



**Pahladrai Dalmia Lions College of Commerce & Economics**  
**(Government Aided & Affiliated to University of Mumbai & AICTE, New Delhi)**  
**NAAC Re-accredited with 'A' Grade (III Cycle) ISO 21001:2018 Certified**  
**University of Mumbai Recognised Research Centre in Accountancy, Commerce & Business Economics**  
**A Government Approved Hindi Linguistic Minority Institute**  
**53 Years of Sterling Performance in Education**

**NOTICE FOR COMMUNITY EDUCATION PROGRAMME**  
**B. COM. (Investment Management), SEM. IV, MARCH, 2026.**

As per the University of Mumbai guidelines under NEP 2020, all undergraduate students of Second Year are required to complete a **Community Engagement Programme (CEP)** in Semester IV. The programme aims to connect classroom learning with real community issues, enabling students to develop social awareness and responsibility also to foster linkages between higher education institutions and social organisations, government bodies, and NGOs for meaningful engagement.

**Instructions:**

**1. Credits & Duration:**

- CEP carries **2 credits**.
- **Minimum 2–3 field visits are compulsory.**
- **Minimum 5-8 interactions with their guide relating to CEP.**

**2. Interaction with Mentor:**

- Students must meet their faculty guide at least **5 times** before the submission of his project to get guidance and discuss his project.
- Submission of this diary along with signature of his guide is **mandatory** along with the project. **If the guide does not sign the diary then the project will not be accepted.**
- **Format of Guide Interaction Diary is attached herewith.**

**3. Report Format:**

The Field Project Report must be:

- Typed on **A4 size**, Times New Roman, font size 12, 1.5 spacing on executive bond paper.
- **Minimum 20 pages.**
- Spiral bound
- **Submitted separately by each student of the group**

**4. Structure:**

1. Title Page (Report title, student name, roll no., program, guide name, submission month and year)
2. Certificate (Institute & Mentor) (Attached herewith)
3. Student's Declaration (Attached herewith)
4. Acknowledgement (Attached herewith)
5. Abstract: A brief summary of the field visit, key observations, and main conclusions (200–300 words)
6. Table of Contents: Include headings and subheadings with page numbers
7. List of Figures & Tables: List all figures and tables included in the report with corresponding page numbers.
8. Chapters:
  1. Introduction (objectives, background information, scope)
  2. Literature Review
  3. Methodology
  4. Description of the community interactions, Observations and Analysis (**Use photographs, diagrams, and sketches, etc. to support the descriptions.**)
  5. Conclusion & Recommendations
9. References (APA/MLA format)
10. Appendices (interviews, data, documents etc.)
11. **SUGGESTIVE LIST OF PROJECT TOPICS IS ATTACHED ALONG WITH THE NOTICE.**

**Students must adhere strictly to the above instructions. Non-compliance may lead to rejection of the report.**

**5. Evaluation:**

- **Internal (20 marks):** Attendance, Community interactions completion and interaction with supervisor (10 marks) and Overall Report quality (10 marks)
- **External (30 marks):** Objectives, Literature Review, Methodology, Data Analysis, Conclusion and Recommendations (15 marks), Overall Project Report Structure and Style (5 marks) and Presentation Skills & Communication (10 marks).

**Report submission date: 11th March, 2026.**

**Ms. Mansi Bafna**  
Coordinator

**Ms. Subhashini Naikar**  
Vice Principal, SFC

**Prof. (Dr.) D. N. Ganjewar**  
Principal

DI/N-STD/GEN/00

The guide allocation is as per the list attached below:

<u>SR.NO</u>	<u>ROLL NO</u>	<u>NAME OF THE STUDENT</u>	<u>Name of project Guide</u>
<b>1</b>	203	Roshni Chandan	Ms. Namrata M
	208	bhagyashri gundi	
	213	Pranjal Jaiswal	
	215	Vedika mahadik	
	236	pinki maddheshiya	
<b>2</b>	210	Shreya gupta	Mr. Hitesh Sharma
	218	Akshita Pandey	
	247	Pradnya Lokhande	
	248	Anisha Patwal	
	249	Shweta Nirmal	
<b>3</b>	212	Bhumi Jain	Mr. Hitesh Sharma
	214	Tanisha Jeena	
	219	Krishna Parmar	
	223	Shravani Raut	
	241	Shubhangi Maurya	
<b>4</b>	204	Karan Chauhan	Ms. Mansi Bafna
	205	Akash Chaursiya	
	209	Anurag Gupta	
	229	Rehan Shaikh	
	233	Krishna Singh	
<b>5</b>	207	Nayan Gangani	Ms. Namrata M
	220	Karthik Patel	
	224	Rohit Rawal	
	225	Sagar Roy	
	226	Retal Shah	

<b>6</b>	230	Abhishek Sharma	Mr. Hitesh Sharma
	232	Shubham Shinde	
	234	Karan Verma	
	244	Prasenjit Kasbe	
	245	Mitanshu Naik	
<b>7</b>	216	Swayam Munde	Ms. Namrata M
	228	Imran Shaikh	
	231	Vishal Sharma	
	239	Bhavesk Salaskar	
	250	JOSHI MEET	
<b>8</b>	211	Sneha Gupta	Ms. Mansi Bafna
	221	Shraddha Patwa	
	222	Khushi Prajapati	
	235	Anjali Yadav	
	246	Ananya Pandey	
<b>9</b>	201	Aaditya Bandre	Ms. Namrata M
	202	Shivam Bhapkar	
	206	Suraj Dubey	
	238	Jignesh Shinde	
	243	Kesharwani Rishi Jitendra	
<b>10</b>	217	Vishakha Panchal	Mr. Hitesh Sharma
	240	Sumera Shaikh	
	227	Shaikh Asad Rafiq	
	242	Pamak Soaham Mukesh	
	237	Shaikh Asif Naushad	

<b>Sr. No.</b>	<b>Name of the Topic</b>
1	Community projects on Mangrove conservation, tree plantation, and eco-awareness campaigns
2	Engagement in guided biodiversity trails and sustainability education campaigns
3	Assistance in slum-based education and nutrition programs for children
4	Improve public spaces and civic hygiene through youth-led volunteering
5	Use digital skills to implement socially impactful tech projects

**GUIDE INTERACTION DIARY FORM (to be maintained by each student)**

I, the undersigned Ms. /Mr. \_\_\_\_\_  
Roll No. \_\_\_\_\_, currently enrolled in the \_\_\_\_\_ Year  
of \_\_\_\_\_ Full-time Program \_\_\_\_\_ at \_\_\_\_\_ institute/  
college, am undertaking my Community Engagement Project work under the guidance of  
Dr./Ms./Mr. \_\_\_\_\_, and I hereby confirm that I have met  
my Internal guide on the following dates mentioned below for Project Guidance:-

Sr.No.	Date	Signature of the Internal Guide

Signature of the Candidate

Signature of Internal Guide



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## **Certificate**

I hereby certify that Mr./Ms. \_\_\_\_\_, Student of  
\_\_\_\_\_ Institute studying in  
\_\_\_\_\_, has completed a Community Engagement Programme titled  
\_\_\_\_\_ in the area of  
\_\_\_\_\_ specialization for the academic year 2025-2026.

To the best of my knowledge the work of the student is original and the information included in the project is correct.

Internal Guide

Head of the Department

Principal

## Declaration by the student

I, Mr./Ms. \_\_\_\_\_ Student of  
\_\_\_\_\_ Institute studying in  
\_\_\_\_\_, hereby declare that I have completed Community  
Engagement Programme the entitled \_\_\_\_\_ during the  
academic year 2025-2026.

The report work is original and the information/data included in the report is true emerging from the primary and/ secondary data gathered and analyzed as part of this project.

Due credit is extended on the work of Literature/Secondary Survey by endorsing it in the Bibliography as per prescribed format.

Signature of the Student with Date

Name of Student

## **ACKNOWLEDGEMENT**

To list who all helped me is difficult because they are so numerous and the depth is so enormous.

I would like to acknowledge the following as being an idealistic channel and fresh dimension and completion of project.

I take this opportunity to thank the **University of Mumbai** for giving me the chance to do this project.

I would like to thank my **Principal Prof. (Dr.) D. N. Ganjewar** and our **Vice-Principal Ms. Subhashini Naikar** for providing the necessary facilities required for completion of this project.

I take this opportunity to thank our **coordinator Ms. Mansi Bafna** for his moral support and guidance.

I would also like to express my sincere gratitude towards my project guide \_\_\_\_\_ whose guidance and care made the project successful.

I would like to thank my **college library** for having provided various reference books and magazines related to my project.

Lastly I would like to thank **each and every person** directly or indirectly who helped me in the completion of the project, especially my **Parents and my peers** who supported me throughout my project.