & Audit Assistant** with our firm **Gada & Nisar, Chartered Accountants** from **1st June 2023** and **is still employed here.**

Bhagirath is in charge of Audit & Taxation work, which includes statutory audits as well as the preparation and filing of GST Returns, Income Tax Returns, and TDS Returns for corporate and non-corporate clients.

Bhagirath is an excellent communicator. He is also extremely organised, dependable, and computer literate. He is capable of working independently and following through to ensure that the job is completed. He is adaptable and eager to take on any project that is assigned to him. Bhagirath is always willing to help out in other areas of the company's operations.

Yours Faithfully,

For Gada & Nisar  
Chartered Accountants



**Mitesh G. Gada**  
Partner  
Membership No. 166933