



**PRAHLADRAI DALMIA LIONS COLLEGE OF COMMERCE AND ECONOMICS**  
**ISO 9001:2015 CERTIFIED**

## Placement Cell

organizes

An online workshop on

# ROAD TO EMPLOYABILITY

### SCHEDULE

DATE	TIME	DURATION	TOPIC
24/02/2021	5.00pm	60 mins	Grooming Etiquettes
27/02/2021	5.00pm	60 mins	– Roadmap to Job search and its Process & Email and Phone Etiquettes
28/02/2021	11.00am	60 mins	How to crack Aptitude test + Group Discussion + Personal Interview
01/03/2021	5.00pm	60 mins	How to Build Effective Resume
02/03/2021	5.00pm	60 mins	Interactive session on Campus placement and Job Fair.

Third Years Students of Degree and Self-Financed courses are eligible to attend the same.



<https://forms.gle/eVi9T698opVQcNRW9>



*Prahladrai Dalmia Lions College Of  
Commerce & Economics*

*ISO 9001:2015 Certified*

*Placement Cell*

*Extends a heartfelt invitation for  
"Road to Employability- Grooming  
Etiquettes"*



*Miss. Dipti Vedant  
Placement Manager, ICA*

*24th February, 2021*

*5:00 pm*

*via google meet*

*"Your presence is valued"*





ICA - Kishor Parmar (Director)

online



Will be held on 24th Feb.

Sir, kindly share the profile of the speaker.  
Thank you.

15:46 ✓✓

Sure 17:03

Sir, please send the profile of speaker for further procedure.

19:13 ✓✓

Maam tomorrow early morning surely u will get

19:13

Ok sir 19:13 ✓✓

23 FEBRUARY 2021

➤ Forwarded

Name : Dipti Vedant  
Company: ICA Edu Skills Pvt.Ltd.  
Designation: Area Placement Manager

Work Experience: Work experience of 8 years in to placements.

12:00

ICA - Kishor Parmar (Director)

Name : Dipti Vedant  
Company: ICA Edu Skills Pvt.Ltd.  
Designation: Area Placement Manager...

She heads the placement of West Zone completely in Corporate sector in Accounts and Finance , banking sector . She has so far placed nearly 1000's of candidates and did remarkable job of placing 200 candidate during pendamic in west zone.

12:04

Thank you sir 12:17 ✓✓

Type a message





# PRAHLADRAI DALMIA LIONS COLLEGE OF COMMERCE & ECONOMICS

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Date – 24<sup>th</sup> February, 2021

To,  
**Ms. Dipti Vedant**

**Area Placement Manager**

**Subject:** Thanking you for being the resource person to conduct **Virtual Session** on “**Grooming Etiquettes**” - Road to Employability (2020-21).

Respected Sir/Madam,

We greatly appreciate your acceptance of our invitation and consent to be the resource person to conduct **Virtual Session** for Road to Employability **Session** – “**Grooming Etiquettes**” **24<sup>th</sup> February, 2020**. We feel extremely elated to have you here for guiding our students in a positive and an enriching manner. Please accept our heartfelt gratitude for sharing your time and knowledge.

Thank you.

Yours truly,

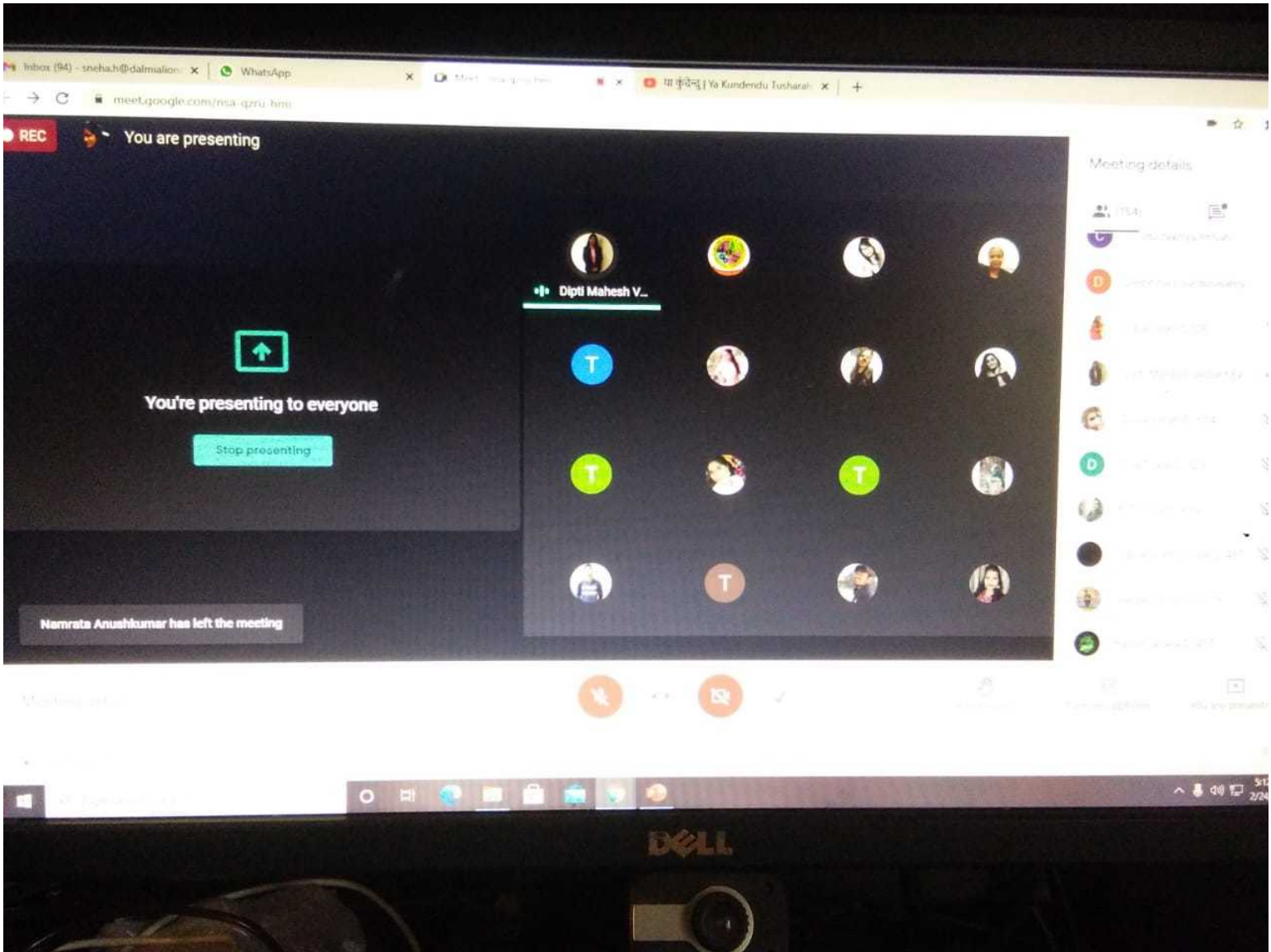
**Dr. Kiran Mane**

I/C Principal

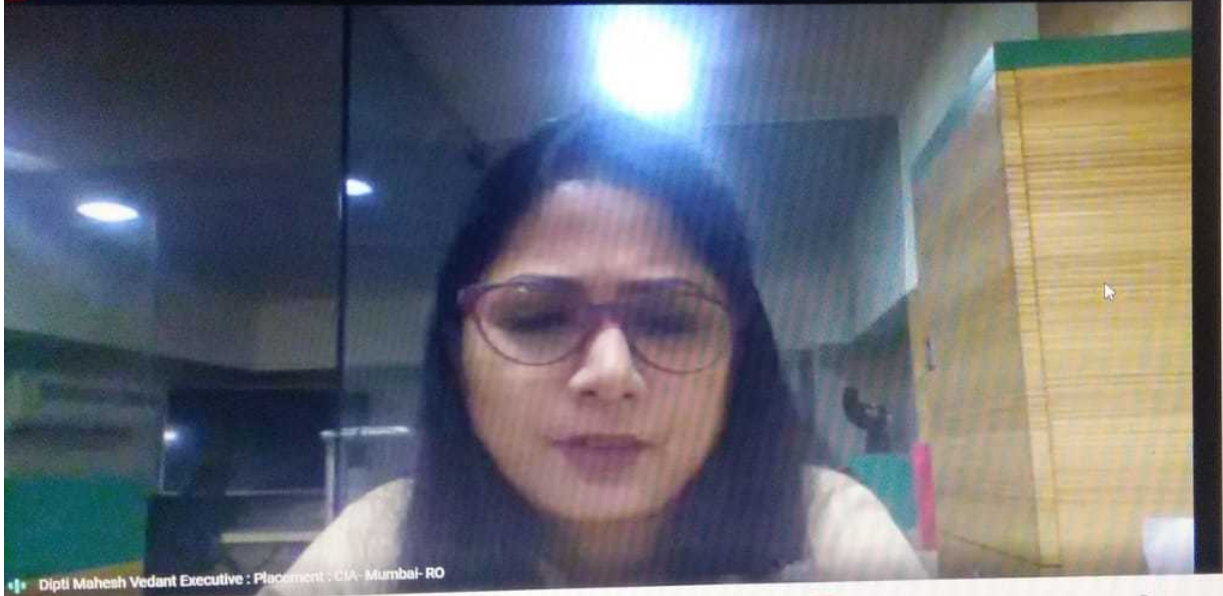
DI/L-TG/Gen/00



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Website: [www.dalmialionscollege.ac.in](http://www.dalmialionscollege.ac.in)







- ### Meeting details
- (153)
- Dipti Mahesh Vedant Ex... [mute]
  - Divya Singh E- 654 [mute]
  - Diya Tilara C-329 [mute]
  - E-707 Carol Pillai [mute]
  - Gauresh Khochare D 487 [mute]
  - Gautam Singh C-309 [mute]
  - Gayatri Gupta C-443 [mute]
  - Hardip jadeja D-455 [mute]
  - Himani Joshi A-106 [mute]

Meeting controls: Mute, Unmute, Video off, Video on, Raise hand, Turn on captions, Present now

Indira (94) - oneha.h@talent... WhatsApp Meet - nsa-qzu-huu

REC You are presenting



Ms. Subhashini Nalkar

Meeting details



Raise hand

Turn on captions

WhatsApp image...

Type here to search



Indus (94) - oneha.h@talimulab... WhatsApp Meet - nsa-qzru-huu

REC You are presenting



Ms. Subhashini Nalkar

Meeting details



Raise hand

Turn on captions

WhatsApp image...jpg

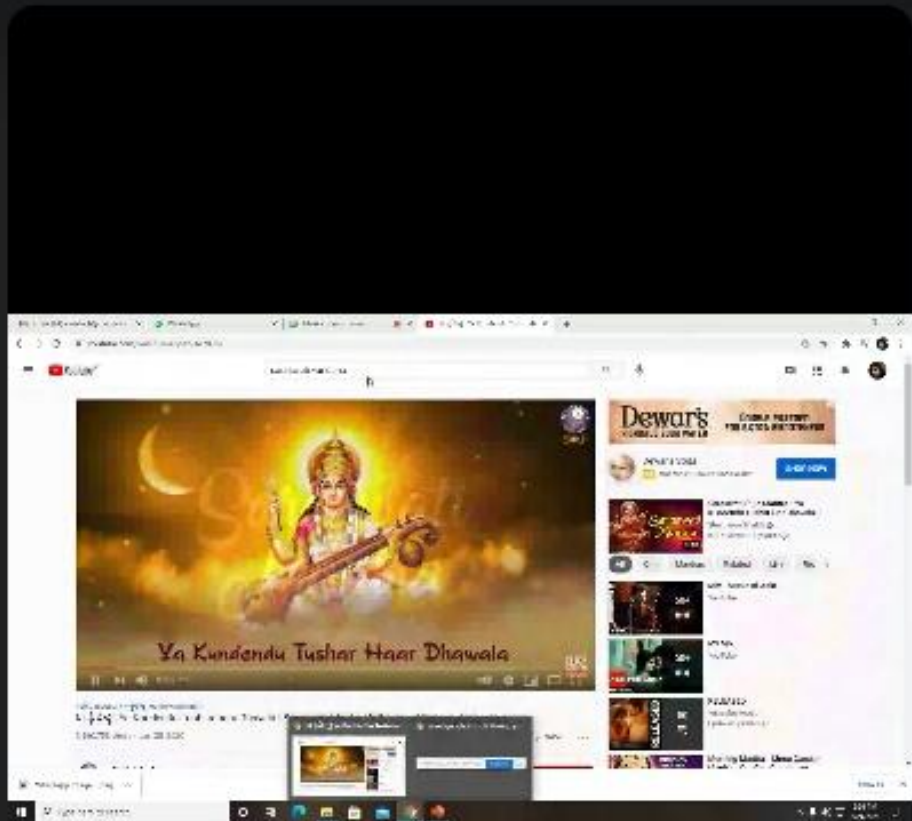
Type here to search







nsa-qzru-hmi ▶



Sneha Hathi

You

PDLC

Ms. Subhas...

134 others



nsa-qzru-hmi ▶



REC



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**Placement Cell**  
*Extends a heartfelt invitation for  
"Road to Employability - Grooming  
Etiquettes"*







*Miss. Dipti Vedant  
Placement Manager, ICA*

*24th February, 2021  
5:00 pm  
via google meet*

*"Your presence is valued"*

Sneha Hathi has started recording

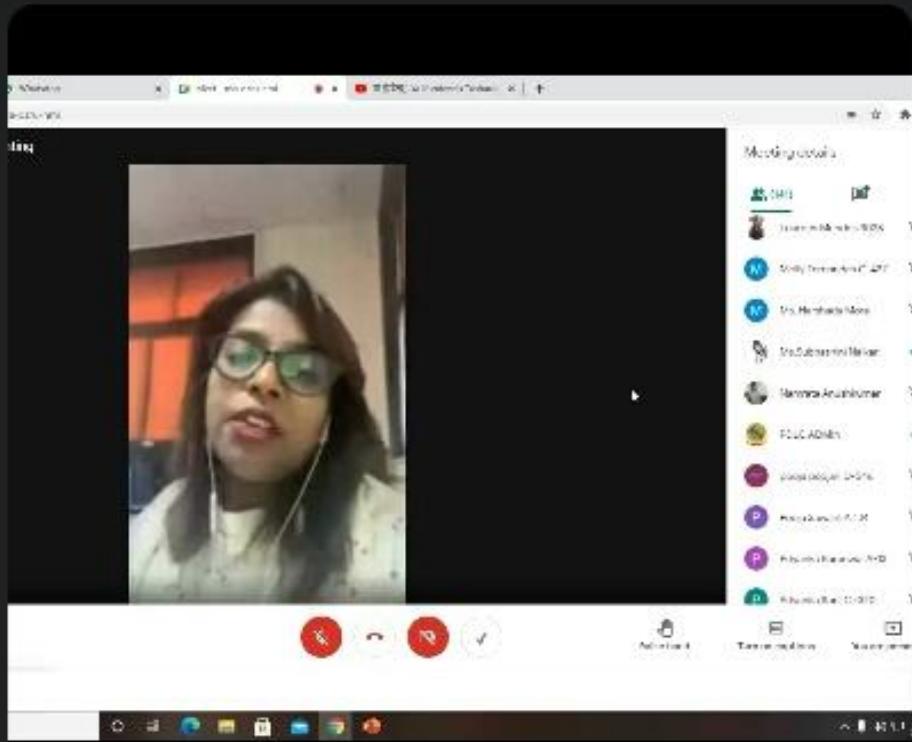
-  You
-  PDLC
-  Sneha
-  133 others

← nsa-qzru-hmi ▶



REC



Sneha Hathi







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COMMERCE & ECONOMICS  
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Date: 27<sup>th</sup> February, 2021

**APPRECIATION LETTER**

To,  
Mrs. Kavita Pandey  
Placement Officer,  
University of Mumbai's,  
Alkesh Dinesh Mody Institute  
For Financial and Management Studies,  
Mumbai, Maharashtra  
India.

**Sub:** Appreciation Letter for conducting a Webinar on "Roadmap to Job Search and it's Process & Email and Phone Etiquettes"

Dear Madam,

We sincerely appreciate you for taking out time from your busy schedule and addressing our students on such an important element of Employability. Your session was 2<sup>nd</sup> session of our Placement Cell's initiative of **Road to Employability** and it received an immense response as well as appreciation.

Students and audiences were in awe of your knowledge and fluency and we are grateful to you for such an enigmatic session.

We appreciate and applaud you for giving our students not only a theoretical session but also for guiding them with visual aids, about Digital Job searching methods, examples for each and every etiquette of corporate communication via digital modes.

Your training has given our students a new perspective and a golden take away thought which is "The More You Adapt The More You Are Relevant".

Your charismatic personality and career path is source of inspiration for young minds.

Best regards,

*S Naikar*

Prof. Subhashini Naikar  
Vice- Principal-SFC  
Placement Officer



*Kiran Mane*

Dr. Kiran Mane  
I/c Principal