



Prahladrai Dalmia Lions College of Commerce & Economics
(Government Aided & Affiliated to University of Mumbai & AICTE, New Delhi)
NAAC Re-accredited with 'A' Grade (III Cycle) ISO 21001:2018 Certified
University of Mumbai Recognised Research Centre in Accountancy, Commerce & Business Economics
A Government Approved HQ2thndi Linguistic Minority Institute
54 Years of Sterling Performance in Education

NOTICE

Date: 12/08//26

This is to inform all FYBFM students that the **internal assessment for the course Basics of financial Services (2 credits) (20 marks)** will be on the following criteria:

1. **Mandatory class test for 10 marks (will be conducted in the month AUGUST, 2026).**
2. **1 project for 5 marks to be submitted on: 31ST AUGUST, 2026**
3. **1 home assignment for 5 marks to be submitted during lecture timings only on: 31ST AUGUST, 2026**
4. **Instructions for Project:**
 - a) Students have to be present in person for the submission of their project work.
 - b) Submission of projects to be done on A4 size ruled paper ONLY. **The entire project must be handwritten by the student himself in legible handwriting and stapled together in a booklet format.**
 - c) **The Front page (top right hand side) should contain details:**
Name of the student
Roll no.
Class and Division
Semester
Course (Subject)
Date
Name of the project
 - d) **The main project will be subdivided as:**
Index (no page number)
Chapter 1: Introduction to project topic (maximum 2 pages).
Chapter 2: Main body of the project topic (3 to 5 pages)
Chapter 3: Conclusion and Suggestions to the project topic (maximum 2 pages)
Chapter 4: Bibliography (1 page)
Certificate page (format attached herewith).
 - e) A google link will be provided to the students to upload their entire project in due course.
5. **Instructions for Assignments:**
 - a) Students have to be present in person for the submission of their assignment
 - b) Submission of assignment to be done on A4 size ruled paper ONLY. **The entire assessment must be handwritten by the student himself in legible handwriting and stapled together in a booklet format.**
 - c) **The Front page (top right hand side) should contain details:**
Name of the student
Roll no.
Class and Division
Semester
Course (Subject)
Date
Name of the assignment.
 - d) Assignment must be of maximum 5 pages.
6. **If the student fails to present himself on the given date and time for submission of project and assignment he/ she will be Marked ABSENT for the said submission and no further chance will be given.**

Dr. Sailee Shringarpure
BFM Co-ordinator

Ms. Subhashini Naikar
Vice- Principal (SFC)

Prof. (Dr.) Digambar N Ganjewar
Principal



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CERTIFICATE

I hereby certify that Mr./Ms. (write your complete name), student of
(write name of your college) studying in (write your class and division) has completed a project
titled (write the name of your project)
in the area of Fundamentals Accounting for the academic year 2026-2027.

To the best of my knowledge the work of the student is original and the information included in the project is correct.

(Dr. Sailee Shringarpure)
Co-ordinator

Prof. (Dr.) D. N. Ganjewar
Principal

Basics of financial Services

TOPICS FOR PROJECT WORK

ROL NOS	TOPICS
101 TO 105	Financial Services and Capital Market Intermediaries
106 TO 110	Introduction: Concept- Objectives- Functions
111 TO 115	Characteristics- Classification- Role- Challenges
116 TO 120	Factors contributing to the growth-Innovations
121 TO 125	Intermediaries in the Financial system: Merchant Bankers, Depositories, Brokers
126 TO 130	Sub broker. - Meaning, Definition, Functions and Services provided by Intermediaries.
131 TO 135	Fund based services: Banking Services, Insurance, Hire purchase, Leasing
136 TO 140	Venture capital, Mutual funds, Pension funds, Money Market funds.
141 TO 145	Fee Based Services: Discounting, Factoring,
146 TO 150	Forfeiting, Securitization and Advisory Services.
151 TO 155	Characteristics- Classification- Role- Challenges
156 TO 160	Intermediaries in the Financial system: Merchant Bankers, Depositories, Brokers

TOPICS FOR HOME ASSIGNMENT WORK (EACH STUDENT TO SELECT ANY 4)

1. Classification of Financial Services in India
2. Merchant Banking in India
3. Depositories and Their Role in the Indian Financial System
4. Stock Brokers and Sub-Brokers: Role in Capital Markets
5. Banking and Insurance as Fund-Based Financial Services
6. Leasing and Hire Purchase: A Comparative Study
7. Mutual Funds and Their Importance for Small Investors
8. Factoring, Forfeiting and Discounting: Understanding Fee-Based Services
9. Innovations and Emerging Trends in Financial Services
10. Role of Financial Services in Economic Development



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This is to inform all FYBFM students that the **internal assessment for the course Stock Market for Beginners (20 marks)** will be on the following criteria:

1. **Mandatory class test for 10 marks (will be conducted in the month of August, 2026).**
2. **1 home assignment for 10 marks to be submitted during lecture timings only on August 22, 2026.**
3. **Instructions for Assignment:**
 - Students have to be present in person for the submission of their assignment
 - Submission of assignment to be done on A4 size ruled paper ONLY. **The entire assessment must be handwritten by the student himself in legible handwriting** and stapled together in a booklet format.
4. **The Front page (top right hand side) should contain details:**
 - i. Name of the student
 - ii. Roll no.
 - iii. Class and Division
 - iv. Semester
 - v. Course (Subject)
 - vi. Date
 - vii. Name of the assignment.
5. Assignment must be of maximum 4 pages.
6. A Google link will be provided to the students to upload their entire assignment in due course.

If the student fails to present himself on the given date and time for submission of project and assignment he/ she will be marked **ABSENT** for the said submission and no further chance will be given.

TOPICS FOR HOME ASSIGNMENT WORK

1. **Primary & Secondary Market**
2. **IPO (Fixed & Book Building)**
3. **Stock Exchange (BSE/NSE/MSE)**

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DI/N-STD/GEN/00



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NOTICE

Date: **Date: 12/08//26**

This is to inform all FYBFM students that the **internal assessment for the course Credit Rating: Principles & Practices (20 marks)** will be on the following criteria:

1. **Mandatory class test for 10 marks (will be conducted in the month of August, 2026).**
2. **1 home assignment for 10 marks to be submitted during lecture timings only on August 18, 2026.**
3. **Instructions for Assignment:**
 - Students have to be present in person for the submission of their assignment
 - Submission of assignment to be done on A4 size ruled paper ONLY. **The entire assessment must be handwritten by the student himself in legible handwriting** and stapled together in a booklet format.
4. **The Front page (top right hand side) should contain details:**
 1. Name of the student
 2. Roll no.
 3. Class and Division
 4. Semester
 5. Course (Subject)
 6. Date
 7. Name of the assignment.
5. Assignment must be of maximum 4 pages.
6. A Google link will be provided to the students to upload their entire assignment in due course.

If the student fails to present himself on the given date and time for submission of project and assignment he/ she will be **Marked ABSENT** for the said submission and no further chance will be given.

TOPICS FOR HOME ASSIGNMENT WORK

1. **Role of Credit Rating Agency**
2. **Challenges of CRA**
3. **Assessing financial health for credit rating**

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BFM Co-ordinator

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This is to inform all FYBFM students that the **internal assessment for the course ENVIRONMENTAL MANAGEMENT AND SUSTAINABLE DEVELOPMENT (20 marks)** will be on the following criteria:

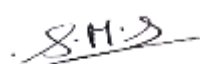
1. **Mandatory class test for 10 marks (will be conducted in the month of August, 2026).**
2. **1 project for 5 marks to be submitted on:**
 - a) **27 August, 2026 for all students in G4 from 12.30 pm to 3pm.**
3. **1 home assignment for 5 marks to be submitted during lecture timings only on:**
 - a) **27 August, 2026 for all students in G4.**
4. **Instructions for Project :**
 - a) Students have to be present in person for the submission of their project work.
 - b) Submission of projects to be done on **A4 size ruled paper ONLY. The entire project must be handwritten by the student himself in legible handwriting and stapled together in a booklet format.**
 - c) **The Front page (top right hand side) should contain details:**
Name of the student
Roll no.
Class and Division
Semester
Course (Subject)
Date
Name of the project
 - d) **The main project will be subdivided as:**
Index (no page number)
Chapter 1: Introduction to project topic (maximum 2 pages).
Chapter 2: Main body of the project topic (3 to 5 pages)
Chapter 3: Conclusion and Suggestions to the project topic (maximum 2 pages)
Chapter 4: Bibliography (1page)
Certificate page (format attached herewith).
 - e) A google link will be provided to the students to upload their entire project in due course.
5. **Instructions for Assignments:**
 - a) Students have to be present in person for the submission of their assignment
 - b) Submission of assignment to be done on **A4 size ruled paper ONLY. The entire assessment must be handwritten by the student himself in legible handwriting and stapled together in a booklet format.**
 - c) **The Front page (top right hand side) should contain details:**
Name of the student
Roll no.
Class and Division
Semester
Course (Subject)
Date
Name of the assignment.
 - d) Assignment must be of maximum 5 pages.
6. **If the student fails to present himself on the given date and time for submission of project and assignment he/ she will be marked ABSENT for the said submission and no further chance will be given.**

TOPICS FOR PROJECT WORK

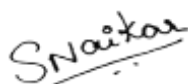
SR. NO.	ROLL. NO.	PROJECT TOPIC
1	101 – 110	DISASTER MANAGEMENT
2	111 – 120	ENVIRONMENTAL ETHICS
3	121 – 130	POLLUTION
4	131 – 140	GLOBAL CHANGE
5	141 – 150	ENVIRONMENTAL MOVEMENTS
6	151 - 160	WATER RESOURCES

TOPICS FOR HOME ASSIGNMENT WORK (Each student to select any 4 Topics)

SR. NO.	TOPIC
1	Explain Food Chain
2	Explain Biotic Resources
3	Explain Forest Ecosystem
4	Explain Levels of Biological Diversity
5	Explain Threats of Bio Diversity
6	Explain Aquatic ecosystem
7	Explain Food Web
8	Explain Soil and Mineral Resources
9	Explain Land Use and Land Cover Change



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This is to inform all **FYBFM** students that the **Internal Assessment for the course Business Communication – I (20 Marks)** will be on the following criteria:

1. Group Project (PowerPoint Presentation) – 10 Marks

- To be presented during the scheduled lecture.
- Topic allotted according to roll number groups.
- Submission on 2nd September, 2026

2. Home Assignment with Viva – 10 Marks

- Handwritten assignment to be submitted during lecture timings.
- Viva Voce will be conducted based on the submitted assignment.
- Submission on 7th September 2026

3. Instructions for Group Project (PowerPoint Presentation)

- Students shall work in groups of **5 members**.
- Each group shall prepare a **10–15 slide PowerPoint Presentation**.
- The presentation should include:
 - Title Slide
 - Introduction
 - Main Content
 - Examples/Case Study
 - Conclusion
 - References
- Every student must participate in the presentation.
- Presentation duration: **8–10 minutes**.
- Soft copy to be uploaded through the Google Form/Classroom link (if provided).
- Students must be present on the allotted date.

4. Instructions for Home Assignment

- Assignment shall be submitted on **A4 size ruled paper only**.
- Students must research information before writing.
- The assignment must be **entirely handwritten** by the student in legible handwriting.
- The sheets should be properly **stapled together**.
- Maximum length: **5 pages** (excluding the cover page).
- Front page should contain:
 - Name
 - Roll No.
 - Class
 - Semester
 - Course
 - Date
 - Assignment Topic
- Viva will be conducted individually based on the submitted assignment.

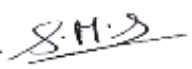
5. If the student fails to present themselves on the given date and time for submission of project and assignment, they will be marked ABSENT for the said submission and no further chance will be given.

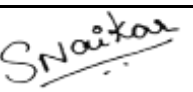
TOPICS FOR PROJECT WORK

SR.NO.	ROLL NO.S	PROJECT TOPIC
1	01 TO 05	Analyse the Communication Process using the Shannon–Weaver Model with a real-life business example
2	06 TO 10	Explain Berlo's SMCR Model and demonstrate its application in a business organization.
3	11 TO 15	Importance of Feedback in Business Communication with suitable business examples.
4	16 TO 20	Compare Downward, Upward, Horizontal and Grapevine Communication in an organization.
5	20 TO 25	Methods of Communication and their application in modern organizations.
6	26 TO 30	Barriers to Effective Communication and strategies to overcome them.
7	31 TO 35	The 7 C's of Effective Communication with workplace examples.
8	36 TO 40	Impact of Digital Technology on Business Communication.
9	41 TO 45	Business Letter Formats and Principles of Effective Business Writing.
10	46 TO 50	Types of Business Letters with suitable business situations.
11	51 TO 55	Email Communication in Business: Professional Practices and Email Etiquette.
12	56 TO 60	Common Mistakes in Business Communication and Best Practices for Effective Professional Communication.

TOPICS FOR HOME ASSIGNMENT WORK (EACH STUDENT TO SELECT ANY 1)

SR.NO.	TOPICS FOR HOME ASSIGNMENTS – Research and write
1	Communication Process with suitable diagram
2	Importance of Business Communication in Corporate Organizations
3	Barriers to Communication and their Remedies
4	Verbal and Non-Verbal Communication with examples
5	Draft a Professional Email applying for an Internship
6	Prepare a Job Application Letter for a Marketing Executive
7	Prepare a Resume for a Fresher
8	Importance of Listening Skills in Business Communication
9	Presentation Skills in Business
10	Communication Ethics and Professional Etiquette


Dr. Sailee Shringarpure
 BFM Co-ordinator


Ms. Subhashini Naikar
 Vice- Principal (SFC)


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CERTIFICATE

I hereby certify that Mr./Ms. (write your complete name), student of
(write name of your college) studying in (write your class and division) has completed a project
titled (write the name of your project)
in the area of Fundamentals Accounting for the academic year 2026-2027.

To the best of my knowledge the work of the student is original and the information included in the project is correct.

Coordinator
(Dr. Sailee Shringarpure)

Principal
Prof. (Dr.) D. N. Ganjewar