



PRAHLADRAI DALMIA LIONS COLLEGE OF COMMERCE & ECONOMICS

ISO 9001: 2015 Certified

Date – 24th February 2021

To,
Mrs. Kavita Mishra Pandey,
Placement Officer,
**Alkesh Dinesh Mody Institute for Financial
and Management Studies,**
Mumbai- 400098

Subject: Invitation – as Resource Person to conduct ***Technical Session II on Roadmap to Job search and its Process & Email and Phone Etiquettes for Road to Employability (2020-21).***

Respected Madam,

We cordially invite you on behalf of Prahladrai Dalmia Lions College of Commerce and Economics's Placement Cell. Ours is a 49 years old premier Institution in the western suburbs of Mumbai and we strive to make our students market-ready.

We would be honored to have you as our resource person for our Placement Cell initiative of Road to Employability for ***Technical Session II on Roadmap to Job search and its Process & Email and Phone Etiquettes*** on, 27th February 2021.

Kindly forward your profile details to placement@dalmialionscollege.ac.in

Thank You,

Yours truly,

Dr. Kiran Mane

I/C Principal

DI / L- IG / Gen/ 00



Sunder Nagar, Swami Vivekanand Road, Malad (West), Mumbai – 400064.
Tel.: +912228725792 ♦28732270 ♦E-mail: dalmialionscollege@gmail.com
Website: www.dalmialionscollege.ac.in



Prahladrai Dalmia Lions College of Commerce & Economics

ISO 9001:2015 CERTIFIED

NOTICE

Placement Cell

Prahladrai Dalmia Lions College - Placement Cell organizes Road to Employability. An initiative of College to enhance the employability Skills of the students. Following is the schedule: Duration: 1 hour

24/02/2021 – 5.00pm – Grooming Etiquettes

27/02/2021 - 5.00pm – Roadmap to Job search and its Process & Email and Phone Etiquettes

28/02/2021 – 11.00am – How to crack Aptitude test + Group Discussion + Personal Interview

01/03/2021 – 5.00pm – How to Build Effective Resume

02/03/2021 - 5.00pm - Interactive session on Campus placement and Job Fair.

Third Years Students of Degree and Self-Financed courses are eligible to attend the same. Pre-Registration for Sessions is must. Seats - Limited. Participants will be provided with Participation certificate for each Session separately.

PLEASE NOTE THOSE STUDENTS WHO DO ONLINE REGISTRATION AND STAY ABSENT, THEY WOULD BE BLACKLISTED FROM ALL THE COLLEGE CAMPUS PLACEMENTS.

For any doubts or queries Feel free to contact placement officer : -

Prof Subhashini Naikar or

Prof Varsha - Degree College

Prof Sailee - Self Financed Courses.

Join telegram link : <https://t.me/joinchat/R3G-5PKFV4uvFfF5>

Registration Link : <https://forms.gle/eVi9T698opVQcNRW9>

S Naikar

Prof. Subhashini Naikar
Placement Officer



K Mane

Dr. Kiran Mane
I/C Principal

DI/N-STD/GEN/00



Prahladrai Dalmia Lions College of Commerce and Economics

ISO 9001:2015 Certified

Placement Cell

Organizes

“Road to employability

**Session 2- Roadmap to Job search
and it's Process & Email and Phone
etiquettes”**

Date:27/02/2021

**Time: 5 pm
via google meet**



Miss.Kavita Mishra

Placement officer

Alkesh Dinesh Modi Institute



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ISO 9001:2015 CERTIFIED

Placement Cell

organizes

An online workshop on

ROAD TO EMPLOYABILITY

SCHEDULE

DATE	TIME	DURATION	TOPIC
24/02/2021	5.00pm	60 mins	Grooming Etiquettes
27/02/2021	5.00pm	60 mins	– Roadmap to Job search and its Process & Email and Phone Etiquettes
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<https://forms.gle/eVi9T698opVQcNRW9>



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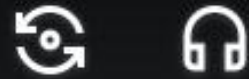


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- You
- Kavita
- PDLC
- 122 others



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REC

Career
Counselling &
Employability
Skills

ARSHYA FRANCIS

- You
- Kavita
- ARSHYA
- 112 others



← nsa-qzru-hmi ▶



PRAHLADRAI DALMIA LIONS COLLEGE OF
 COMMERCE AND ECONOMICS
 BOUNDARY ROAD, CHITRAKOOT
 PLACEMENT CELL
**ROAD TO
 EMPLOYABILITY**
 SESSION 2 – Roadmap in Job
 search and IT's Process & Email
 and Phone Etiquettes

PDLC ADMIN

You

TYBAF 3053

PDLC

14 others

