

Curriculum vitae

Name: Rashmi Suresh Punmia

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Summary:

As an Academician, over a period of 23 years, with rich and diverse experience have developed communication skills, presentation skills, interactive skills, making easy-to-understand concepts, analytical thinking, management skills, being in and maintaining disciplined environment, conceptual clarities, adhering to time schedules and planning.

Academic Qualification:

- B. Ed. (Regular), Mumbai University securing 2nd class (Part A- 51%, Part B-Grade A)
- M. Com. Mumbai University securing 2nd class (56.63%)
- B. Com. Mumbai University securing 1st class (60.00%)

Professional Experience:

- 1999-2000: Maniben Nanavati Women's College.
Part-time Assistant Teacher in the subject- Book-Keeping & Accountancy.
- 2001 to-date: Prahladrai Dalmia Lions College of Commerce and Economics.
Assistant Teacher in the subject - Book-Keeping & Accountancy.

Other Pursuits:

- Appointed as Moderator by Maharashtra State Board for H.S.C. (Commerce) since last 8 years for the subject Book-Keeping & Accountancy.
- Appointed as External Examiner for the subject Environmental Studies in the following colleges:
 - i) Prakash College in the academic year 2016–17.
 - ii) Smt. Kamaladevi Gauridutt Mittal College of Arts & Commerce in the academic year 2017-18.
- Appointed as Examiner by Maharashtra State Board for H.S.C. (Commerce) for 15 year in the subject - Book-Keeping & Accountancy.
- Invited as a Subject Expert in an Interview panel for Teacher Selection/ Recruitment Process in the following colleges:
 - i) The Bombay Suburban Grain Dealers' Junior College of Commerce, Arts And Science
 - ii) P. D. Turakhia Junior College of Commerce & Science

iii) Lords Universal Junior College of Commerce & Science

iv) K. J. Somaiya College of Science & Commerce

- Invited as a guest to deliver Guidance lecture for HSC students in Lords Universal College.
- Completed 12 years training course for senior scale conducted by Maharashtra State Board from 1st June, 2014 to 10th June, 2014.
- Secured 90% in MS-ACIT course (January, 2023) from Maharashtra Knowledge Corporation Limited which is a requisite qualification for being eligible for 24 years selection grade scale.
- Have been actively working as a P.D.Lions College Committee Member of:
Admission Committee
Cultural Committee
Fine Arts Association
Result Committee
Examination Committee
Attendance Committee
- Have always been associated/ actively participating in academic and non- academic activities of the college.

Personal Details:

Date of Birth: 29th September, 1975

Marital Status: Married

Linguistic Abilities: Fluent in English, Hindi, Marathi, Gujarati, Marwadi.

Other interest: Reading, Handicraft Work, Counselling, Working for social and religious cause, Participating in intellectual tasks, etc.

I hereby declare that all the above details are true and correct to the best of my knowledge.



(Rashmi S. Punmia)