

### YEARLY STATUS REPORT - 2023-2024

Part A		
Data of the	Institution	
1.Name of the Institution	Prahladrai Dalmia Lions College of Commerce & Economics	
Name of the Head of the institution	Prof. Dr. Digambar Narsingrao Ganjewar	
Designation	Principal	
Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	02235115004	
Mobile no	917020064989	
Registered e-mail	dalmialionscollege@gmail.com	
Alternate e-mail	drdnganjewar@gmail.com	
• Address	Sunder Nagar, S. V. Road, Malad (West)	
• City/Town	Mumbai	
State/UT	Maharashtra	
• Pin Code	400064	
2.Institutional status		
Affiliated /Constituent	Affiliated	
Type of Institution	Co-education	
• Location	Urban	

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• Financial Status	UGC 2f and 12(B)
Name of the Affiliating University	University of Mumbai
Name of the IQAC Coordinator	Dr. Emelia Noronha
• Phone No.	09819202132
Alternate phone No.	09819202132
• Mobile	09819202132
• IQAC e-mail address	iqac@dalmialionscollege.ac.in
Alternate Email address	emelian@dalmialionscollege.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dalmialionscollege.ac.in/wp-content/uploads/PDLC-AQAR-2021-22.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://dalmialionscollege.ac.in/wp-content/uploads/Revised-Final-Academic-calendar-2023-24-approved-in-IOAC-meeting.pdf

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	72.05	2004	15/02/2004	15/02/2009
Cycle 2	В	2.56	2014	21/02/2014	20/02/2019
Cycle 3	A	3.06	2024	25/01/2024	24/01/2029

#### 6.Date of Establishment of IQAC 27/02/2004

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	01
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

IIQA submitted to NAAC on 31 March 2023. SSR Submission: On 4th September 2024 the SSR was submitted to NAAC.

NAAC Peer Team Visit: The NAAC team visited the college for the accreditation process on 10th & 11th January 2024. On 25th January 2024 NAAC declared the result in which the college was Re-accredited by "A" grade with a CGPA of 3.06 in the Third Cycle.

External Audit by Intertek: on 29 Sep 2023 the ISO 2001:9015; External Audit was conducted by Lead Auditor Mr. Anil Kadam. All departments and administrative processes were audited in the process.

Two Faculty Development Programmes under the aegis of IQAC were conducted.

Career Advancement Scheme (CAS): Successful completion of CAS of 3 faculty members on 19 October 2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation programme for students and parents	All Students got oriented to the culture of the institution
Bridge Courses	Conducted by all departments
Digital Teachers Academic Planner and Diary	Maintained by all teaching staff
Linkage / collaboration with Industry / NGOs to continue	Earlier linkages were continued and new linkages were made
Academic Audit - External & Internal	Conducted by IQAC
Welfare schemes for the Non- teaching staff	Employee welfare committee takes care of these schemes
Faculty Development Programme	Two Faculty Development Programmes
ITLE to support the online teaching learning process	Students were given study material through ITLE
Departmental meetings every month end and its proper documentation	Facilitated the smooth functioning of the teaching learning process
360 Degree Feedback System - best practice of the institution	Feedback Committee and IQAC worked successfuly towards its completion
CAS of faculty	IQAC facilitated the CAS of 3 faculty members
To consolidate the Mentorship Programme	Mentors connected with mentees through mentorship programme
Consolidated Online Monthly Information system for programmes conducted	The monthly Information system gave the management a clear picture of the happenings in the institution and managed to maintain transparency
Online consolidated Daily Report for teaching and non-teaching staff	Daily report system for smooth administrative functioning was maintained
Website to be used in a robust and vibrant manner of online	IQAC , Department Heads and Website committee ensured that

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communications to students and stakeholders	the website was updated regularly
Quality circle	The NAAC process was facilitated by the students of the Quality Circle.

### 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
College Development Committee	05/12/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	09/02/2024

#### 15. Multidisciplinary / interdisciplinary

Our institute has adopted the National Education Policy's vision of delivering high-quality education. The key NEP principles, including variety for all curricula and pedagogy with technology breakthroughs in teaching and learning have been the subject of discussion among the faculty members. According to the NEP 2020, the college is getting ready to add multidisciplinary subjects to its curriculum to help students develop their overall abilities. This will provide students the choice to select the programmes they want from the institution's array of alternatives. All the courses offered by institute are Choice Based Credit System (CBCS). This also includes value based and environment-based subjects. It may be claimed that the institute is actively working to put the NEP guidelines recommendations into practise. The institution intends to start short-term and vocational courses. The objective is to equip the students to forge a path towards self-employment. The college is attempting to identify the programme learning outcomes, along with the courses and unit learning outcomes and would ensure that each programme achieves its goal.

#### 16.Academic bank of credits (ABC):

The institution has initiated the formation of Students ABC ID in the Academic Bank of Credits. The University of Mumbai has planned

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to implement NEP 2020 in a full-fledged manner in 2024-25 and for this purpose it has developed a centralised database of college students. Through this database, the academic credits that the student has earned across a variety of courses will be digitally saved so that the credit can be carried over when the student reenters the programme. A suitable technological support system will be developed for ABC monitoring. The institution's pedagogy is student-centred, and the pedagogies of the faculties are constructivist, inquiry-based, reflective, collaborative, and integrative. The learning outcomes of the students are assessed using summative and formative exams and assignments.

#### 17.Skill development:

The institute features a well-established skill development unit that actively contributes to the improvement of students' technical, vocational, and soft skills. The institution has a well-established training cell that actively participates in enhancing the modern trends needed in industry, campus recruitment training (CRT). In various programmes, the Institution already offers the skill courses that the affiliated university has created. Additionally, the institution has previously been offering programmes like seminars and soft skill development courses under the employability enhancement programme for students in skill courses. The institution has developed few Value added Courses and more are planned for the future. https://www.dalmialionscollege.ac.in/add-on-courses/

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under the affiliation of University of Mumbai those courses offered under IKS will be offered to students. If the college is granted autonomy, then it plans to start online /offline courses promoting Indian Knowledge systems in following areas: Hindi literature appreciation course Buddhist Studies, Jainism Philosophical Understanding from Bhagvad, Gita Appreciation of Indian Mythological Studies, Translation Studies in Marathi, Sanskrit and Gujarati.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

All programs are offered as Outcome Based Education (OBE) designed with regional and global requirements in mind. Course outcomes are precisely defined in each Mumbai University's curriculum. In 2019-2020, the Institute implemented, outcome based trainings that clearly state program outcomes, program-specific outcomes, and course outcomes. All courses are designed with outcomes that focus on cognitive skills such as remembering, understanding, applying, analyzing, evaluating and creating. Learning outcomes at all levels

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ensure, in addition to field-based skills, social responsibility and ethics and entrepreneurial skills that the student proactively contributes to the economic, environmental and social well-being of the country. The Course Objectives (COs) are also consistent with the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs).

#### **20.Distance education/online education:**

The educational institution is already prepared specifically for online education as the teachers are adept in using various online spaces such as applications, Google Classrooms, WhatsApp, Zoom, etc. The institution has LCD projectors installed in every classroom so that there is no hindrance / hindrance in learning. From 2019, departments used Google Classroom to share learning content with students for most departments/courses. The present ERP system used by the college gives the teachers access to the student friendly LMS - ITLE. The faculty has also trained themselves to use various MOOCs and other online platforms for e-learning through FDP, STTP and workshops. Virtual Faculty development programmes are organised by the institution for greater ease of upgradation of skills and knowledge of teaching faculty. The institution has it's SWAYAM LOCAL CHAPTER.

Extended Profile			
1.Programme			
1.1	420		
Number of courses offered by the institution across during the year	Number of courses offered by the institution across all programs during the year		
File Description	Documents		
Data Template	<u>View File</u>		
2.Student			
2.1	4473		
Number of students during the year			
File Description	Documents		
Institutional Data in Prescribed Format	<u>View File</u>		
2.2	881		
Number of seats earmarked for reserved category as per GOI/ State			

Govt. rule during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	1129	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	53	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	53	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	37	
Total number of Classrooms and Seminar halls		
4.2	247.53	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	172	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		

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#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is ISO 9001:2015 certified and follows a well-planned curriculum and documentation approach. All teaching and learning processes are appropriately designed, conducted, and documented. Annually, appropriate records are created to track academic and non-academic activities. Curriculum delivery at the departmental level is documented using departmental plan charts, including learning objectives and outcomes and student SWOT analyses. Various academic events and activities are organised to improve the quality of the teaching-learning process. Planning, documentation, periodic lecture observation, and frequent departmental meetings are conducted, followed by a review by the HOD to monitor and maintain the efficient operation of the teaching-learning process. A summary of student input is also included in the teacher's diary, along with details that aid in the timely creation of the syllabus.

A proper record is kept of non-engaged lectures, extra lectures engaged, invigilation (theory and practical), question paper setting, teacher evaluation of answer sheets, remedial lectures, excursions/study tours, committee appointments, and participation in extracurricular activities. A record is also maintained on the development of e-learning content and its delivery under the e-resources and methodologies employed, ICT tools used, and URL / link to the module; A summary of student feedback is also included in the teacher's notebook; features such as personal information, term information, and a schedule of working days in each term aid in completing syllabus on time.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.dalmialionscollege.ac.in/quality- assurance-system-t-l-p/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

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The college is connected with the University of Mumbai, hence it follows the university's specified curriculum and term arrangements. Before the academic year begins, the Academic Calendar is created by the term arrangement as notified by the university. The annual academic calendar serves as a handy reference for the University of Mumbai's statement on the completion of syllabi and the conduct of examinations over both terms of the academic year. The Academic Calendar is prepared by the department heads, coordinators, and examination conveners, in cooperation with IQAC members and the institution's head. The Continuous Internal Evaluation process (class examinations, assignments, presentations, and practicals) is discussed, and their dates are determined and included in the Academic Calendar. Based on the calendar, the examination committee creates a preliminary timetable of all examinations for all programmes. All committees/cells/associations coordinate their activities under the academic calendar. The academic calendar is distributed via the college website. All HODs/coordinators ensure that the syllabus is properly taught and finished before the semester-ending examination.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://dalmialionscollege.ac.in/wp-content/ uploads/Revised-Final-Academic-calendar-2023 -24-approved-in-IOAC-meeting.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of **Curriculum for Add on/ certificate/ Diploma Courses Assessment / evaluation process of the** affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues, such as Professional Ethics, Human Values, Gender, and Environmental Sustainability, are important and relevant to various fields, though not limited to any one area. Additional concerns that may be addressed include poverty alleviation, financial and social inclusion, disaster management, privacy and piracy issues, good governance, human settlements, and peace and security. These themes are broad and span multiple disciplines, including Commerce, Business Law, Economics, Business Intelligence, Auditing, Media Studies, and Foundation courses. These topics play a crucial role in shaping students into responsible and empathetic individuals. The goal is to cultivate better citizens who can contribute positively to the world.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 2154

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://dalmialionscollege.ac.in/wp-content/ uploads/PDLC-FEEDBACK-ACTION-TAKEN- REPORT-2023-24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	<u>View File</u>

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### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://dalmialionscollege.ac.in/wp-content/ uploads/PDLC-FEEDBACK-ACTION-TAKEN- REPORT-2023-24.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

4473

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

343

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution uses various multiple teaching-learning aids to meet

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the needs of its learners. The faculties identify the capabilities of learners through academic, co-curricular and extracurricular activities. At the beginning of the academic year, based on the entry level marks, the learning levels of the students are identified. Remedial Lectures, Bridge course, Conduct mentor - mentee sessions, Language Lab sessions, personal counselling, peer group studies, explaining in linguistic language, relevant notes and materials are made available to the students, participate in various seminars, workshops and various committees. Students with learning disabilities are offered extra time in exams and grace marks concessions.

Programs for Advanced Learners Promote students to - present research papers, peer to peer teaching, other value added certified courses, attend seminars and workshops on various issues like, Job Market Readiness, Empowering Youth through Financial Knowledge, Commodity and Derivative Market, participate in activities of various committees to inculcate leadership qualities. Such learners are encouraged to pursue professional courses like Chartered Accountancy, Companies Secretary, Cost and Management Accountancy and offered concessions in respect of attendance for lectures. The college also organizes guest lectures of eminent and learned persons to inspire and motivate both the learners.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/wp-content/ uploads/PDLC-Mentoring-Prog-for-slow-and- advanced-learners.pdf
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4473	53

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our Institution strives to integrate experiential, participatory, and problem- solving methodologies by applying innovative teachinglearning methodologies that bring a profound learning experience for thediverse students in the DIGITAL ERA. The best and acceptable method of the teaching learning process is engaging the learner throughout the lecture session. The traditional method of teaching inside the classroom engaged the students throughout the session of lecture. The college's vision and mission statement emphasize student development and empowerment through excellent learning experiences, utilizing experiential, participative, and problemsolving approaches in various departments and faculty. Adopted methods of teaching by the institute: Our institution followed experiential learning, participatory learning and problem-solving methodologies for increasing learners learning experience. Various Participatory and Experiential learning activities followed in our institution.

Participatory Learning Methods

Seminar

Home Assignments and Presentations

Group discussions

Case Analysis

Poster Making

Our Institution further provides high quality of out of class learning opportunities through guest lectures, seminars, and workshops that align the academic decided goals and outcomes. The co - curricular and extra - curricular activities plays an integral part of the students' holistic education through various squads of Cultural Club, Sports Club, NSS, NCC, DLLE, Leo Club and Entrepreneurship Development Cell.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.dalmialionscollege.ac.in/wp- content/uploads/Student-centric-methods.pdf

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching-learning process is greatly improved by ICT tools in the classroom. Classrooms with internet access, language lab, IT labs, and other technical resources are a few examples of these kinds of tools. These resources support contemporary teaching strategies that raise educational standards and learning objectives.

The institution has made sure to equip both faculty and students with the necessary resources to support their academic journey. To make the best use of technology in education, all the departments make use of these resources in accordance with their specialized fields.

ITLE, an Student Application provided by our ERP and Google Classroom are the main resources used to help professors and students communicate and connect and disburse study material. As a successful learning management system (LMS), it enables educators to distribute study guides, give homework assignments, conduct tests, and give prompt feedback.

WhatsApp groups are also made to improve communication even more. They provide a way to share resources, course updates, and group debates.

The institution also employs the flipped classroom model, wherein students are provided with learning materials such as PDFs, audio recordings, and videos before the class. These resources are then used for in-depth discussions and analysis during classroom sessions, encouraging active participation and deeper learning.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 7.6

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution has a proper regular and resilient Internal Assessment in place. All the rules and regulations laid down by the University of Mumbai from time to time related to the examination and evaluation process are followed.

In orientation program for the first year (conducted at the beginning of the academic year) and Parent Teacher Meeting for the second and third year (conducted after one month of college opening), the student and his parents are explained about the examination pattern, tentative examination schedule and assessment scheme framed by the University.

All the notices related to examinations including the rules of the examinations are displayed on the college website. All the examinations are conducted by the institution on behalf of the University of Mumbai. On assessment of the answer booklet the respective course teacher discusses with the learners about the model answers, scheme of marking, mistakes observed in assessment

which helps the learners to avoid such mistakes and give them confidence for subsequent exams. All the results are declared within the stipulated time given by the University.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://dalmialionscollege.ac.in/wp-
	content/uploads/REVISED-EXAM-POLICY-PDLC.pdf

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute has devised an efficient mechanism to deal with Internal Examination related grievances which are transparent in the pattern and conduction of Continues Internal Examinations and rectification of grievances is time bound. The college strictly follows the guidelines and rules issued by University of Mumbai, while conducting internal examinations.

Notice for additional examination for learners who have missed his examination on grounds of ill- health or representing college in sports, NCC, NSS etc or any other exceptional case is displayed on the college website and communicated in students' WhatsApp group. Learners are required to fill an additional examination form and submit the same along with necessary documents to the head of the institution within 8 days from the date of conclusion of the examination along with necessary supporting evidence. The head of the institution forwards the application to the convener of the examination committee along with his remark. List of learners who are granted permission to appear for the additional examination along with the additional examination timetable is displayed on the college website

Notice for photocopy and revaluation is put up on the college website. Students not satisfied with the assessment of any course, as given by their results can apply for revaluation following the norms of the University. The mentor teacher or the coordinators assists the students to comply with the said procedure. The revaluation results are displayed and notified in due course of time

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	1
	https://dalmialionscollege.ac.in/wp-content/
	uploads/Grievance-Redressal-Policy-4.pdf

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college endeavours to transmit outcome-based education and has effectively expressed its attributes to all the undergraduate and postgraduate programs it offers. The institute adheres to curriculum of University of Mumbai and Learning Outcomes-based Curriculum Framework (LOCF) constituted by University Grants Commission (UGC) for instruction, learning, and evaluation. The institution has developed learning outcomes for the programmes and courses it offers in accordance with the syllabi prescribed by University of Mumbai.

The POs and COs are displayed on the institutional website and are also communicated to the students through orientation, study materials and lectures. The syllabus for every program is also displayed on the college website and communicated to the students during lecture before the beginning of every semester. During the orientation program, department heads of various programs explain the significance of POs and COs, educating students about how to achieve the desired program competency. As a result, each instructor articulates the program and course outcomes, making the teaching-learning process more fruitful as students are aware of the topic's relevance to their knowledge search. The teachers prepare the teaching plan in accordance with the set outcomes. This helps them to enhance the classroom teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://dalmialionscollege.ac.in/po-and-co/
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute follows direct method of assessment for attainment of the outcomes. The Continuous Internal Assessment and the External Examinations conducted semester wise help in determining direct assessment of attainment levels. The HOD fixes target marks on the basis of previous year's exams results. The targets are compared with the averages to find the attainment, which finally helps in the identification of gaps in the teaching learning process. Program outcomes, program-specific outcomes, and course outcomes are prepared and the attainment is calculated in order to achieve the fundamental objectives of higher education.

The college has framed the Program Outcomes and the Course Outcomes keeping in mind the graduate attributes and Bloom's Taxonomy. The prepared outcomes are displayed on the website and conveyed to the students at the start of every semester. Each course has Course outcomes (COs). These COs are mapped with POs & PSOs based on Intended Learning Outcomes. Each COs is assessed using a Direct assessment tool that reflects the knowledge level and skills of the students based on their performance in Continuous Assessment Test and the semester end examinations. An average of the mapping levels is found.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://dalmialionscollege.ac.in/wp-content/ uploads/Revised-Calculating-and-Measuring- Outcome-Policy-PDLC.pdf

#### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://dalmialionscollege.ac.in/annual- reports/

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dalmialionscollege.ac.in/wp-content/uploads/Students-Satisfaction-Survey-2023-24.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.50

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://www.icaindia.info/

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### RESEARCH CELL

The College has a vibrant Research Cell to guide the research community for innovation, creation and transfer of knowledge. It comprises teachers who are recognised research guides of University of Mumbai.

#### INCUBATION CELL

The Incubation Cell was set up in A.Y.2019-2020 togive an entrepreneurial flair to student's personalities with the aim of igniting the ideology of starting own venture amongst the students. The aims of the cell are:

1. Giving opportunity to prospective students to bring out innovative ideas.

- Creating awareness among students regarding various aspects of entrepreneurship schemes for entrepreneurs, essential for framing business plans and developing start-ups.
- 3. To incubate, create a climate and refine the ideas or concepts with support from technical and creative experts of the concerned fields.

The Incubation Cell organized a number of workshops and seminars to create awareness among students about entrepreneurial schemes, guide them on the process of idea generation, framing business plans, and developing start-ups. Marketing Fairs are organized every year to provide a platform for young entrepreneurs and give them practical knowledge about the practical world, to improve their communication skills, marketing skills and distribution skills.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://dalmialionscollege.ac.in/incubation- cell/

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	https://dalmialionscollege.ac.in/research- centre/
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

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social issues, for their holistic development, and impact thereof during the year

The College carries out extension activities through its NSS, NCC, and DLLE units, focusing on addressing community needs while fostering holistic development among students. These initiatives bridge the gap between academic learning and societal challenges, sensitizing students to social issues and instilling values of responsibility and empathy.

Environmental sustainability efforts, such as beach clean-ups, tree plantations, and plastic recycling, have created a cleaner and healthier neighbourhood while educating students about ecological responsibility. Health and social campaigns, including blood donation drives that collected 84 units of blood, HIV/AIDS awareness programs, and substance abuse prevention workshops, have improved community health and raised awareness on pressing issues. Civic initiatives like voter registration camps, women's rights seminars, and youth empowerment programs have fostered inclusivity and active citizenship.

The NCC unit has promoted patriotism, leadership, and social responsibility through activities such as International Yoga Day, career seminars, and map-reading training, with two cadets joining the Indian Army, serving as role models for the community. DLLE's contributions through UDAAN competitions and cultural events have enhanced student confidence and intellectual growth.

Collectively, these efforts have positively impacted the neighbourhood community and empowered students with leadership, teamwork, and problem-solving skills, shaping them into socially responsible and compassionate citizens.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/wp-content/ uploads/ALL-REPORTS-MERGE-SHEET-1.pdf
Upload any additional information	<u>View File</u>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

31

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	<u>View File</u>
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

- 4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
- 1. Classroom The College has a total of 37 classrooms. Out of these 23 classrooms are equipped with air conditioners. All the rooms have LCD projector & LAN facilities.
- 2. Principal Room: Principal's Cabin is well-furnished with air-condition and Wi-Fi facility.
- 3. Staff Rooms: The institution presently has three staff rooms. Staff rooms are equipped with air conditioned,
- 4. Examination Room has two computers and one printer. 2 Copy printers to print Question

papers, 1 Air conditioner with sufficient furniture.

- 5. The IQAC is air-conditioned with two desktops and a printer and scanner.
- 6. Laboratory The Institution presently has two Air conditioned Laboratories. The computer lab has 90 computers, 1 scanner, 1 printer & 1 server. Language lab has 20 computers, 1 scanner, and 1 printer.
- 7. Library Automated Open Access Library equipped with reference books, eBooks and journals, necessary furniture. Library uses Koha ILMS software. Reading Room with a seating capacity of 120. There is separate cabin for the Librarian &for teachers. Library has a barcoded attendance system for students and staff members.
- 8. Seminar Hall: The College has Wi-Fi enabled seminar Hall. The Seminar Hall has a seating arrangement for 165 people.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://dalmialionscollege.ac.in/infrastruct ures/

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- 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
- The institution has non-curricular activities rooms, 1 NCC room, 1 NSS Room, 1 Seminar Hall, 1 Room for Student Council, 1 IQAC Committee Room, 1-Women Development Cell Room, 1 Research phone room, 4 shop room, Ladies common room, student's washrooms(3 for Girls and two for Boys), 1 Room for DLLE/STUDENT COUNCIL.
  - Additional area: Foyer Area, open house backyard to conduct various activities
  - · Parking -Spacious parking shed for vehicles.
  - Playground area- 1 large playground expands over 45.5/ 38.4 sq. metres
  - Stage- An everlasting stage to conduct various program
  - Cultural Room- The cultural room is equipped with a computer, appropriate furniture, light and ventilation facilities to ensure smooth organisation of events and activities.
  - Gymnasium- The gym area expands over 15.3/ 8.65 sq. metres

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://dalmialionscollege.ac.in/infrastruct ures/

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://dalmialionscollege.ac.in/classrooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 14.6

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• Name of ILMS software

Koha Library Software is used for complete Automation of the Library Version is 19.11.00.000 is used. Year of Automation was 2004.

• Library uses Library uses Koha Software as Intergrated Library Management System (ILMS) and automated all processes.

#### 1. Cataloguing,

Data Entry of all the books received in the Library is done & Unique Accession No. is given to all books. Barcode is generated for all the books.

2. Circulation (With Bar Code System),

Circulation of the books is done with Barcode System. Barcoded Library Cards are given to students & Barcoded Passbooks for Staff are maintained in the Library.

#### 3. Web OPAC

Link of the Web Opac is given on the Library Tab of College Website. Students can search for available books in the Library sitting at any place.

- 4. Students' Attendance System with Barcode
- 5. Stock Taking

Annual Stock Taking of the Books is done using Koha Software.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://dalmialionscollege.ac.in/library-2/

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals

#### during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.92

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

330

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is equipped with a total of 37 classrooms out of which 20 are equipped with LCD projectors and other having provision to make use of it.

The college is equipped with a total of 172 computers connected with a network with an internet connectivity of 60-100 Mbps dedicated 1:1 leased line. Wi-Fi connection is available in the staffroom.

The college is equipped with a total of 10 Scanners for official usage

The college is equipped with a total of 13 Printers for official usage

The college is equipped with a total of 14 Laptops for official

#### usage

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://dalmialionscollege.ac.in/infrastruct ures/

#### **4.3.2 - Number of Computers**

#### 172

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

### **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- ${\bf 4.4.1 Expenditure\ incurred\ on\ maintenance\ of\ infrastructure\ (physical\ and\ academic\ support\ facilities)\ excluding\ salary\ component\ during\ the\ year\ (INR\ in\ Lakhs)}$
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures Policies for maintaining maintenance of physical facilities and academic support facilities Teaching Learning Process: Policies are drafted which helps to make sure that the projectors and laptops are upgraded. Teachers avail the desktops, laptops available in the computer lab and language lab to facilitate the documentation of the teaching learning process.

Office Administration: The admin staff is sent for regular workshops and skill enhancement training programmes to ensure smooth conduct of administrative functions and liaison with regulatory authorities. Proper MIS software is in place to manage the admin work.

Facility Planning and Maintenance: In order to manage the infrastructure and facilities, the college administration has log books. ISO 9001:2015 is followed for the formulating policies. Audits are done regularly.

Gymkhana, Computer, Lab, Language Lab: These are managed as per the policies drafted so that facilities can be benefited by the students and teachers.

Library Management: Library advisory committee is contracted for Budget allocation and monitoring. The library follows a logical system for organising books - the standard Dewey Decimal Classification system (DDC), It uses koha Library software for accessing and circulation of the books. Students' have access to internet browsing facilities provided in the library.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://dalmialionscollege.ac.in/infrastruct ures/

#### STUDENT SUPPORT AND PROGRESSION

### **5.1 - Student Support**

# 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

# **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://dalmialionscollege.ac.in/wp- content/uploads/5.1.3-add-info.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

### **5.1.5** - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

### **5.2 - Student Progression**

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

560

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

207

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### **5.3 - Student Participation and Activities**

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Members of the Students' Council of the College are given an exposure to involve themselves in the various administrative, co-curricular and extracurricular activities by including them as members of the respective committees. The following is the list of Committees having student representation and engagement.

- Class Committee( Class Representatives)
- 2. Magazine Committee
- 3. Sports Committee
- 4. Admission Committee
- 5. Cultural Association
- 6. Internal Quality Assurance Cell
- 7. Anti-Ragging Cell
- 8. Library Committee
- 9. Grievance Redressal Cell

All classes have two students designated as class representatives and they are the Students Council members. The said selection has been done though the voting process in the respective class. They are responsible for representing any issues related to academics/non-academics to concerned HODs/Class teacher.

Principal and Vice Principals interact with class representatives' at-least once during the semester.

Students provide strong support in the administration and management of institute affairs. Students are involved in the admission process of the college. They are involved in all major decision-making aspects related to students. Student members are actively involved in organising conferences, debate & project contests, quiz competitions and various other college activities.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/wp-content/ uploads/Students-Council- Report-2023-24-1-6.pdf
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution** participated during the year

243

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Dalmia Lions College Alumni Association is proud of the fact that our students have contributed to the progress and development of the society by reaching at top in various fields. The Managing Committee of Dalmia Lions Alumni Association was registered in 2017-18 bearing the Registration No 1437. The Dalmia Lions College Alumni Association has been conducting Alumni Meets every year trying to get the students back to campus. They honour the members of the management, teaching and administrative and support staff at these meets. Ex students and their achievements are applauded at the

Meet. The Alumni regularly arranges motivational and inspirational lectures, workshops and seminars. The Alumni constantly interacts with our students and encourages them to venture into new opportunities of business, professional and private jobs. Our vision: "To groom the students as icons of tomorrow, potentially contributing to commerce, trade and industry; progress and development of the society, keeping in mind, at the same time, the ethical values of humanity" is seen fulfilled when one strolls down the vast list of our alumnus that are making a mark in a variety of fields. The Alumni supports the college in its academic endeavours.

File Description	Documents		
Paste link for additional information	https://dalmialionscollege.ac.in/alumni/		
Upload any additional information	<u>View File</u>		

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Prahladrai Dalmia Lions College of Commerce and Economics is committed to disseminating quality education.

We prioritize a comprehensive approach to decision-making through decentralization of power along with a properly channelized structure.

All meetings involvekey stakeholders therebyensuringthat both academic and administrative matters are carefully deliberated upon, keeping in mind the Vision, Mission, and Objectives of our college. Our policies serve as a blueprint for uniform and effective channelization to ensure a harmonious and disciplined pursuit of our goals.

Every person's idea is valued, and positive thought processes are

encouraged through participative management in our decision-making process. This has fostered a positive academic ambiance within our institution. Our institution cultivates a culture that values freedom of expression, providing an encouraging environment for teaching staff, non-teaching staff, and students to freely share their innovative ideas. Every decision is thoughtfully taken after exploring the pros and cons, through transparent discussions. These ideas are carefully deliberated upon, with the aim of nurturing further development and successful execution.

Our institution has a well-developed organizational structure that defines the roles and functions of the associations, departments, and committees for both students and teachers, fostering a transparent and dynamic atmosphere.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/about-us-2/
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership manifests in institutional practices at Prahladrai Dalmia Lions College, we see it being demonstrated by the successful completion of project UDAAN -A Joint Project of Lions Club of Malad-Borivli and the college. An Empowerment project for the Small-Scale Entrepreneurs

Objective: Provide funding to budding entrepreneurs lacking resources

Focus: Support underprivileged and physically impaired individuals who have limited financial support

Belief: Everyone deserves a life of dignity

Goal: Empower individuals, help them gain self-esteem and become self-reliant

Mission:

- Support needy entrepreneurs
- Enable livelihood opportunities
- Foster self -reliance
- Promote dignity
- Achieve economic self sufficiency

This project was spearheaded from the top management and the college staff facilitated it along with the help of the students. The Team UDAAN:

Lion Amit Agarwal- President, Lions Club of Malad-Borivli

Lion Varsha R.Jain- Secretary, Lions Club of Malad-Borivli

Lion Nikhil Sanghai- Treasurer, Lions Club of Malad-Borivli

Lion Vikas Saraf

Lion Atit Ruia

Lion Bobby V. Saraf

Lion Ankur Bubna

Principal (Dr.) D.N. Ganjewar

Dr. Shami Nimgulkar Kamble, Assistant Professor, Dept of Economics

Dr. Sachin Bansode, Assistant Professor, Dept of Commerce

Mr. Rajesh Ruke, Associate Professor, Dept of Accountancy

The project reached out to provide Financial Assistance Provided to Small-Scale Entrepreneurs.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/udaan-lets- give-them-wings-to-fly/
Upload any additional information	<u>View File</u>

### **6.2 - Strategy Development and Deployment**

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

We have existing system of continous assessment of Academic and Administrative sections.

IQAC provides assistance to comply to Queries, recommendations, suggestions made by audit teams by preparing Perspective Plan and relevant Strategies and policies and implementing them.

To execute the Perspective Plan in its right text and spirit active involvement of all members of College Development Committee, distinguished Alumni, all faculty members and non-teaching staff contributeto their fullest extent of sincerity, hardwork and creative enthusiasm to bring the college Vision, Mission and Motto into reality. Through the process of participative decion-makingthe Perspective Plan 2015-24 is deployed. In the interaction meetings with all members of IQAC including various HODs, feedback and suggestions from faculty members and departmental committees is incorporated and Quality initiatives are undertaken. Inputs from various stakeholders of the societyare considered in preparing college SWOT analysis in the light of college Vision, Mission Statement. Our priorities are reflected into various segments like Teaching, Learning and Evaluation, Research, Infrastructure and Learning Resources, Students Support and Progression, Governance, Leadership and Management, Innovations and Best Practices deployed by various Extension Units through unique projects such as Ek Muthi Anaj, Ek Kitab Ek Kalam, Sustainable Lifestyle at Agriculture, Flood Relief Operations,

File Description	Documents			
Strategic Plan and deployment documents on the website	<u>View File</u>			
Paste link for additional information	https://www.dalmialionscollege.ac.in/wp-cont ent/uploads/Perspective-Plan-PDLC- Malad-2015-2024.pdf			
Upload any additional information	No File Uploaded			

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For effective and efficient implementation of college Vision, Mission and Motto there are around 14policies all are in tune with college Perspective Plan, Strategies, vision, mission, motto and

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Government Compliance as specified timely.

Principal heads and Vice Principals, IQAC Coordinator with members of IQAC Cell look into quality initiatives. Office Administration is handled by Registrar. Various Academic Departments of Degree College is handled by the Head of Departments of each section. 28 Students Assocciations and cells and Extension Units are handled by Teacher Coordinators for each with other Teachers and Students Members.

All the appointments of teaching and non-teaching staffare done as per the norms of State Government and UGC. Theappointments of unaided staff isdone as per the norms of the College Management, as prescribed by the College Development Committee and as approved by College Governing Council and Trust Board respectively in the light of government norms.

Service Rules applicable to aided Teaching and Non-Teaching Staff are under the preview of UGC Act, 1956, Maharashtra Civil Service Rules and Regulations, 1981, Maharashtra State Public University Act, 2016 and for unaided Teaching and Non-Teaching Staff Service Rules are flexible as prescribed by College Management norms.

File Description	Documents			
Paste link for additional information	https://dalmialionscollege.ac.in/our- policies/			
Link to Organogram of the institution webpage	https://dalmialionscollege.ac.in/organogram/			
Upload any additional information	<u>View File</u>			

6.2.3 - Implementation of e-governance in	A.	All	of	the	above
areas of operation Administration Finance and					
<b>Accounts Student Admission and Support</b>					
Examination					

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college has effective welfare measures in place for the teaching & non-teaching staff & avenues for career development. Besides intellectual and professional development, it also offers financial & health securities for its employees. Performance appraisal system of teaching & non-teaching staff is useful to sustain quality in all aspects of a workplace environment which support the well-being of its stakeholders.

Professional development is ensured through periodic training/workshops/seminars. The management ensures the wellness of its employees and enables them to optimize their potential.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/quality- assurance-system-t-l-p/
Upload any additional information	<u>View File</u>

# 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

# 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

51

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Self-appraisal method is used to evaluate and analysis the overall performance of the faculty annually. It helps the faculties to understand their progress and evaluate themselves based on different criteria. It covers various areas of evaluation such as teaching, research and extension programmes. At the end of the academic year every faculty needs to submit a self-appraisal report. It provides a record of the academic, co-curricular activities, extracurricular activities and overall work done by the faculty in respective academic year. It also covers information of the papers presented at national & International conferences, seminars, refresher courses and orientation programmes attended by each teacher. The selfappraisal report filled by each teacher is evaluated by the Head of the respective Department and then forwarded to the principal. The Non -teaching staff also follows self-appraisal method. This method helps the teaching & non - teaching staff to evaluate their performance own their own and helps to improve it. Due recognition to the performance of the faculty is given by the Management and Principal. Evaluation of teachers by the students with the help of feedback form is also conducted in every semester.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/quality- assurance-system-t-l-p/
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is registered under the Maharashtra Public Trust Act 1950, following a strict financial audit procedure by S.S. Goenka and Associates. Each year, a qualified Chartered Accountant is appointed to conduct the external audit, in line with charity commissioner guidelines. The audit covers essential documents, such as receipts, bank statements, payment vouchers, and bills. The college's accountants maintain accurate financial records, ensuring all receipts and payments are logged properly. A comprehensive budget is created annually, outlining income sources and projected departmental expenses, which aids in financial goal-setting and expenditure tracking.

The college also emphasizes cost optimization, regularly assessing expenses to identify areas for reduction without compromising education quality. It seeks opportunities to optimize energy usage, negotiate better vendor contracts, and leverage economies of scale. Infrastructure costs are monitored and compared to approved quotes. Additionally, external audits by the Higher Education Department and State Government ensure thorough checks on all financial documents.

Using accounting software, the college streamlines financial processes and ensures compliance with auditing standards. It maintains transparency by regularly sharing financial reports with stakeholders, including parents and staff. The college is committed to continuous improvement, adapting to changing circumstances. The Principal closely supervises the process, ensuring adherence to financial best practices. The college also receives funding from various organizations, including UGC and NAAC, for seminars, workshops, and student programs.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/wp- content/uploads/PDLC-Finance-policy.pdf
Upload any additional information	<u>View File</u>

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college received funding from its alumni and other brands, which aids in the large-scale organization of intercollegiate and intracollegiate events. Each year, the college hosts a competition for the students called Dalmia Stock Exchange, with a cash prize of Rs. 1 lakh. The college management continually encourages the research scholars to carry out research and produce research papers. The classrooms in our college are used to their optimum by junior college, degree college, and self-financed courses on a rotation basis. Every Sunday, lectures for the Master of Commerce (M.Com) program are held. Students study for professional certifications like Chartered Accountant and Company Secretary, banking, and government in the college. Information technology and computer systems and applications are two topics that use the computer lab in a rotating fashion. The college includes an open access library with a substantial collection of books, periodicals, and magazines available to both teachers and students. College grounds are used to the fullest extent for NCC programmes and various sports. Conferences, seminars, guest lectures, workshops, and other college

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events are best held in the college auditorium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Orientation: The students and parents were given orientation about the attendance system, examination rules and regulations and all Policies followed by the institution such as the antiragging policy, the strict adherence to inclusivity and nontolerance of any form of sexual harassment.
- IIQA submitted to NAAC on 31 March 2023.
- SSR Submission: On 4th September 2024 the SSR was submitted to NAAC.
- NAAC Peer Team Visit: The NAAC team visited the college for the accreditation process on 10th & 11th January 2024. On 25th January 2024 NAAC declared the that the college was accredited by "A" grade with a CGPA of 3.06.
- External Audit by Intertek: on 29 Sep 2023 the ISO 2001:9015; External Audit was conducted by Lead Auditor Mr. Anil Kadam. All departments and administrative processes were audited.
- A Faculty Development Programme under the aegis of IQAC in association with Institute of Advanced Studies in English, Pune and Research Foundation of India was held on the topic "Research in Humanities, Commerce & Management: Opportunities and Challenges" in the online mode from 13th February to 19th February 2024
- Career Advancement Scheme (CAS): successful completion of CAS of 3 faculty members on 19 October 2023.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/wp- content/uploads/IQAC-Initiatives-2023-24.pdf
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Teaching Learning Process (TLP) is minutely planned and monitored. The Internal Quality Assurance Cell of the college has developed a systematic well planned Teaching Learning Process (TLP):

- 1.Study of External and Internal Issues, Analysis of the Needs and Expectations of Interested Parties & Risk Log.
- 2. On the same lines an Opportunity Logis also charted.
- 3. At the macro levelQuality Objectivesare set after analyzing areas that require quality enhancement.
- 4. Academic quality improvement, attendance, Students' Satisfaction Score and Faculty up gradation is the focus of the Quality management Programme of the current year.
- 5. The Teaching Learning Process is summed up in the Process Flow Chart
- 5.1Departmental Plan: The syllabus is received as per the guidelines of University of Mumbai. The departments then plan out the departmental activities at the beginning of the academic session.
- 5.3Delivery Planning:On the basis of the syllabus and workload distribution every Individual teacher then drafts the Teaching Plan
- 5.4Monthly Monitoring Report: The actual implementation of the Teaching plan is monitored regularly on a monthly basis by the Head of the Department through the Monthly Monitoring Report of Teaching Plan.

File Description	Documents
Paste link for additional information	https://dalmialionscollege.ac.in/quality- assurance-system-t-l-p/
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://dalmialionscollege.ac.in/annual- reports/
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equality:

- The institute organised the 'Gender Justice' Session by the Department of Economics and Foundation Course under the aegis of IQAC. Ms. Swati Rane and Mr. Sandesh Lalge were prominent speakers.
- The institute conducted a 'Self-Defence workshop' to promote combat mechanisms in women.
- On 8th September 2023, The Department of Economics and Foundation Course with the Internal Complaints Committee under the aegis of IQAC organised a seminar on 'Awareness of Human Trafficking' by Mr Manohar Waghela. It created awareness amongst students about human trafficking.
- On 18th August 2023, The institute organised a session on Gender Sexuality in association with The Qknit Foundation. It was conducted by Apurva Paithane and it promoted the message of Gender Equality to students.
- On 30th June 2023, the BAMMC department organised `Pride Assemblage' with the Qknit Foundation. Mr. Sumit Pawar sensitised students towards gender equality. There was a pride

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- rally conducted further.
- On 5th October 2023, The institute organised a guest lecture by Dr Rita Savla on 'Dignity of Women' to educate students about women rights.
- On 3rd November 2023, the Women Development Cell organised the International Women's day celebration.

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File Description	Documents
Annual gender sensitization action plan	https://dalmialionscollege.ac.in/wp- content/uploads/7.1.1b.docx-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://dalmialionscollege.ac.in/wp- content/uploads/7.1.1B-C.docx.pdf

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institutes generate various types of waste that require proper management to maintain a sustainable and eco-friendly environment. These include degradable and non-degradable solid, liquid, and electronic waste (e-waste). Effective handling ensures compliance with environmental standards and promotes a green campus.

Types of Waste

1. Solid Waste:

- Degradable: Organic waste such as food scraps and paper.
- Non-Degradable: Plastics, metals, and glass.

### 2. Electronic Waste (E-Waste):

 Non-degradable electronic items like computers, batteries, and circuit boards.

#### Management Practices

#### 1. Segregation and Disposal:

- Installed color-coded bins for segregation.
- Compost organic waste and recycle non-degradable materials.

#### 2. E-Waste Management:

- Inventory and repair electronic devices.
- Partner with certified recyclers for safe disposal.

#### Challenges and Solutions

Challenges include lack of awareness, limited infrastructure, and high costs. Solutions involve regular training, awareness drives, and collaboration with government and private agencies.

By adopting structured waste management practices, educational institutes can ensure a cleaner, greener campus while fostering environmental responsibility among stakeholders.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College ensures the institute takes an initiative to build tolerance and harmony towards cultural, regional, linguistics, communal, socio-economic and other diversities.

On 20th August Aastha cell celebrated 'Harmony Day' , all the first

year students of SFC were invited to enjoy the cultural food of diverse cultures of the country.

Hindi Diwas was celebrated with great enthusiasm on 14 Sep. 2024.

On 22nd December 2023 Aastha Cell celebrated 'Joy of Giving' on the merry occasion of Christmas Day in which all the students participated and gave sweets and gifts to the teaching and non-teaching members.

Azadi - Republic Day Celebration, 26th January, Theme: Republic and National Unity

On 18th March 2023, The BMS Department and Incubation Cell organised 'Entrepreneurship Premier League (EPL) on the theme of adoring the states of India. This event helped students to showcase their entrepreneurial talent and hone their business skills.

On 18th March , The BMS Department and Incubation Cell organised 'Entrepreneurship Premier League (EPL) on the theme of adoring the states of India. This event was an opportunity for the students to polish their business talents and their entrepreneurial skills.

Navratri Celebration, Theme: Reverence for Goddess Durga and Victory of Good Over Evil.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

August 15, 2023, the "Independence Day" was celebrated to encourage patriotism and brotherhood towards the nation.

September 23, 2023, the Muskaan Drive was conducted to uplift community spirits and spread happiness. The event included activities designed to foster a sense of joy and connection among participants.

January 26, 2024, the "Republic Day" was celebrated to encourage patriotism and brotherhood towards the Indian constitution.

February 8, 2024, a door-to-door distribution of paper bags was conducted in the sundar nagar near by residential areas. The activity aimed to raise awareness about the benefits of using paper bags and to reduce the dependency on single-use plastics.

February 21, 2024, a sustainability drive was conducted focusing on the creation and distribution of cloth bags. The initiative aimed to equip local vendors with reusable bags and encourage their use as a sustainable alternative to plastic bags.

February 22, 2024, the "Thinking Beyond Trash" Plastic Recycling Drive was conducted to encourage residents to recycle their plastic waste effectively and to promote sustainable waste management practices.

February 14 and March 5, 2024, a water bottle donation drive was organised to support the Fire Station and Traffic Police Station.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://dalmialionscollege.ac.in/7-1-9/
Any other relevant information	https://dalmialionscollege.ac.in/7-1-9/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.

A. All of the above

# Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

- 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals
- 1. Republic Day Celebration 2. Martyrs' Day (Shaheed Diwas) 3. Maharashtra Divas 4. Navratri Celebration 5. Ganesh Chaturthi 6. Jeet Ka Jashn Vijay Diwas

The Patriot Cell - Aazadi continues to be an active force in organizing celebrations that highlight national pride, cultural heritage, and the spirit of unity. Through events like Republic Day, Martyrs' Day, Maharashtra Divas, Navratri, Ganesh Chaturthi, and Jeet Ka Jashn - Vijay Diwas, the cell plays a pivotal role in fostering patriotism and cultural appreciation across the community. These celebrations remind citizens, especially the youth, of the values that bind the nation together and encourage them to contribute to the country's progress and prosperity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Entrepreneur Premier League (EPL) and the E-Waste Drive, highlight the institution's commitment to fostering innovation and environmental responsibility.

- 1) The Entrepreneur Premier League is a dynamic initiative aimed at nurturing entrepreneurial talent among students. Modeled as a competitive league, it encourages participants to form teams, ideate, and pitch innovative business solutions to real-world problems. With mentorship from industry professionals, students develop business plans, prototypes, and marketing strategies. EPL not only bridges the gap between academic knowledge and practical application but also instills critical skills like leadership, creativity, and problem-solving. The initiative prepares students to excel in competitive business environments and promotes a culture of innovation.
- 2) The E-Waste Drive addresses the growing environmental challenge of electronic waste. Spearheaded by the institution's eco-club, the initiative involves collecting, recycling, and responsibly disposing of e-waste from the campus and surrounding communities. The program raises awareness about the harmful effects of improper e-waste disposal while encouraging sustainable practices. Workshops on recycling and upcycling further engage students, fostering an eco-conscious mindset.

Together, EPL and E-Waste Drive demonstrate the institution's holistic approach to education, integrating entrepreneurial excellence with environmental stewardship. These practices empower students to become innovative leaders and responsible global citizens.

https://dalmialionscollege.ac.in/wp-content/uploads/Best-Pratices-PDLC-2023-24-1.pdf

File Description	Documents
Best practices in the Institutional website	https://dalmialionscollege.ac.in/wp-content/ uploads/Best-Pratices-PDLC-2023-24-1.pdf
Any other relevant information	https://dalmialionscollege.ac.in/our-best- practices/

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution's unwavering commitment to social responsibility is exemplified through its impactful initiatives, Project Muskan and Art of Giving. These programs reflect the core values of empathy, inclusivity, and service.

Project Muskan is a heartfelt initiative aimed at combating hunger and spreading joy among underprivileged communities. Anchored in the spirit of sharing, it involves the distribution of nutritious meals to those in need. Students and faculty come together to plan, prepare, and deliver food, fostering a sense of solidarity and compassion. This initiative not only addresses a fundamental human need but also instills values of social equity and gratitude among participants.

Complementing this, the Art of Giving initiative emphasizes the transformative power of generosity. Through various acts of kindness—such as donating clothes, school supplies, and essential items—this program reaches marginalized sections of society, enabling them to lead better lives. It also includes workshops and creative engagement activities that bring smiles and encouragement to individuals facing adversity.

Together, these initiatives showcase the institution's holistic approach to education, blending academic excellence with community engagement. By inspiring students to become socially conscious leaders, Project Muskan and Art of Givingserve as powerful examples of how institutions can drive meaningful societal change.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- To reach out to industries, research laboratories and academic institutions for collaboration.
- To obtain research grants from funding agencies such as UGC, ICSSR, etc.
- To strengthen Academic infrastructure.
- To promote research association with universities and industries.
- To face ISO 21001 : 2018Certification
- To organize various Industrial Visits for students