



**Prahladrai Dalmia Lions College of Commerce & Economics**

Sunder Nagar, Malad (West), Mumbai, 400 064

**ISO 9001:2015 Certified**

## **CERTIFICATE**

This is to certify that Ms/Mr. **JAIN KIRTI RAKESH** has worked and duly completed her/his Project Work for the degree of Bachelor of Management Studies under the Faculty of Commerce and her/his project is entitled, “**INTERNSHIP REPORT ON VIDUNIT MEDIA PVT LTD**” under my supervision. I further certify that the entire work has been done by the learner under the guidance and that no part of it has been submitted previously for any Degree or Diploma of any University.

It is her / his own work and facts reported by her/ his personal finding and investigations.

Signature

**PROF. NIRAV TAWADIA**

Date of Submission: 19<sup>th</sup> April 2021



Date: 4<sup>th</sup> Feb 2021

**To Whom It May Concern**

This is to certify that “Kirti Rakesh Jain” a student of Bachelor of Management Studies , Prahladhrai Dalmia Lions College, has worked with VidUnit Media as an Intern in Content & Digital Campaign Department from 4<sup>th</sup> June 2020 to 31<sup>st</sup> Jan 2021. Managing company’s YouTube Channels, Social Media Management and working with influencers were her main responsibilities.

I am pleased to state that she worked hard in building our YouTube channels and audience development and worked honestly and passionately on various projects which were assigned to her.

I wish her every success in life.

Regards,

Sourabh Kumar  
CEO

Sr. No. 1

# CERTIFICATE OF INTERNSHIP

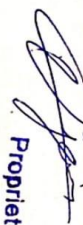
THIS IS TO CERTIFY THAT

## Mr. Kunal Jain

has worked with Digi Messiah (Agency) from 5th Jan 2020 to 10th April 2020 as a "Content Writer". His major responsibilities as a Content Writer included was to write blog articles and post it on the website.

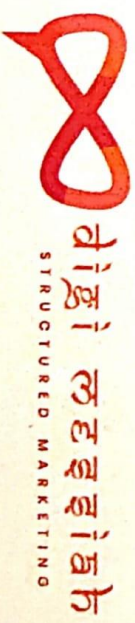
His exposure in this area is very good. During his internship, he handled all the major responsibilities and we found him to be hardworking and very productive. We at Digi Messiah wish Mr. Kunal Jain all success in his future endeavors.

For DIGI MESSIAH

  
Proprietor

**DARSHAN JAIN**

Founder





January 1,2021

**ADITYA PAL**  
Employee Code-11036  
10, Vindeswari Lane,Aiji Pada,  
New Link Rd,  
Kandivali (W)  
Mumbai – 400067

Dear Mr.Aditya Pal,

Pristine e Tele Services Pvt. Ltd. provides Call center services to its customers. We have the pleasure in appointing you as a **Customer Service Executive** on the following terms and conditions:

**1. Date of Appointment and Location**

Your appointment is effective from **January 1,2021** at our Mumbai Facility.

**2. Salary, Reimbursements and Allowances (Rupees One Lakh Seventy Four Thousand and Paise Zero Only) per annum on a cost to the company basis. The breakup of the same is given in the Annexure attached.**

**3. Salary Review**

Your salary will be reviewed periodically as per the policy of the Company. Your increments are Discretionary and will be subject to and on the basis of effective performance and results during the period.

**4. Employee Benefit Programs**

The Company's Employee Benefit Programs that shall be introduced from time for Management employees of your grade will cover you.

**5. Leave**

You will be entitled to earn leaves as Shop and Establishment Act.

**6. Probationary Period.**

You will be on probation for a period of nine months from the date of your-appointment and the Management reserves the right to extend the period. During the probationary period the appointment may be terminated by either party giving 14 days notice or on payment of 14 days salary in lieu of notice by the Company and either party is not bound to give any reason thereof. If in the opinion of the Company you are found suitable for the post in which you are appointed, you will be confirmed.

**7. Other Work**

Your whole time and attention should be devoted to the interests of the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (part-time or otherwise) or work advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without permission in writing of the President / Director/ CEO of the Company.

**8. Secrecy**

You will not at any time without written consent of the President / Director/CEO disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs, business, plans, Administration or research carried out whether the same may be confided to you or become known to you in course of your service or otherwise You will not ask or receive or share our employees contact details and /or resume with anybody. Information means and includes without limitation all any data, know-how, formulae, processes, Designs, photographs, drawings, specifications, programs, samples, trade secrets, intellectual property, and all information of whatever description and any other material bearing or incorporating any information concerning or relating to the Company, its assets, properties, plans, processes, finances, methods, operations, market strategy, marketing pricing information, customer or consumer databases , pricing or other policies , business and business plans,





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**ISO 9001:2015 Certified**

## **CERTIFICATE**

This is to certify that Ms **PANSURIYA ASHWIN JENISHA** has worked and duly completed her/his Project Work for the degree of Bachelor of Management Studies under the Faculty of Commerce and her/his project is entitled, “**MARKETING INTERNSHIP AT AERAN LAB INDIA PVT LTD**” under my supervision. I further certify that the entire work has been done by the learner under the guidance and that no part of it has been submitted previously for any Degree or Diploma of any University.

It is her / his own work and facts reported by her/ his personal finding and investigations.

Signature

**PROF.NIRAV TAWADIA**

Date of Submission: 20-04-2021



## INTERNSHIP CERTIFICATE







**Prahladrai Dalmia Lions College of Commerce &  
Economics** Sunder Nagar, Malad (West), Mumbai, 400

064

**ISO 9001:2015**

**Certified**

## **CERTIFICATE**

This is to certify that Ms/Mr. **MANASVI PRAJAPATI** has worked and duly completed her/his Project Work for the degree of Bachelor of Management Studies under the Faculty of Commerce and her/his project is entitled, “**INTERNSHIP REPORT ON VIJAY EXPORTS**” under my supervision. I further certify that the entire work has been done by the learner under the guidance and that no part of it has been submitted previously for any Degree or Diploma of any University.

It is her / his own work and facts reported by her/ his personal finding and investigations.

Signature

**PROF. NIRAV TAWADIA.**

Date of Submission: 19<sup>th</sup> APRIL 2021



॥ Om Shanti ॥



EXCLUSIVE DIAMOND JEWELLERY MANUFACTURERS & EXPORTERS

**Reg. Address :** B-15, Mandpeshwar Ind. Estate, Gymkhana Road,  
Near Premnagar, Borivali (W), Mumbai - 400 092.

**Factory Address :** 1st Floor, Fida Hussain Compound,  
Western Express Highway, Opp. Next to Iodha Aqua Complex,  
Pandurang Wadi, Mahajan Wadi, Mira Road, Mira Bhayandar - 401104.  
**Tele. Fax :** 2892 3835 / 2894 6020, **Info:** 9307916916  
**E-mail :** info@vijayexports.co.in

**VIJAY**  
**EXPORTS**

### TO WHOM SO EVER IT MAY CONCERN

This is to certify that Miss. Manasvi Prajapati, a student of Prahladrai Dalmia Lions College has successfully completed 1 month of internship starting from 7<sup>th</sup> January, 2021 to 10<sup>th</sup> February, 2021 at Vijay Exports.

She worked in Marketing Department as a marketer & digital marketer.

During her internship we found her punctual, disciplined, honest, motivated and hard working.

We wish her the best in her future career and every success in life.

Thanking you.

For Vijay Exports

Partner







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## **CERTIFICATE**

This is to certify that Ms/Mr. **SARDESAI ISHANI SUDHIR** has worked and duly completed her/his Project Work for the degree of Bachelor of Management Studies under the Faculty of Commerce and her/his project is entitled, “**INTERNSHIP REPORT ON STERILIS MACHINES**” under my supervision. I further certify that the entire work has been done by the learner under the guidance and that no part of it has been submitted previously for any Degree or Diploma of any University.

It is her / his own work and facts reported by her/ his personal finding and investigations.

Signature

**Prof. Nirav Tawadia**

Date of Submission: **20<sup>th</sup> April 2021**





# STERILIS MACHINES

Date: - 16 February 2021

## To Whomsoever It May concern

**Sub:** Internship Completion Letter.

This is to satisfy that *Miss Ishani S Sardesai* a student of *Prahladrai Dalmia Lions College of Commerce & Economics* from the *University of Mumbai* was working as an intern with Marketing department as a support and has completed 5 months from (07<sup>th</sup> September 2020 to 15<sup>th</sup> February 2021) During the period of her internship program me with us she was found punctual, hardworking, and inquisitive.

Since *Miss Ishani S Sardesai* is leaving us only to enhance his prospects, we shall have no hesitation in recommending her service to any Organisation.

We wish her the very best in her future career.

Thanking you,

Yours faithfully

For M/s. **STERILIS MACHINES**



Vishal Chougule  
Authority

(+91-9767089538)

FACTORY ADDRESS: - GALA No. C-15, A.K Industrial Estate, Near Parmar Techno Centre, N.H -8, Vasai Phata, Vasai East, Maharashtra Pin Code (401208).  
Contact Number: - +91 9860276989 ([marketing.sterilismach@rediffmail.com](mailto:marketing.sterilismach@rediffmail.com))



*Jagdish B. Shetty*

B. Com., F. C. A., D. I. S. A. (ICAI), L. L. B. (Gen.)



**SHETTY NAIK & ASSOCIATES**  
**Chartered Accountants**

*Santosh J. Naik*

B. Com., L. L. B., F. C. A., D. I. S. A. (ICAI)

31, Madhuban Industrial Estate, Plot No. 30, Off Mahakali Caves Road, Andheri (E), Mumbai - 400 093.  
Tel.: 022 4214 8484 / 6149 8484 (15 Lines) Fax : 022 4214 8485 Email : sna@snachartereds.com www.snachartereds.com

**TO WHOM IT MAY CONCERN**

This is to certify that Mr. Ritin Shetty S/o Ashok Shetty is working in our organization (Shetty Naik & Associates, Chartered Accountants) as an Executive - Audit & Accounts from date 06/06/2019 to till date.

**For Shetty Naik & Associates**

**Chartered Accountants**

**CA. Jagdish Shetty**

**Partner**

A large, stylized handwritten signature in blue ink, written over the printed name and title of the partner.



Date:- 14/04/2021

Place:- Mumbai





**RUPEN & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

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OFFICE : 101, 1st Floor, Chandrika Apartment, Manchhubhai Road, Malad (East), Mumbai - 400 097.

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Date: 14-04-2021

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that Mr. Parth V. Thosani is working with us as an Accounts- Trainee since, 15<sup>th</sup> April, 2019.

We found him hardworking, curious, obedient and of high moral values.

Yours Truly,

Proprietor

(Rupen P. Masalia)





## RUPEN & ASSOCIATES CHARTERED ACCOUNTANTS

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OFFICE : 101, 1st Floor, Chandrika Apartment, Manchhubhai Road, Malad (East), Mumbai - 400 097.

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DATE: 13<sup>th</sup> April, 2019.

To,  
Mr. PARTH VIPUL THOSANI.  
A/6, Sagar Niwas,  
Manchhubhai Road, Malad-East,  
Mumbai-400097.

Subject : Your Appointment As An Accounts-Trainee.

Dear Parth ,

As Per The Interview With You, We Have Decided To Appoint You As An  
Accounts- Trainee in Our Firm.

Your Starting Date Will Be 15<sup>th</sup> of April, 2019. Your Timings Will Be From  
12:00pm To 07:00pm.

Kindly Acknowledge the Receipt of this letter.

Yours Truly,

(RUPEN P. MASALIA)





**Prahladrai Dalmia Lions College of Commerce & Economics**

Sunder Nagar, Malad (West), Mumbai, 400 064

ISO 9001:2015 Certified

## **CERTIFICATE**

This is to certify that Ms. SINGH SHIVANGEE ANOOP KUMAR has worked and duly completed her/his Project Work for the degree of Bachelor of Commerce( Accounting & Finance) under the Faculty of Commerce and her/his project is entitled, “ INTERNSHIP DABUR-INDIA LTD” under my supervision. I further certify that the entire work has been done by the learner under the guidance and that no part of it has been submitted previously for any Degree or Diploma of any University.

It is her / his own work and facts reported by her/ his personal finding and investigations.

Signature

**PROF.PANKAJ JAIN**

Date of Submission: 18 April 2021





Mob. : 9987305511  
Off. : (0250) 6052125

## INDIAN DISTRIBUTORS

002, "A" Wing, 21, Shriprastha co-op. Hos. Soc. Ltd., 4th Road, Shriprastha, Nallasopara (West), Thane - 401 203.

Ref. No. \_\_\_\_\_

Ref. No. \_\_\_\_\_

TO WHOM IT MAY CONCERN.

This is to certify that Mrs. Shivangi Anup Kumar was working us as Admin/operative from July 2020 to March 2021.

During her tenure we found to be honest, hard working & responsible. She has done an exemplary job while working with us & has always maintained professional relation with the team & colleagues.

The decision of moving is completely her own decision. We wish her all the best for her future opportunities.

Sincerely,

(SAMI M. MALIK)

For INDIAN DISTRIBUTORS

Proprietor

**Date:** September 30, 2020

**Sub: Offer of Employment**

Dear Aaron,

We are pleased to make you an offer of employment at Firstsource Solutions Limited ("**Company**"), for the position of **CSA, H2** at the company's Mumbai office.

The break-up of the salary offered is provided below.

<b>COMPONENT</b>	<b>AMOUNT (Rs)</b>
Basic	5,423.00
Dearness Allowance	1,300
House Rent Allowance	2,712
CCA	1,524
Special Allowance	1,423
Statutory Bonus/ Incentive/ Ex-Gratia *	3,976
<b>GROSS SALARY</b>	<b>16,358</b>
PF (12% of Basic) – Co. Contribution	807
Gratuity(4.8% of Basic)*	323
ESI (3.25% of Gross) - Co. Contribution	487
<b>RETIRALS</b>	<b>1,617</b>
<b>Conduct Incentive p.m</b>	<b>100</b>
<b>SALARY (p.m.)</b>	<b>18,075</b>
<b>SALARY (p.a.)</b>	<b>216,900</b>

**A. Statutory Applicability and other Allowances:**

- Gratuity will be paid in accordance with the Payment of Gratuity Act, 1972;
- Provident Fund contribution will be in accordance with the Employees' Provident Fund and Miscellaneous Provisions Act, 1952;
- Statutory bonus will be paid in accordance with the Payment of Bonus Act, 1965;
- Taxes as per the Income Tax Act, 1961 will be deducted in each month's salary. Please provide proof of income earned and tax computation sheet of your previous employment so that the same can be considered and appropriate adjustments made.

**B. Appointment Details:**

<b>Date of joining</b>	October 1, 2020
<b>Time of joining</b>	11:00:00 AM

Statutory deductions & payments will be applicable in accordance with your eligibility under law, Any incentive / performance / variable, pay will be applicable as per your eligibility under company policies.



You will be given an appointment letter with the terms and conditions of your employment if you accept this offer and are appointed in the Company.

Your appointment in the Company is subject to the submission of documents as requested and a successful background verification check which will be conducted by the Company.

This offer is valid till October 1, 2020 from the date of issue for your acceptance and will be rescinded by the Company in the absence of acceptance by you.

We hope that your association with the Company will be a long and fruitful one.

Thanking You,

**For Firstsource Solutions Limited**



.....  
**Shahul Karim**  
**SVP – Human Resources**

#### **Attachments**

- 
- [Introductory Letter.pdf](#)
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Offer electronically accepted by: Abranches, Aaron  
Offer electronically accepted on: Sep 30, 2020 3:39 PM  
Offer electronically accepted from: 49.32.18.71