



Focusing on Quality Enhancement : The Internal Quality Assurance Cell



Armed with the objective of – “promoting the academic and administrative performance of our College, through conscious, consistent and catalytic action” the IQAC apart from the regular quality enhancement processes initiated and encouraged the following activities:

Orientation Programme: All First Year students were welcomed and oriented to the culture of the Institution. The various rules and regulations, activities and programmes that the college provides them with were explained to them through a powerpoint presentation.

Some of the Third year batches wherein a change in syllabus had taken place were also oriented to the changes.

The PDCA Cycle : All activities followed the PDCA Cycle – Plan . . . Do . . Check . . . Act. Facilitation of planning of all Departmental activities was initiated and its implementation was kept under regular check and control. All documents were formatted in accordance with the requirements of ISO 9001:2015.

Release of the Documented Information and Operations Manual: The Documented Information and Operations Manual was prepared by the IQAC, released on 14th August 2017 and implemented.

Training Internal Auditors: Selected Senior members – 20 – of the Teaching and administrative staff were given a formal Training of Internal Auditors as per the norms of ISO 9001:2015 by a renowned ISO Consultant Mr. M.D. Mandekar on 25 & 26th September 2017. These auditors were to give an exam and were finally presented certificates.

Internal Audit : Internal Audit was conducted on Friday, 13th and Saturday, 14th October 2017 by the trained internal auditors.
Administrative Audit: Administrative audit was conducted on 18th May 2018. The audit was done by Shri Mohan J. Shinde Ex Registrar Patkar College, Goregaon West and Shri Chandrakant M. Amin, Ex Registrar N.K. College, Malad West.

Quality Circle: The Quality Circle of students that was established last year was consolidated this year and these students not only were the logistic support for data collection (Feedback), analysis of raw data, compiling files etc. they also initiated the Student Research Cell. The members of the Quality Circle are: Deepak Jha, Shubham Shukla, Aman Agarwal, Alok Dubey, Vishal Jain, Rohit Jha and Bhupendra Vishwakarma.

Student Research Cell: This Cell, this year with the encouragement of the teachers and the IQAC organized two intercollegiate student research conferences were organized – ‘Youth & Wellness: Body, Mind & Spirit’ was organized on 22nd February, 2018 and on ‘Gender Sensitization’ on 15th March 2018. The members of the Student Research Cell are : Deepak Jha, Shubham Shukla, Aman Agrawal, Alok Dubey, Karishma Mewara, Ansari Touhid Md Iqbal, Jain Vishal and Shweta Jha, Naveel Nazareth, Siddesh Misurkar, Haresh Malviya, Saba Shaikh, Urvashi Mehta, Maitry Dedhia, Aldrich Fernandes, Anjali Hegde, Stephen Noronha.

Waste management : A Zero Waste Campus project was implemented in the college jointly with Stree Mukti Sanghatana in partnership with Godrej Consumer Products Limited . Porodject inaugurated on 9th October 2017.

Theme of the year – Wellness : Body , Mind & Spirit. A number of activities were conducted keeping this theme in mind, such as a Health Checkup camp was conducted for the students as well as the college staff was organized on 29th July 2017, Anaemia & Thalassemia Screening Camp on 26th July 2017, seminar on ‘Stress Management’ by Mr. Nilesh Mandelcha, lecture on ‘Suicide Prevention’ by Mr. Isaac Agarwal on 18th September 2017 and A mega Diabetes Camp and Diabetes Awareness Seminar was organized by Lions Club of Malad – Borivali and our college on 14th November 2017.

ICT Training programme for Administrative staff: The admin staff was trained with regards to the online admission process in lieu with Eduqfix

Team Building skills workshop: Workshop was conducted for teaching staff of degree and self financing courses college by Mr. Madan Mandalekar on 29th November, 2017.

360 Degree Feedback System – Best practice of the institution this year. This year Feedback was taken from all stakeholders at every level- students, parents, alumni and analysis of the feedback was forwarded to the Principal for further action.

Seminars and Conferences:

- IQAC organized National Seminar on REVISED ACCREDITATION FRAMEWORK BY NAAC on Saturday, 17th February, 2018.
- IQAC facilitated the organization of UGC Sponsored National Conference on ‘ICT for economic prosperity, Entrepreneurship, Good Governance and Development’ on 3rd March 2018.
- All academic seminars and workshops in the institution were facilitated by IQAC.

Fare Forward – The IQAC Newsletter : With the support of the Student Quality Circle, the IQAC disseminates news of its activities to its stakeholders after every six months. The Newsletter is available on the college website.

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