



Prahladrai Dalmia Lions College of Commerce & Economics
Sunder Nagar, Malad (West) , Mumbai, 400 064

25 Jan. 2020

NOTICE

All the students are hereby informed that the Department of Business Communication is organizing a workshop on 'Read Fast and Learn More' on Tuesday, 28th January 2020 from 10:30 am to 11:30 am in the Auditorium. The workshop will be conducted by Prof. Rajesh Tayal, a business and wellness master coach.

Maximum participation is expected from the students. Certificates will be given to students who attend the workshop.

For Registration , the following teachers can be contacted-

1. Prof. Emelia Noronha
2. Prof. Aastha Bhatia
3. Prof. Saniya Gonsalves

Prof. Emelia Noronha
Head of the Department

Dr. N.N Pandey
Principal



DI/N-STD/Gen/00

Workshop on 'Read Fast and Learn More'
by the Department of Business Communication

The Dept. of Business Communication organized an informative workshop on 'Read Fast and Learn More' on Monday, 28th January 2020 at 10:30 am in the college auditorium.

The workshop was conducted by Professor Rajesh Tayal, a student-guide and wellness instructor. Mr. Tayal enlightened the students with information on how to increase their reading speed by prescribing different methods and exercises to enhance their reading capabilities. He emphasized that a faster reading speed, makes learning faster and easier.

With various exercises and activities, Prof. Tayal helped the students develop the ability of reading faster. More than 90 students attended the session and got a chance to learn the skill of reading fast.

The attached Reading material was given to students for practice .

Ms. Aastha Bhatia

Ms. Saniya Gonslaves

Ms. Emelia Noronha

E. Noronha



BAMme



Prahladrai Dalmia Lions College of Commerce & Economics

ISO 9001:2015 Certified

Date: **25 JAN 2020**

Ref. No.: POC/1254

To,

Mr. Rajesh Tayal,
Goregaon (E), Mumbai.

Subject: Invitation as a Guest Speaker for conducting a workshop on 'Read Fast, Learn More'

Respected Sir,

We would like to invite you as a Guest Speaker for conducting a workshop on 'Read Fast, Learn More' at our college on Tuesday, 28th January 2020 at 10:30 am.

We will be highly obliged if you send your consent as soon as possible.

Thank you,

Yours truly,

Dr. N.N Pandey
Principal

DI / L- IG / Gen/ 00



Prahladrai Dalmia Lions College of Commerce & Economics

Sunder Nagar, Malad (W), Mumbai-400 064.

Activity Attendance Report

Name of Activity: Read fast and learn More Workshop

Name of Subject / Association: Business Communication

Class: FYB Date: 28/1/2020 Academic Year 2019-2020

Name of Teacher in charge: Prof. Emelia N Sign. of Teacher: [Signature]

Sr. No.	Roll No.	Name of student	Signature	Feedback	Gender
1)	255	JHADRISHTI - B	<u>Jhadrishti</u>	good	F
2)	179	Gupta Nulu - B	<u>Nulu</u>	good	F
3)	233	Anjali Jaiswal - B	<u>Anjali</u>	good	F
4)	226	Mansi Jain - B	<u>Mansi</u>	B	F
5)	161	Aakashchand Gupta - B	<u>Aakash</u>	A	M
6)	335	Ruman Khan - C	<u>Ruman</u>	good	Female
7)	356	Lagun Kishalkar - C	<u>Lagun</u>	B	Male
8)	239	Aakash Jainwar	<u>Aakash</u>	B	Male
9)	341	Kishorpuris Yash	<u>Yash</u>	A	Male
10)	332	Fardeen Khan C	<u>Fardeen</u>	A	Male
11)	250	Aayush Jha A	<u>Aayush</u>	B	male
12)	351	Rahul Kumar	<u>Rahul</u>	A	male
13)	12	Rizwan v. Akbari	<u>Rizwan</u>	B	Male
14)	184	Renu R. Gupta -B	<u>Renu</u>	A	Female
15)	331	Khan Ameer Irshad	<u>Ameer</u>	good	male
16)	143	Sunil S. Gupta - B	<u>Sunil</u>	A	male
17)	713	Sabil Sanjay Singh-E	<u>Sabil</u>	B	male
18)	998	Shubhanshu Tiwari-G	<u>Shubhanshu</u>	B	male
19)	177	Neha Saroj Gupta - B	<u>Neha</u>	A	female
20)	174	Sejal Arvind Singh - E	<u>Sejal</u>	B	Female
21)	725	Soni Mahendra Bhanu - E	<u>Soni</u>	B	female
22)	640	Shah Dhruvi K. E	<u>Shah</u>	A	F

Feedback :

23.

Gender : M= Male /F= Female / O = Other

A = Good

B = Satisfactory

C= Unsatisfactory



[Signature]



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24	918	Sancy Dourado - G	[Signature]	B	F
25	969	Umali Rane - G	[Signature]	B	F
26	917	Mrugaja Gotarne - G	[Signature]	A	F
27	965	Brajapati sateem Anil-G	[Signature]	A	M
28	932	Jaad RAKESH.S G	[Signature]	B	M
29	954	Ankit Pandey - G	[Signature]	A	M
30	E-605	Rampayan Rajesh sah	[Signature]	very good	M
31	E-652	Sajid Ali Shaikh	[Signature]	A	M
32	E-669	Sharma Kaishna	[Signature]	B	M
33	E-666	Himanshu Sharma	[Signature]	B	M
34	E-706	Singh Aniket Sanjay	[Signature]	A	M
35	E-676	Sharma Sachin Prasad	[Signature]	A	M
36	E-701	Siddiqui 1912 Asif	[Signature]	B	M
37	E-607	Sahu Anam N.	[Signature]	B	M
38	B-156	Abhishek Gupta	[Signature]	A	M
39	E-647	Shaikh Minhajul Trehman	[Signature]	A	M
40	E-700	Aksheer Ahmed	[Signature]	B	M
41	E-680	Sumit Kumar S Sharma	[Signature]	Good	M
42	E-702	SINGH ABHISHEK MAITUNJAY	[Signature]	Good	M
43	E-644	Shaikh Anam	[Signature]	Good	M
44	E-686	Shukla Arjun Girishchandra	[Signature]	Good	M
Feedback :					Gender : M= Male / F= Female / O = Other
A = Good	45-C-386	Methasi Bhavna Rahul	[Signature]	Good	F
B = Satisfactory	46-F-867	Sharma Sakshi Deepchand	[Signature]	v.Good	F
C = Unsatisfactory	47-F-866	Shaikh Rutaiya kalimullah	[Signature]	v.Good	F



BAMeme



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Sunder Nagar, Malad (W), Mumbai-400 064.

Activity Attendance Report

Name of Activity: Read fast and Learn More' workshop

Name of Subject / Association: Business communication

Class: A Date: 28/1/2020 Academic Year 2019-2020

Name of Teacher in charge: Prof. Emelia Sign. of Teacher: [Signature]

Sr. No.	Roll No.	Name of student	Signature	Feedback	Gender
1	E-609	Saini Gunjan Swresh	[Signature]	Good	F
2	F-765	Supriya Sundaran	[Signature]	Good	F
3	F-795	Aditi Tiwari	[Signature]	Good	F
4	D-524	Pritya pathak	[Signature]	Good	F
5	D-558	Aishwaryakar	[Signature]	Good	F
6	D-555	Rajput Blorani	[Signature]	Good	F
7	D-478	Pan dey PooJa Arun	[Signature]	Good	F
8	D-462	Kajal Pal	[Signature]	Good	F
9	D-459	Kadambari S. Nirangane	[Signature]	Good	F
10	F-686	Vishaka D. Shetty	[Signature]	Good	F
11	E-659	Shaikh Taskeen	[Signature]	Good	F
12	E-613	Ravika Samunke	[Signature]	Good	F
13	E-606	Anuradha R. Sahani	[Signature]	Good	F
14	E-723	ShriPatni Nikita	[Signature]	Good	F
15	E-637	Tahseen Sayyed	[Signature]	Good	F
16	E-615	Sambhale Bhagyambri	[Signature]	Good	F
17	E-614	Salvi Prachi	[Signature]	Good	F
18	E-691	Shivade Divya Ananda	[Signature]	Good	F
19	E-618	Sane Mounali Avinash	[Signature]	Good	F
20	E-690	Shirodkar Gauri Nilesh	[Signature]	Good	F
21	E-688	Shinde Kavita Narayan	[Signature]	Good	F
22	F-853	Sujal Vadav	[Signature]	Good	M

Feedback: 90 Disha Negi Gender: M= Male / F= Female / O = Other
 A = Good 54-B-167 Gayatri Gupta
 B = Satisfactory 54-B-258 Khan Gulsana
 C = Unsatisfactory 54-B-219 Bhakti Joshi





Prahladrai Dalmia Lions College of Commerce & Economics

Sunder Nagar, Malad (W), Mumbai-400 064.

Activity Attendance Report

Name of Activity: Read Fast and Learn More Workshop.

Name of Subject / Association: Business Communication.

Class: FY Date: 28/1/2020 Academic Year 2019-2020

Name of Teacher in charge: Prof. Emelia N. Sign. of Teacher: [Signature]

Sr. No.	Roll No.	Name of student	Signature	Feedback	Gender
23	846	Sanej Raju Yadav	<u>Sanej</u>	Good	M
24	170	Kanak Gupta	<u>Kanak</u>	Good	F
25	642	Siddhi Yogendra Shah	<u>Siddhi</u>	Good	F
26	660	Shaikh Zeba Shabbir Ali	<u>Shaikh</u>	Good	F
27	712	Singh Ragini Rakesh	<u>Singh</u>	Good	F
28	62	Siddhi Chheda.	<u>Siddhi</u>	Good	F
29	91	Anchal Dubey	<u>Anchal</u>	Good	F
30	64	Savitri Wikkhele	<u>Savitri</u>	v. good	F
31	87	Priya Dharmawade	<u>Priya</u>	Good	F
32	857	Amisha. Bharat. Lavani	<u>Amisha</u>	V. Good	F
33	F-872	Shruti N. Waikar	<u>Shruti</u>	V. Good	F
34	C-400	Bhavika Patel	<u>Bhavika</u>	V. Good	F
35	F-784	Anyali Thakur	<u>Anyali</u>		F
36	F-771	Yadav Sonu	<u>Sonu</u>	V. G	M
37	F-802	Nitin Tiwari	<u>Nitin</u>	V. G	M
38	F-769	Avinash Suthar	<u>Avinash</u>	V. G	M
39	F-619	Shikha Sansar	<u>Shikha</u>	Good	F
40	F-654	Shaikh Sanuja	<u>Sanuja</u>	V. Good	F
41	F-752	Sneha Singh	<u>Sneha</u>	Good	F
42	E-693	Shrawastav Laxmi	<u>Laxmi</u>	Good	F
43	G-1020	SINGH ANURADHA	<u>Anuradha</u>	V. Good	F
44	G-995	Telan Priya	<u>Priya</u>	V. Good	F
Feedback : 1006		Gender : M= Male / F= Female / O = Other			
A = Good		<u>Jyoti Vishwakarma</u>	<u>Jyoti V. V. Good</u>		
B = Satisfactory					
C = Unsatisfactory					



[Signature]



Prahladrai Dalmia Lions College of Commerce & Economics

ISO 9001:2015 Certified

Date: 25 JAN 2020

Ref. No.: POC/1254

To,

Mr. Rajesh Tayal,
Goregaon (E), Mumbai.

Subject: Invitation as a Guest Speaker for conducting a workshop on 'Read Fast, Learn More'

Respected Sir,

We would like to invite you as a Guest Speaker for conducting a workshop on 'Read Fast, Learn More' at our college on Tuesday, 28th January 2020 at 10:30 am.

We will be highly obliged if you send your consent as soon as possible.

Thank you,

Yours truly,

Dr. N.N Pandey
Principal

Rajesh Tayal



DI / L- IG / Gen/ 00



Prahladrai Dalmia Lions College of Commerce & Economics

ISO 9001:2015 Certified

Ref. No.: POUC/1254

Date: 25 JAN 2020

To,

Mr. Rajesh Tayal,
Goregaon (E), Mumbai.

Subject: Thank you for accepting our invitation as a Guest Speaker for conducting
'Read Fast, Learn More'

Respected Sir,

We greatly appreciate that you accepted our invitation and consented to conduct the workshop on 'Read Fast, Learn More' at our college on 28th January, 2020.

Thank you,

Yours truly,

Dr. N. N. Pandey
Principal

DI / L- TG / Gen/ 00





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For Registration , the following teachers can be contacted-

1. Prof. Emelia Noronha
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3. Prof. Saniya Gonsalves

Prof. Emelia Noronha
Head of the Department

Dr. N.N Pandey
Principal



DI/N-STD/Gen/00

Registration for reading session

- 547 (FYD) - Puvi Bhatiya
474 (FYD) - Deepika Pamecua
455 (FYD) - Shravani Nimbalkar



Workshop

PAGE NO.:

DATE:

FYBCOM

Div: D

- | | |
|--------------------------|------------|
| 1) Suresh Ramkumar Passi | 9326675176 |
| 2) Rajput Bhoomi malipal | 9702081266 |
| 3) Pal matti maniska. | 9136794680 |
| 4) Priya patlak | 8390166265 |
| 5) Pooja Pandey | 9819067463 |
| 6) Pal kajal | 9820962818 |
| 7) Nivangune Kadambari | 8356002423 |

BHAME



Registration : Workshop on Reading
28 Jan 2020.

Roll No.

Sign

209

Ashay~~254~~Am~~186~~Jayant

179

Nitish~~234~~ 237~~Shubh~~~~220~~ 220~~Divya~~

167

Grofed

161

Shruti

226

Ayush

199

Abhishek

250

Ashu

158

Ashu

255

Prinika Jain

173

Manisha

205

Yashika

266

Kanishk

185

Rishi

177

Neta~~188~~~~Harsh~~

223

Shruti

268

Safina

258

~~Ja~~

180

Punita

170

~~Kanishk~~

155

Ranjana

(a) 922

RanjanaBAMCML



Prahladrai Dalmia Lions College of Commerce & Economics

Sunder Nagar, Malad (West), Mumbai, 400 064.

IQAC 2019-20

Activity report

Department / Committee/ Cell

IQAC Activity No: _____

Name of the Activity : READ FAST AND LEARN MORE WORKSHOP			
Date	Faculty	Department / Committee	Coordinator's Name
28/01/2020		Business Communication	Prof. Emelia N.
Time	Venue	Number of Participants	Nature: Outdoor / Indoor
10:30 am	Auditorium	93	Indoor.
Support / Assistance from :	Prof. Aastha Bhatia. Prof. Saniya Gonsalves.		

Brief Information about the Activity (Criterion No: _____)

TOPIC / SUBJECT OF ACTIVITY	READ FAST AND LEARN MORE WORKSHOP
OBJECTIVES	1. To increase the reading speed of students. 2. 3. 4.
METHODOLOGY	Activity-based Workshop.
OUTCOMES	

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1. Notice & Letters	2. Student list	3. Activity Report	4. Photos	5. Feedback form
6. Feedback analysis	7. News clip with details	8. Certificate	9. Any other	10.

IQAC CELL ACTIVITY NUMBER :

Name of the teacher In charge & Signature	Name of the head / Committee In charge & Signature	Vice Principals Signature	IQAC Coordinators Signature & College Seal

DI/R-CpA/IQAC/00





Prahladrai Dalmia Lions College of Commerce & Economics

Sunder Nagar, Malad (W), Mumbai-400 064.

Activity Attendance Report

Name of Activity: Read fast and Learn More' workshop

Name of Subject / Association: Business communication

Class: _____ Date: 28/1/2020 Academic Year 2019 - 2020

Name of Teacher in charge: Prof. Gemelia Sign. of Teacher: _____

Sr. No.	Roll No.	Name of student	Signature	Feedback	Gender
1	E-609	Saini Gunjan Suresh	<u>Gunjan</u>	Good	F
2	F-765	Supriya Sundaran	<u>Supriya</u>	Good	F
3	F-795	Aditi Tiwari	<u>Aditi</u>	Good	F
4	D-524	Pritya Pathak	<u>Pritya</u>	Good	F
5	D-558	Aishwaryakar	<u>Aishwaryakar</u>	Good	F
6	D-555	Rajput Bloonui	<u>Bloonui</u>	Good	F
7	D-478	Pandey Pooja Arun	<u>Pooja</u>	Good	F
8	D-468	Kajal Pal	<u>Kajal</u>	Good	F
9	D-459	Kadambasi S. Nirangune	<u>KSN</u>	Good	F
10	E-686	Vishaka D. Shetty	<u>Vishaka</u>	Good	F
11	E-659	Sheikh Taskeen	<u>Taskeen</u>	Good	F
12	E-613	Raoika Satunke	<u>Satunke</u>	Good	F
13	E-606	Anuraha R Sahari	<u>Anuraha</u>	Good	F
14	E-723	Shripatni Nikita	<u>Nikita</u>	Good	F
15	E-637	Tahseen Sayyed	<u>Tahseen</u>	Good	F
16	E-615	Sambhale Bhagyashri	<u>Sambhale</u>	Good	F
17	E-614	Salvi Prachi	<u>Prachi</u>	Good	F
18	E-691	Shivade Divya Ananda	<u>Divya</u>	Good	F
19	E-618	Sone Mounali Avinash	<u>Mounali</u>	Good	F
20	E-690	Shirodkar Gauri Nilesh	<u>Gauri</u>	Good	F
21	E-688	shinde kavita Narayan	<u>Kavita</u>	Good	F
22	F-853	Sujal Yadav	<u>Sujal</u>	Good	M

Feedback: 490 Disha Negi Gender: M= Male / F= Female / O = Other Good F

A = Good 493-167 Gayatri Gupta Good

B = Satisfactory 498-258 Khan Gulsana Good

C = Unsatisfactory 498-219 Bhakti Joshi Good

DI/R-A/Gen/01





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25	642	Siddhi Yogendra Shah	Siddhi	Good	F
26	660	Shaikh Zeba Shabbir Ali	Shaikh	Good	F
27	712	Singh Ragini Rakesh	Singh	Good	F
28	62	Siddhi Chheda	Siddhi	Good	F
29	91	Anchal Dubey	Anchal	Good	F
30	64	Smriti Chikhele	Smriti	v good	F
31	87	Priya Dharmawade	Priya	Good	F
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39	F-619	Shikha Suman	Shikha	Good	F
40	F-654	Shikhani Sanuja	Shikhani	V. Good	F
41	F-752	Sneha Singh	Sneha	Good	F
42	E-693	Shravan Laxmi	Shravan	Good	F
43	G-1020	SINHA ANURADHA	Anuradha	V. Good	F
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2)	179	Gupta Nilu - B	<u>Nilu</u>		
3)	233	Anjali Jaiswal - B	<u>Anjali</u>		
4)	226	Mansi Jain - B	<u>Mansi</u>		
5)	161	Akashchand Gupta - B	<u>Akash</u>		
6)	335	Ruman Khan - C	<u>Ruman</u>		Female
7)	356	Laxman Kishalkar - C	<u>Laxman</u>		Male
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17)	713	Sabil Sanjay Singh -E	<u>Sabil</u>		male
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Emelia N





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25	969	Uunati Rane - G	<u>Uunati</u>		F
26	917	Mrugaja Gotarne - G	<u>Mrugaja</u>		F
27	965	Pragya pati sateem Anil - G	<u>Pragya</u>		M
28	932	Jaat RAKESH. S G	<u>Rakesh</u>		M
29	954	Ankit Pandey - G	<u>Ankit</u>		M
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32	E-669	Sharma Krishna	<u>Sharma</u>		M
33	E-666	Himanshu Sharma	<u>Himanshu</u>		M
34	E-706	Singh Aniket Sanjay	<u>Aniket</u>		M
35	E-676	Sharma Sachin Ramad	<u>Sachin</u>		M
36	E-701	Siddiqui Md. Asif	<u>Asif</u>		M
37	E-607	Sahu Aman N.	<u>Sahu</u>		M
38	B-156	Abhishek Gupta	<u>Abhishek</u>		M
39	E-647	Shaikh Minhajul Fehman	<u>Minhajul</u>		M
40	E-700	Aksheer Ahmed	<u>Aksheer</u>		M
41	E-680	Sumit Kumar S. Sharma	<u>Sumit</u>	Good	M
42	E-702	SINGH ABHISHEK MAITUNJAY	<u>S. Abhishek</u>	Good	M
43	E-644	Shaikh Aman	<u>Aman</u>	Good	M
44	E-686	Shukla Arjun Girishchandra	<u>Shukla</u>	Good	M

Feedback :

A = Good

B = Satisfactory

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Gender : M= Male / F= Female / O = Other

45 C-386 Metharsi Bhavna Rahul Bhavna

46 F-867 Sharma Sateesh Deepchand Sateesh

47 F-866 Shaikh Rukaiya kalimullah Rukaiya

Good

V. Good

V. Good





Prahladrai Dalmia Lions College of Commerce & Economics

ISO 9001:2015 Certified

Date: 25 JAN 2020

Ref. No.: POUC/1254

To,

Mr. Rajesh Tayal,
Goregaon (E), Mumbai.

Subject: Thank you for accepting our invitation as a Guest Speaker for conducting
'Read Fast, Learn More'

Respected Sir,

We greatly appreciate that you accepted our invitation and consented to conduct the workshop on "Read Fast, Learn More" at our college on 28th January, 2020.

Thank you,

Yours truly,

Dr. N. N. Pandey
Principal

Rajesh Tayal

DI / L- TG / Gen/ 00





























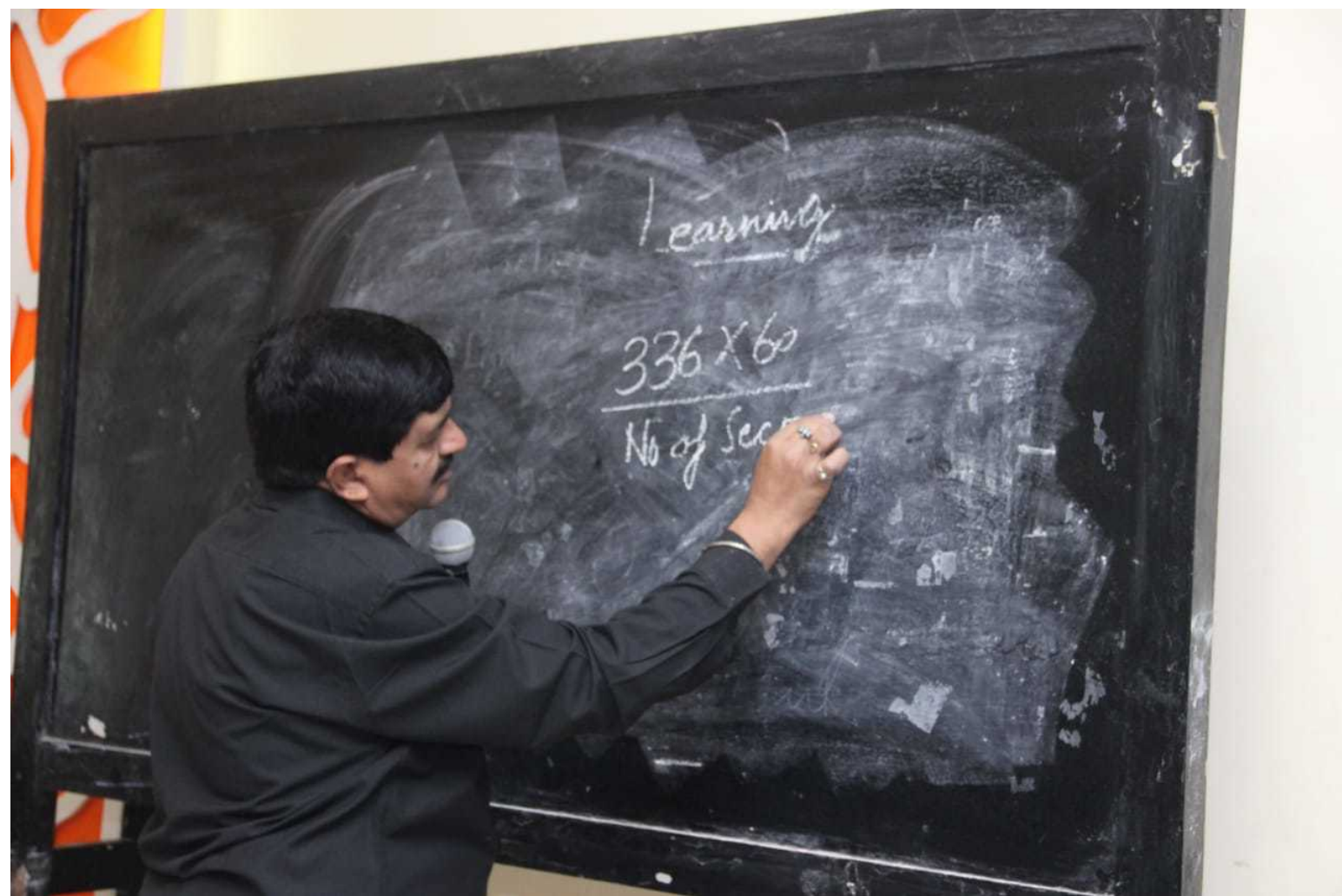












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