



Prahladrai Dalmia Lions College of Commerce & Economics

Sunder Nagar, Malad (West) Mumbai, Maharashtra, 400 064.

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

NAAC Track ID MHCOGN11009

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Prahladrai Dalmia Lions College of
Commerce & Economics

1.2 Address Line 1

Sunder Nagar, Off S.V. Road

Address Line 2

Malad (West)

City/Town

Mumbai

State

Maharashtra

Pin Code

400 064

Institution e-mail address

dalmialionscollege@gmail.com

Contact Nos.

Office: 022 28766515
022 28725792

Name of the Head of the Institution:

Dr. N.N. Pandey

Tel. No. with STD Code:

Res: 022- 28769428

Mobile:

91- 9820518042

Name of the IQAC Co-ordinator:

Emelia Noronha

Mobile:

91- 9819202132

IQAC e-mail address:

iqac@dalmialionscollege.ac.in

1.3 NAAC Track ID

(For ex. MHCOGN 18879)

MHCOGN11009

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/66/RAR/063

1.5 Website address:

www.dalmialionscollege.ac.in

Web-link of the AQAR:

http://www.dalmialionscollege.ac.in/uploaded_files/AQAR2017-18.pdf

(For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73%	2004-2005	2004-2009
2	2 nd Cycle	B	2.56	2013-2014	2013-2018

1.7 Date of Establishment of IQAC:

(DD/MM/YYYY)

27-02-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- AQAR 2013-14 submitted to NAAC on 30-01-2015**
- AQAR 2014-15 submitted to NAAC on 31-03 -2016**
- AQAR 2015-16 submitted to NAAC on 17-12-2016**
- AQAR 2016-17 submitted to NAAC on 12-07-2017**

1.9 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

☐

No

☒

Regulatory Agency approved

Institution

Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

B.Sc.(IT), BMM, BMS, BFM, BBI, BAF, BIM

1.11 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>								
2.3 No. of students	<input type="text" value="01"/>								
2.4 No. of Management representatives	<input type="text" value="02"/>								
2.5 No. of Alumni	<input type="text" value="01"/>								
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>								
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>								
2.8 No. of other External Experts	<input type="text" value="01"/>								
2.9 Total No. of members	<input type="text" value="20"/>								
2.10 No. of IQAC meetings held	<input type="text" value="05"/>								
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="14"/>	Faculty	<input type="text" value="07"/>					
Non-Teaching Staff, Students	<input type="text" value="2+3"/>	Alumni	<input type="text" value="02"/>	Others	<input type="text" value="----"/>				
2.12 Has IQAC received any funding from UGC during the year? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>									
If yes, mention the amount <input type="text" value="NA"/>									
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	<input type="text" value="7"/>	International	<input type="text" value="--"/>	National	<input type="text" value="2"/>	State	<input type="text" value="---"/>	Institution Level	<input type="text" value="5"/>
(ii) Themes of the Seminars/Conferences/ Workshops/Symposia:									
1. National Seminar on 'REVISED ACCREDITATION FRAMEWORK BY NAAC'									
2. National Conference on 'ICT FOR ECONOMIC PROSPERITY, ENTREPRENEURSHIP, GOOD GOVERNANCE AND DEVELOPMENT'									
3. Inter-Collegiate Student Researchers' Conference: 'YOUTH & WELLNESS: BODY, MIND & SPIRIT'									
4. Inter-Collegiate Student Researchers' Conference by BMM department on 'GENDER SENSITIZATION'									
5. Seminar for teachers on 'Quality Enhancement'									
6. One day training session on Team Building									
7. Intra class conference on 'MEDIA AND COMMUNICATION'									

2.14 Significant Activities and contributions made by IQAC

To promote research climate in the college, IQAC was instrumental in

- Encouraging faculty to organise seminars, conferences and workshops.
- Encouraging the faculty to write research papers for conferences, seminars and journals.
- Encouraging and guiding students in Research activities.
- Created a Student Research cell for the above purpose
- Facilitated publication of Student Research Journal: *Adhyayan*
- Assisting faculty with the procedures of CAS

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

** Please see Annexure No. 1: Action Plan of the year.*

Annexure No. 2: Academic Calendar of the year.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐
Management ☒ Syndicate ☐ Any other body ☐
Provide the details of the action taken ☐

The Internal Quality Assurance Cell undertook the following Initiatives:

Armed with the objective of – “promoting the academic and administrative performance of our College, through conscious, consistent and catalytic action” the IQAC apart from the regular quality enhancement processes initiated and encouraged the following activities:

Orientation Programme: All First Year students were welcomed and oriented to the culture of the Institution. The various rules and regulations, activities and programmes that the college provides them with were explained to them through a powerpoint presentation.

Some of the Third year batches wherein a change in syllabus had taken place were also oriented to the changes.

The PDCA Cycle : All activities followed the PDCA Cycle – Plan . . . Do. . Check.... Act. Facilitation of planning of all Departmental activities was initiated and its implementation was kept under regular check and control. All documents were formatted in accordance with the requirements of ISO 9001:2015.

Release of the Documented Information and Operations Manual: The Documented Information and Operations Manual was prepared by the IQAC, released on 14th August 2017 and implemented.

Training Internal Auditors: Selected Senior members – 20 – of the Teaching and administrative staff were given a formal Training of Internal Auditors as per the norms of ISO 9001:2015 by a renowned ISO

Consultant Mr. M.D. Mandlekar on 25 & 26th September 2017. These auditors were to give an exam and were finally presented certificates.

Internal Audit : Internal Audit was conducted on Friday, 13th and Saturday, 14th October 2017 by the trained internal auditors.

Administrative Audit: Administrative audit was conducted on 18th May 2018. The audit was done by Shri Mohan J. Shinde Ex Registrar Patkar College, Goregaon West and Shri Chandrakant M, Amin, Ex Registrar N.K. College, Malad West,

Quality Circle: The Quality Circle of students that was established last year was consolidated this year and these students not only were the logistic support for the data collection (Feedback), analysis of raw data, compiling files, etc. they also initiated the Student Research Cell. The members of the Quality Circle are: Deepak Jha, Shubham Shukla, Aman Agarwal, Alok Dubey, Vishal Jain, Rohit Jha and Bhupendra Vishwakarma.

Student Research Cell: This Cell, this year with the encouragement of the teachers and the IQAC organized two intercollegiate student research conferences were organized - 'Youth & Wellness: Body, Mind & Spirit' was organized on 22nd February, 2018 and on 'Gender Sensitization' on 15th March 2018. The members of the Student Research Cell are : Deepak Jha, Shubham Shukla, Aman Agrawal, Alok Dubey, Karishma Mewara, Ansari Touhid Md Iqbal, Jain Vishal, Shweta Jha, Navel Nazareth, Siddesh Masurkar, Harsh Malviya, Saba Shaikh, Urvashi Mehata, Maitry Dedhia, Aldrich Fernandes, Anjali Hegde and Stephen Noronha.

Publication of Student Research Journal : The Research papers of Students were edited and published in Student Research Journal called *Adhyayan*.

Waste management : A Zero Waste Campus project was implemented in the college jointly with Stree Mukti Sanghatana in partnership with Godrej Consumer Products Limited. The Project was inaugurated on 9th October 2017.

Theme of the year – Wellness: Body, Mind & Spirit. A number of activities were conducted keeping this theme in mind, such as a Health Checkup camp was conducted for the students as well as the college staff was organized on 29th July 2017, Anaemia & Thalassemia Screening Camp on 26th July 2017, seminar on 'Stress Management' by Mr. Nilesh Mandlecha, lecture on 'Suicide Prevention' by Mr. Isaac Agarwal on 18th September 2017 and A mega Diabetes Camp and Diabetes Awareness Seminar was organized by Lions Club of Malad – Borivali and our college on 14th November 2017.

ICT Training programme for Administrative staff: The admin staff was trained with regards to the online admission process in lieu with Eduqfix.

Team Building skills workshop: Workshop was conducted for teaching staff of degree and self financing courses college by Mr. Madan Mandalekar on 29th November, 2017.

360 Degree Feedback System – Best practice of the institution this year. This year Feedback was taken from all stakeholders at every level- students, parents, alumni and analysis of the feedback was forwarded to the Principal for further action.

Seminars and Conferences:

- IQAC organized National Seminar on REVISED ACCREDITATION FRAMEWORK BY NAAC on Saturday, 17th February, 2018.
- IQAC facilitated the organization of UGC Sponsored National Conference on 'ICT for economic prosperity, Entrepreneurship, Good Governance and Development' on 3rd March 2018.

- All academic seminars and workshops in the institution were facilitated by IQAC.

Fare Forward - The IQAC Newsletter : With the support of the Student Quality Circle, the IQAC disseminates news of its activities to its stakeholders after every six months. The Newsletter is available on the college website.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	----	-----	----
PG	02	----	02	----
UG	08	----	07	----
PG Diploma	----	----	----	-----
Advanced Diploma	----	----	----	-----
Diploma	----	07	07	07*
Certificate	----	08	08	08*
Others	-----	-----	-----	-----
Total	10	15	24	15
Interdisciplinary	-----	-----	-----	-----
Innovative	-----	-----	-----	-----

*Self financing Value added programmes

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10 (all existing ones)
Trimester	----
Annual	15*

*Self Financing Value added programmes

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒

Co-operating schools (for PEI) ☐

Feedback from Alumni through Meetings

* Please see Annexure No. 3: Feedback Analysis

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- At the BCom level no changes were made to the FYBCom and TYBCom syllabi. Major Changes were made at the SYBCom level. A new subject – Accountancy Management was introduced; four modules were introduced in the subject of Business Economics, changes were made by adding two modules in the subject of business Law and one in the subject of Foundation Course.
- In the Self Financing Section the following changes were noted:
 - Major change in Syllabus for SYB.Com (Banking & Insurance) and SYB.Com (Accounting and Finance) Semester III & IV: changes in the following subjects-Financial Accounting-III & IV, Cost Accounting -II (common for both BBI and BAF) and Direct Taxation and Management Accounting. Taxation, Auditing, Information Technology-I & II, Business Law, Business Economics and Research Methodology-I.
 - Major changes in the subject of Introduction to Literature of FYBMM
 - Major changes in the syllabus of SYBSc(IT) - five units in 10 subjects were introduced : Python , Data Structures, DBMS, Applied Maths, CN, java, SE, CG, MP, COST and Embedded Systems was introduced.
 - Major changes in the entire syllabus of SYBBI and SYBFM
 - Major changes in SYBMS in all subjects..

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	12	03	00	02

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	08	00	00	00	00	00	00	00	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

104

48

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	09	79	03	30
Presented papers	09	16	--	--
Resource Persons	--	02	--	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Buddy Learning/Personal Mentoring
- Connect to work programme
- Film Bank created for Film Society
- Real life incident reporting by BMM students
- Panel discussion and workshops
- Inter Collegiate Conferences
- Industrial Visits
- Exhibitions on various aspects
- Court Visits
- Street Plays on various issues
- Training on Virtual Portal of shares & commodity trading
- Exhibition on legal rights
- Use of ICT
- Group discussions
- Live projects

- Role Play
- Mock Parliament
- Case studies
- Teaching plan
- Entrepreneurship development programme
- Hands –on- learning – Visit to RBI
- Publication by BMM department – Scoop Bulletin
- Internships by various department
- Visits to NGO
- Gender Sensitisation Talk
- Orientation of First Year students
- Lecture series arranged by Equal Opportunity Cell
- Parent Teachers Meet for Defaulters
- Guidance lecture for competitive exams
- Reading room Facility
- Faculty Development Programme

Please see Annexure No. 4 for further details on this topic.

2.7 Total No. of actual teaching days
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Online examination registration
- Masking of answer sheet
- Bundle coding
- Issue of CAP certificate
- Internal Marks uploading
- Question Bank Management
- Online publication of result
- Project assignments put up on website
- Scrutiny after assessment(Moderation)
- Revaluation & Verification of marks

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development
as member of Board of Study/ Faculty/ Curriculum Development workshop

00

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Please see Annexure No. 5: Statistics on Result Analysis

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Feedback forms analysed and the concerned teachers counselled by IQAC
- Preparation of academic calendar
- Preparation of teaching plan and monitoring the same
- Arrangement of guest lectures and industrial visits
- Encouragement towards use of ICT technology
- Encourage the teachers to participate conferences/seminars/workshop in the subject of IQAC
- Monitoring through MIS
- Quality Circle is formed with the help of students
- Seminars and conferences organised by IQAC
- Academic Audit
- Administrative Audit
- Student satisfaction Survey
- Self evaluation

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	02
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	22	00	24
Technical Staff	00	00	00	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging the faculty and students to present research papers
- Planning of seminars & guest lectures on research related topics
- Encouraging teachers to apply for major and minor research projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	07	07	0
Outlay in Rs. Lakhs	----	2.47	2.47	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	2	----
Non-Peer Review Journals	----	---	----
e-Journals	01	---	----
Conference proceedings	01	02	----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (Rs)	Received (Rs)
Major projects	---	----	---	----
Minor Projects	7 ongoing	University of Mumbai	2,47,000	162000
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	-----	-----	----	-----
Students research projects (other than compulsory by the University)	----	-----	----	-----
Any other(Specify) Research Paper Presentation Travel Grant to Japan			1,05,880 (Sanctioned in 2015-16)	1,05,880 (Received in 2017-18)
Total	07		3,52,880	2,67,880

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	02
Sponsoring agencies	-	UGC sponsored National conference on 'ICT for economic prosperity, Entrepreneurship, Good governance and Development' on 3 rd March 2018. National Seminar on REVISED ACCREDITATION FRAMEWORK BY NAAC on Saturday, 17th February, 2018 FUNDED BY MANAGEMENT	-	-	Intercollegiate Student researchers Conference on: GENDER SENSITIZATION on 15th March, 2018. Youth & Wellness: Body, Mind & Spirit' was organized on 22nd February, 2018

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year:

From Funding agency	2,47,000	From Management of College	59,290
Total	3,06,290	---	

Research Projects funded by university of Mumbai are ongoing therefore the grant received cannot be shown here as that of current year.

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State
01	01	00	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

3.19 No. of Ph. D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows --- Any other ---

3.21 No. of students Participated in NSS events:

University level	30	State level	02
National level	0	International level	0

3.22 No. of students participated in NCC events:

University level	00	State level	03
National level	03	International level	00

3.23 No. of Awards won in NSS:

University level	00	State level	02
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	01	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	01		
NCC	00	NSS	210	DLLE	06

*All Prescribed by the University NSS Cell

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Please see Annexure No. 6 (i) (ii) (iii)& (iv)- NSS, DLLE, NCC & The Dalmian Community Project

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5,787 sq. mts.	----	-----	5,787 sq. mts
Class rooms	34	----	-----	34
Laboratories	02	----	----	02
Seminar Halls	01	----	----	01
NCC Room	01	-----	Management	01
Staff room for SFC	-----	02	Management	02 Incurred cost of Rs. 14,87,701.00
No. of important equipments (≥ 1- 0 lakh) purchased during current year	1 Lang Lab.- Equipments 01 Xerox machine, CCTV installation, Microsoft Software Air-conditioners & motherboard	1.Fingure Print Machine 2.Copier 3.Barcode Scanner 4. Printer 5. FRP Compost Pit 6. CCTV 7. 20 Projectors	Management	06 + 20
Value of the equipment (Rs. in Lakhs)	-----	3.48069 +9.22595	-----	12.70664
Others	-----	Rs.58,024.00 + Rs. 14,87,701.00	Management	Rs. 15,45,725

4.2 Computerization of administration and library

An In-house software called CCMS (Centralised College Management System) from Master's Software Company was installed with 7 modules of which following modules for Administrative and Library were adopted:

Academic

Library

ITLE

Examination

Attendance

Online Student Registration Process is in place to gather complete details of students and better functioning of Software at Administrative level.

Online Student Registration Process with Online Payment Gateway Started by Information Technology Department to collect fees of students Online.

Various Online Registration Forms were Created for Online Registration of Students and Teachers for IDOL Lectures, Seminars, College Level Competition and Feedback by students.

Library Requisition Online Form Created for Faculty Members.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14820	Rs. 6257966.02/-	1000	Rs.637135/-	15820	Rs. 6895101/-
Reference Books	20730	Combined value of Books & Journals	720	Combined value of Books & Journals	20730	Combined value of Books & Journals
e-Books	42	Rs.21013/-	00		42	Rs.21013/-
Journals	44	---	00		44	
e-Journals	N-List	Rs.15,000/-		N-List Subscription	----	Rs. 15000/-
Digital Database					----	
CD & Video	822	Rs.11980/-	22	(complimentary)	822	Rs.11980/-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Others
Existing	156	87	In all computers		-	22	47
Total	156	87	All Computers	09		22	47

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- D'LITA organized a workshop on 'Big Data Hadoop' by SEED Infotech Ltd. on 20th January 2018.
- On 16th September 2017, Website Testing session was held. Students from various departments participated in this event. The main motive of this event was to find the flaws and bugs in our college website and gather suggestions from the students.
- On 6th December 2017, D'LITA started an e-magazine on blog for which the topic was 'Internet of Things'.
- 20th January 2018, Seed Infotech in association with Mumbai University organized SEED I.T. IDOL competition for BSc(IT) students.
- On 27th January 2018, Dalmia Lions I.T. Association organised an exhibition that showcased various websites, android apps, etc. for educational purposes created by students.
- On 14th November 2017, Guest lecture on Advanced Java by Prof. Vaibhav Sakpal for T.Y.BSc.I.T. Sem V student was organized.
- On 14th November 2017, Guest lecture on ASP dot NET with C# by Prof. Anupama Bali for T.Y. BSc.I.T. Sem V students was organized.
- Guest lecture by Prof. Vaibhav Sakpal and Prof. Tushar Sambare for Data warehousing and Geographical Information System subjects respectively were organized.
- Under the value added Programme SEED (Student Enrichment and Employability Development) Programme between July 2017 to March 2018 the BSc(IT) students had an enriching exposure to the technology world. FYBSc(IT) The Courses that were taught under SEED were Web development technologies, and Digital Marketing.

4.6 Amount spent on maintenance in lakhs:

i) ICT	4.00663
ii) Campus Infrastructure and facilities	12.41845
iii) Equipments	1.70918
iv) Others	3.90580
Total :	22.04006

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarship for students from institution
- Free-ship and instalment facilities for payment of fees
- Encouragement is provided for student participation in sports and cultural fields
- The college has a ragging-free campus and the Grievance redressal mechanism is proactive
- Student training for placement purposes – Interview skills and resume writing

5.2 Efforts made by the institution for tracking the progression

- Regular departmental meetings discuss and analyse the results of the students and students' academic progression is mapped.
- Feedback is collected during the Degree Distribution Function
- Records of transcripts and transfer certificates are well maintained

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4165	293	----	----

(b) No. of students outside the state

35

(c) No. of international students

Nil

Men

No	%
2370	53.16

Women

No	%
2088	46.83

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4010	33	04	134	00	4181	4213	59	03	179	04	4458

Demand ratio - *Please see Annexure No. 7*

Dropout % - **Negligible**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

22nd Jan.	Seminar on "CMA Course" was conducted by Institute of Cost Accountant of India.
6th March	An aptitude test was conducted by BSE for BCom students under the Dept of Accountancy.

No. of students beneficiaries

130 + 127 = 257

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	----	CAT	---
IAS/IPS etc	----	State PSC	----	UPSC	----	Others	----

5.6 Details of student counselling and career guidance: *Please see Annexure No. 8*

No. of students benefitted

123

5.7 Details of campus placement

On campus			On campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	400	36	15

5.8 Details of gender sensitization programmes

* *Please see Annexure No. 9*

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 86 National level 03 International level* 01

Intercollegiate level 129

No. of students participated in cultural events

State/ District / University level 160 National level 55 International level 00

Intercollegiate level 717

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: College level 48 Intercollegiate 12

State/ District / University level 05 National level 02

International level 01

Cultural: State/ University level 01National level 08International level 00

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount in Rs.
Financial support from institution	13*+ 962**= 975	1,16,523+ 2,38,610 = 3,55,133
Financial support from government	47	4,36,345
Financial support from other sources	-----	-----
Number of students who received International recognitions	01	Certificate of Participation
Number of students who received National recognitions	01	Medal

* Free ships given to students

** Special Principals (Cash) Prize for students excelling in academic, sports extra-curricular and cultural fields

5.11 Student organised / initiatives

Fairs : State/ University level Nil National level Nil International level Nil

Institution level 01

Exhibition: State/ University level Nil National level Nil International level Nil

Institution level 01

5.12 No. of social initiatives undertaken by the students 02*Please see Annexure No. 10*

5.13 Major grievances of students (if any) redressed:

Keeping in mind the need of availability of sanitary napkins a Sanitary Napkin vending machine was installed in the institution.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

“To groom the students as icons of tomorrow, potentially contributing to commerce, trade and industry; progress and development of society, keeping in mind, at the same time, the ethical values of humanity and social responsibility.”

Mission:

“Providing quality commerce education, using innovative teaching methods and ensuring holistic development of students, who will serve society through value based business practices”

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution follows the curriculum as prescribed by the University of Mumbai

6.3.2 Teaching and Learning

- Departmental and other meetings for academic planning.
- Meetings by various committees such as Examination Committee, Time-table Committee etc.
- Staff meetings by the Principal.
- Parents meeting for issues such as attendance and performance of their wards in the examination.
- Regular Meetings of the Internal Quality Assurance Cell.
- Involvement of administrative staff in implementation of decisions of various committees.

6.3.3 Examination and Evaluation

- CAP certificate and letters were issued to teachers involved in Central Assessment Project for FYBCom & SYBCom Examination work.
- In-house Result generation for F.Y.B.Com & S.Y.B.Com examinations by using In-house Software .
- Planned for aiding the student and parents to gather information, view, analyse the student's performance in their respective examination and other activities.
- Result declaration in time as per the Mumbai University norms, notices, circulars of examination forms and fees, time table, list and notices were uploaded for all examination on the college website.

6.3.4 Research and Development

- Research committee encourages the staff to undertake minor and major research projects.
- Five in-house publications
 - Bulletin of BMM department called- '*SCOOP – The Bulletin*'.
 - Newsletter of BSc (IT) '*The D'LITA*'.
 - Publication of BMM Dept. – *Rainbow*.
 - NEWSLETTER OF IQAC – *Fare Forward*
 - Student Research Journal - *Adhyayan*
- One teacher completed her Doctorate of Philosophy
- 8 Books were published by teachers on academic topics.
- 03 Teachers invited as resource persons, experts and chairpersons for seminars and conferences at various colleges and conferences.
- 15 Research papers presented papers at various National and 09 at International seminars and conferences.
- 79 Participations of teachers at seminars and conferences at the national level.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Open access library for students and staff members.
- Library organizes 'Book Review Competition' to inculcate reading habits amongst students.
- Every year 'Best User of the Library' award is given to three best students.
- Participation of students is invited in working of 'Library Committee',
- Library has 'Internet Browsing Unit' for students and teachers,
- Computer lab maintaining periodically total 156 computers located at various places in college premises.
- Organised Training Cum Discussion Session related to CCMS software.
- Demonstration to staff and students of online registration process.
- Demonstration on ITLE module to teachers.
- Well-equipped Gymnasium for students and staff.
- State- of-the- Art Auditorium, Language Laboratory and Conference Room.

6.3.6 Human Resource Management

- **Self-appraisal method** is in place to evaluate the performance of the faculty in teaching, research and extension programmes. At the end of the academic year every teacher submits a self-appraisal report. The report gives an account of teacher's self-evaluation of the academic, co-curricular and extracurricular work done during that year. It also includes the papers presented at conferences, seminars, refresher courses and orientation programmes attended by each teacher. The individual annual appraisal report filled by each teacher is evaluated by the Head of the respective Department and then forwarded to the Principal.
- **This year the admin staff were also part of this self appraisal method**
- Uses the evaluation method to enhance teaching and research skills among the faculty.
- Due recognition to the performance of the faculty is given by the Management and Principal.
- Evaluation of teachers by the students is done on a regular basis.

6.3.7 Faculty and Staff recruitment

- Recruitment of both faculty and staff is done as per the procedure laid down by the University of Mumbai and as per the provisions of Maharashtra State Government and UGC.

6.3.8 Industry Interaction / Collaboration

- Industrial visits.
- Court visit.
- Inviting experts from the industry as guest teachers.
- Students' projects and internships.
- Industry Orientation Projects.
- Inviting Alumnus from industry.
- Organised Placement Drive for Final year students during this academic year wherein industries from different areas held placement drive with the assistance of Placement Cell.
- Organised Career Guidance Talk to update students about market demands and challenges by conducting sessions of 10 companies in various areas with assistance of Career Guidance Cell.

6.3.9 Admission of Students

- Follows all the norms prescribed by the University of Mumbai while admitting the students.
- Started online admission process by using CCMS software.
- Banners and helpdesks are provided at strategic places to provide timely help and support
- Proper schedule is drafted and committees of staff handle the admission process

6.4 Welfare schemes for

Teaching faculty:

- Appreciation for teachers, who completed Doctoral of Philosophy degree.
- Appreciation for teachers, who were invited in foreign country for presentation of research paper.
- The salary is disbursed to the faculty even before the salary grant is received.
- Financial advance in Lieu of payment of salary to newly appointed teachers.
- Farewell ceremony for retiring faculty.

Non Teaching faculty:

- Financial support for employees with prolonged illness.
- Fee-concession and preference in admission to kith and kin of employees.
- Employment on compassionate ground in deserving cases.
- Financial support for the higher education of children of administrative staff.
- Management disburses the salary even before the salary grant is received.
- Uniform and washing allowance provided to Non-Teaching staff.

Students:

- Fee concessions to students in need.
- As per norms of State government Scholarship and Free-ship given to SC, ST, NT, OBC and EBC category students.
- Provision for instalment facility for payment of fee.
- College Management Sponsoring several Scholarships, Awards, Prizes and Certificates to the meritorious students in academics and also winners in the sports and cultural activities.
- Book Bank Facility is in place – 85 students benefitted from this facility.
- Students participating in Sports are given sports gear and other necessary kits.
- Reading room facility.
- Group Insurance for students.
- Rankers are given monetary prizes by the college.
- Counsellor available on the campus for needy staff and students.

6.5 Total corpus fund generated

Rs. 31, 96,298

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	Trained internal Auditors as per ISO 9001:2015
Administrative	YES	Experts from Admin departments of other colleges	Yes	Trained internal Auditors as per ISO 9001:2015

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

NA

For PG Programmes:

NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Conducted Alumni meet programme called ‘Yadon Ka Safar’ by Dalmia Lions Alumni Association wherein retired teachers and administrative staff of our college was felicitated.
- Active support in cultural activities in form of sponsorship.
- Organised a seminar for students titled ‘Date With Self’ on 13th September 2017.
- The Trophies of ‘Best Researcher’ and the ‘Second Best Researcher’ at the Inter-Collegiate student researcher’s seminar on ‘Youth and Wellness- Mind, Body and Spirit’ was sponsored by the Dalmia Lions College Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

- Meetings with the parents are conducted regularly to inform them about the academic progress of their wards and offer information related to their wards.
- A Parent running an NGO conducted a workshop for students.

6.13 Development programmes for support staff

- **Workshops and seminars:** Our admin staff - Mr Joaquim V Gomes, Registrar, Mr. Vijay Chavan Senior Clerk and Mr Rajesh Dubey, Junior Clerk, attended the One Day workshop on Administrative Skills conducted by Internal Quality Assurance Cell of Shailendra College, Dahisar on 10th January 2018.
- Ms Punam Patwardhan, Mr Rajesh Dubey, Ms Dipika Bariya, Ms Bhagyashri Kamble, Ms Sonali Kadam, Mr Sachin Shirsat all Junior Clerks attended a One Day Workshop on 'Enrollment, Eligibility and Examination Related Issues' for the non - teaching staff on Saturday, March 10, 2018 organized by Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Powai, Mumbai.
- Mr Joaquim V Gomes, Registrar and Ms Rasika Patkar, Head Clerk, attended the One Day National Workshop on “College Administration, Issues & Challenges” organised by Niranjana Majithia College on 27th March 2018.
- Seminar on ‘Quality Enhancement’ : On 23rd August Mr. Mandlekar, the ISO consultant conducted a seminar on Quality enhancement through implementation of the Documented Information. Dr. Maushmi Datta from Nagindas Khandwala College was invited to give a presentation on the ISO process.
- **Audit Training:** A two day Audit Training for ISO 9001: 2015 was conducted by ISO Consultant Mr. Madan Mandlekar on 25th & 26th September, 2017.
- **Recreation activities are undertaken:** The administrative Staff went for a picnic to a Manan resort in Virar on 30 October 2017. As per the tradition that has been followed for years together the Administrative Staff organized ‘Satyanarayan Puja’ in the college campus on 25th January 2018.

- **Encouragement to participate in competitions:** The administrative staff is encouraged to take part in intercollegiate events. Ms. Rasika Patkar, Ms Medha Sawant, Ms Sonali Kadam, Ms Ashalata Patel and Ms Bhagyashri Kamble participated in the various competitions “Tarang - 2017” organised by M D Shah Mahila College on 18th December 2017.

Ms Ashalata Patel won the IInd prize in Best out of waste. Also Ms Rasika Patkar and Ms Medha Sawant won the IIIrd prize in Cookery. Ms Rasika Patkar, Ms Medha Sawant, Ms Dipika Bariya, Ms Sonali Kadam, Ms Ashalata Patel, Ms Bhagyashri Kamble, Mr Rake sh Mohite, Santosh Jadhav, Mr Pandurang Vaidkar, Mr Ashok Sarpe, Mr Bharat Likhari, Mr Sushil Yadav, Mr J P Yadav, Mr Sandeep Wamanshe, Mr Satapa Kamble, Mr Radheshyam Yadav, Mr Digambar Panchal, Mr. Prasad Kamble, Mr Santosh Jadhav, Mr Chandrakant Kamble & Mr Rakesh Mohite participated in the various competitions “TEAM” organised by Nagindas Khandwala College from 26th to 29th December 2017. Ms Dipika Bariya won the IInd prize in Candle lighting.

Mr Pandurang Vaidkar, Mr Ashok Sarpe, Mr Bharat Likhari, Mr Sushil Yadav, Mr J P Yadav, Mr Sandeep Wamanshe, Mr Satapa Kamble, Mr Radheshyam Yadav, Mr Digambar Panchal, Mr. Prasad Kamble, Mr Santosh Jadhav, Mr Chandrakant Kamble & Mr Rakesh Mohite participated in the Utsav- MD Intercollegiate Cricket Tournament organised by M.D. College, Parel on 2nd January 2018

- Financial aid is provided to the administrative staff to meet the higher professional educational needs of their children.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- A Zero Waste Campus project
- Survey on ‘Use and Impact of Plastic bag’
- Swachta Abhiyan Street Play
- Cleanliness drives
- Swachta Saptaha
- Cleaning Drive
- Swachta Awareness

Please see Annexure No. 11 for further details of Initiatives taken by the institution to make the campus and the surrounding eco-friendly

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A. Curricular

Planning and Implementation

In order to facilitate a smooth teaching learning process the **Log Book system** is used. All teachers kept a record of the day to day teaching learning process so as to track the teaching plan prepared at the start of the academic year. This system ensures timely completion of syllabus. It also keeps a track of the teaching- learning methodologies used by the teacher.

All formats whether teaching-learning or otherwise are formatted and coded as per the specifications of ISO 9001:2015 and are used uniformly throughout the institution

Immersive Learning

An experiment in immersive teaching methodology was conducted by the department of BMM through the initiative of Scoop Bulletin, the inter-departmental Magazine published twice a year. The students and teachers joined hands in the entire procedure, be it writing, selecting and editing of articles to page layout, cover page design and overall presentation. It is indeed a practical learning exercise.

The second publication - Rainbow is a monthly magazine published by Self Financed courses. All the seven departments - BMM, BAF, BBI, BFM, BMS, BIM and BSc(IT), the seven colours of the rainbow contribute to it. Rainbow is an initiative taken, considering the fact that each learner has a creative bend that needs to be projected for their overall development.

Fun-learning experiences:

The department of BMS conducted “Prashnotri” Quiz programme, a fun way of learning the management concepts on 23rd august 2017.

Event named ‘Fish-Bowl and Jingle’ under Literary Advertising and Debating Society was organized by department students along with the students of Bachelor in Management Studies. It was a game show where a product name was given and the participants were told to make ads jingles and in act it.

‘Battle of Brains’ was organised by Second Year Students of department of BAF and BIM on 15th February, 2018. It was one day intra-collegiate quiz competition for students of various courses had participated and final two teams were rewarded.

Experiential learning

The Entrepreneurial Premier League : To explore & develop the Passion for business among students, especially the students of Bachelor in Management Studies, organized an

‘Entrepreneurial Premier League – EPL, in the college foyer area. Entrepreneurs are basically “innovative destructors”, that is, they in fact try to make new products, new markets, and use new production methods/technologies, use new raw materials and so on. In this process, old becomes obsolete or goes out of use. And at Prahladrai Dalmia Lions College we give these “innovative destructors” a platform to showcase and enhance their marketing qualities.

In the format of a business fair, the BMS students of Dalmia College arranged 24 stalls. They not only invested in buying those stalls but also with the help of their innovative marketing skills they sold various products ranging from cosmetics, home décor, food items, accessories and dress material to electronic gadgets and even gaming zones and ‘selfie’ corners. For every product purchased from this stalls they provided valid bills and carried out every formal transaction that happens usually in any business deal. They earned profits as well from all the sales. The EPL was made public with the residents of nearby Sunder Nagar area walking in. They were intimidated about this event through pamphlets distributed in the area as part of marketing strategy.

Exhibition

The Department of BMS on Feb 28, 2018 organised a Poster Exhibition on sectoral analysis of Budget 2018-Students of FY BMS studied the budget with reference to different sectors, made one or two posters (per group) with drawing and newspaper cuttings, wrote the key highlights and presented the same to the audience.

Visits

- Third Year students of B.Com (Accounting and Finance) paid a visit to the ‘Securities and Exchange Board of India’ on 27th September, 2017.
- Second Year students of B.Com (Accounting and Finance) paid a visit to the ‘Juvenile Home’ on 10th August, 2017.
- First Year students of B.Com (Accounting and Finance) and various other courses paid a visit to the ‘RBI Monetary Museum’, Mumbai on 22nd February, 2018.
- Feb 15, 2018 – TYBMS students were taken to “Bhaktivedanta Centre, ISKCON, Juhu. Lecture on “Bhagavad Gita and Management” was delivered by Assistant Director, Bhaktivedanta research centre, Berkeley, USA, Mr.Greg Anderson. 75 students of TYBMS participated in this educational Trip; students of FYBMS were taken to Jawaharlal Nehru port trust for a One day Industrial Visit.

Initiation of Value education through select verses and shlokas from select books and scriptures

The students of TY were introduced to excerpts from the *Gita*, *Bible* and *Chanakya Niti*. They were asked to maintain a journal on daily bases during Ethos lecture and at their bedtime. Students learnt the meaning of various shlokas/ verses and could relate to the modern concept like tolerance, attachment, time management, stress management, etc.

B. Co- Curricular

Internship programs

This year too students were encouraged and helped in acquiring on-field experience through internships with various companies. Please see the Career Guidance and Placements details provided in Annexure No: 8

C. Extra Curricular

Lecture series

In an attempt to provide students with a clearer perspective on various issues of life a variety of lectures were organised by the Equal Opportunities Cell. The details of the lectures are as follows:

1. Future of Public sector banks and its Implications by Mr. Vishwas Utagi.
2. State – Citizen relation – Issues and Challenges by Adv. Niranjani Shetty.
3. The Principles of Economic Equality in the Constitution of India by Prof. Dr. M.K. Dekate.
4. Democratisation of Education – Scope and Opportunities by Mr. Ghanashyam Sonar.
5. Equality through Right to Information by Mr. Anil Galgali.
6. Mumbai City Development – Its Equality Agenda by Adv. Girish Raut.

Following lectures were organised to give our students a wider vision:

7. On 11th December, a lecture was organized on Entrepreneurship development 'Mee Udyojak Honarach' by Dr. Rahul Jain and Shri. Shrikant Parab, Director Delta group of holdings.
8. On 27th February, Dr. Suhas Warke, DIG, Anti terrorism squad, Maharashtra state, Mumbai conducted a session on 'Use of administration in Marathi language'.
9. On 11th January 2018 a lecture on Human Trafficking by Mr. Manohar Waghela, Chief Operating Officer & Founder of Transforming Lives Foundation(NGO) was organised.
10. On 7th Feb 2018, a lecture on 'MY LIFE!' by Mr. Aadesh Chavan, Mechanical Engineer from VJTI, MBA from UK and an expert dealing with teenage issues, was organised.
11. On 28th February 2018, a lecture on 'Relationship and Stress Management' by Mr Nilesh Mandlecha was organised.

Quality Circle: The Quality Circle of students that was established last year was consolidated this year and these students not only were the logistic support for the data collection (Feedback), analysis of raw data, compiling files, etc. they also initiated the Student Research Cell. The members of the Quality Circle are: Deepak Jha, Shubham Shukla, Aman Agarwal, Alok Dubey, Vishal Jain, Rohit Jha and Bhupendra Vishwakarma.

Student Research Cell: This Cell, this year with the encouragement of the teachers and the IQAC organized two intercollegiate student research conferences were organized - 'Youth & Wellness: Body, Mind & Spirit' was organized on 22nd February, 2018 and on 'Gender Sensitization' on 15th March 2018. The members of the Student Research Cell are : Deepak Jha, Shubham Shukla, Aman Agrawal, Alok Dubey, Karishma Mewara, Ansari Touhid Md Iqbal, Jain Vishal and Shweta Jha.

Theme of the year – Wellness : Body , Mind & Spirit. A number of activities were conducted keeping this theme in mind, such as a Health Checkup camp was conducted for the students as well as the college staff was organized on 29th July 2017, Anaemia & Thalassemia Screening Camp on 26th July 2017, seminar on 'Stress Management' by Mr. Nilesh Mandlecha, lecture on 'Suicide Prevention' by Mr. Isaac Agarwal on 18th September 2017 and A mega Diabetes Camp and Diabetes Awareness Seminar was organized by Lions Club of Malad – Borivali and our college on 14th November 2017.

Interaction with Parents

Parent Teacher meetings were conducted regularly to inform the parents about their wards attendance and overall performance.

Motivating the staff

Team Building skills workshop was conducted for teaching staff of degree and self financing courses college by Mr. Madan Mandalekar on 29th November, 2017.

Social initiative

The following social outreach projects were implemented:

- Ek Mutthi Anaj Project
- Dalmian Project continued
- Green Sole Project: Old shoes were collected by the students on account of a company : Green Sole. The collection started 5 days prior to the main event. Old shoes were collected and given to Green Sole, a company that recycled the old into new footwear which were then donated to the poor children.

Please see Annexure 10 and 12 (i) for details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Orientation programs for students were conducted
- Publication of The Newsletter of IQAC – *Fare Forward*
- Facilitated the activities of the Student Research Cell
- Members of the Administrative staff were sent for seminar and workshops.
- Recreation programs were organised for the support staff as well as the teaching staff.
- Proactive work by Quality Circle, that functioned as the logistic support group of the IQAC. Data collection related the Feedback, raw data analysis, file compilation, typing of formats, etc. was handled by the Quality Circle throughout the year.
- Facilitated the ISO process - The Documented Information and Operations Manual as per specifications of ISO 9001: 2015 was prepared by the IQAC, released on 14th August 2017 and implemented.
- All activities followed the PDCA Cycle – Plan . . . Do. . Check.... Act. Facilitation of planning of all Departmental activities was initiated and its implementation was kept under regular check and control. All documents were formatted in accordance with the requirements of ISO 9001:2015.
- Selected Senior members – 20 – of the Teaching and administrative staff were given a formal Training of Internal Auditors as per the norms of ISO 9001:2015 by a renowned ISO Consultant Mr. M.D. Mandalekar on 25 & 26th September 2017. These auditors were to give an exam and were finally presented certificates.

- Facilitated the conduct of Internal Audit on Friday, 13th and Saturday, 14th October 2017 by the trained internal auditors.
- Facilitated the conduct of Administrative Audit on 18th May 2018. The audit was done by Shri Mohan J. Shinde Ex Registrar Patkar College, Goregaon West and Shri Chandrakant M, Amin, Ex Registrar N.K. College, Malad West,
- Carried out last year's Community project at Osarvira in Dahanu Taluka
- Facilitated Career Advancement Scheme (CAS) for promotion of 2 faculty members

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. *Ek Mutthi Anaj*
2. **Conferences by the Students for the Students**

** Please see Annexure No. 12 (i) & (ii)*

7.4 Contribution to environmental awareness / protection

- Zero Waste Campus Project
- Tree Plantation
- Paper Bag Making
- Environment Protection Seminar
- Swachta Abhiyan Street Play
- Cleanliness drives
- Swachta Awareness at NGO:
- Waste Management
- Rally to Save Rivers
- Kachra Mukh Bharat
- E-waste collection drive

Please see Annexure No. 11 for further details of Initiatives taken by the institution to contribute to environmental awareness and protection

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

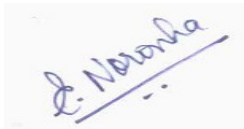
7.6 Any other relevant information the institution wishes to add.

Please see Annexure No. 13

8. Plans of institution for next year

To give greater impetus to the research activities of the teaching staff.
To provide training opportunities to administrative staff.
To conduct workshops for students to prepare for competitive exams.
To go for more eco friendly measures next year.

Name : EMELIA NORONHA



Signature of the Coordinator, IQAC

Name: DR. N.N. PANDEY



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURES

ANNEXURE NO. 1

Plan of Action by IQAC for the academic year 2017-18

Plan of Action	Achievements
To conduct Orientation programme	Orientation programs for students of First Year were conducted
To conduct Academic Audit (Internal)	An Internal Academic Audit was conducted by Internal auditors trained in Audit process according to ISO on 13th and 4th October 2017 .
To conduct Administrative Audit	Administrative Audit was conducted on 18 th may 2018.
Administrative efficiency development programme	ISO Audit training was conducted wherein seniors in the admin staff was also given training
Workshop / seminar by Alumni Association	The Alumni organized a seminar for students titled 'Date With Self' on 13th September 2017 .
Welfare schemes for the Non teaching staff	The non teaching staff are provided with monetary aid for educating their wards.
Waste management	Zero Waste Campus project was implemented in the college jointly with Stree Mukti Sanghatana in partnership with Godrej Consumer Products Limited on 9th October 2017.
Formation of Research development Cell for students	Student Research Cell organised two intercollegiate seminars for student researchers.
Activities to be conducted according to the Theme of the year – Wellness : Body , Mind & Spirit	All activities centred around the theme
Team Building skills workshop	Training session on 'Team building' by Mr. Madan Mandalekar on 29th November, 2017.
Recreation - support staff	The administrative Staff went for a picnic to a Manan resort in Virar on 30 October 2017.
360 Degree Feedback System – best practice of the institution.	Feedback was taken from all stakeholders: For details see Annexure No. 3 on Feedback
Encouraging Research to be undertaken by Faculty	Teachers published books and research papers

ANNEXURE NO. 2
Academic Calendar 2017 -18
Schedule for First Term

1st Term: 5th June -16th October 2017 (Both days inclusive)
Mid Term Break: 25th August – 29th August 2017 (Both days inclusive)

Date	Curricular & Co-Curricular Activities
5th June.	College re-opening for the academic year 2017-18 - Staff meeting.
21st June.	Celebration of International Yoga Day
25th May-3rd June.	NCC - CATC camp at SNDT Women's University.
1st June-10th June.	NCC - CATC camp at Thakur College, Dahisar East.
2nd June.	FY Semester-I ATKT result distribution and SY admissions B.Sc-(IT)
15th June.	Self Financing Courses - Staff meeting
17th June.	Harjai Computers - Campus placement
17th to 20th June.	Yoga Camp
28th June.	Celebration of Anti Narcotics Day - NSS
1st July.	Tree Plantation Drive
3rd to 19th July.	ATKT Exams of Self Financing courses - Sem IV, III, II & I
12th July.	AQAR uploaded
13 th July.	Workshop on Self Defence – Women Development Cell & ICC
15th July.	Workshop on Revised syllabus of B.Com (Accounting & Finance)/ B.Com (Banking & Insurance) Sem III & Sem IV
17th July.	Foundation Day - NSS
18th to 19th July.	Welcome Ceremony of NSS students
20th July.	Celebration of World Population Day - NSS
17th to 31st July.	Orientation of FYBCom students
21st July.	Career Guidance Workshop by Seed Infotech
21st July.	Seminar on 'First Aid Techniques' - Health and Counselling Cell
26th July.	Anaemia & Thalassemia Screening Camp

29th July.	Anti-Narcotic campaign - NSS
31st July.	A Career Guidance Seminar - 'Investing in Mutual funds'
29th July	LADS event- 'Word Game' competition
4th Aug.	Seminar on 'Laws for Women' - Women Development Cell
5th Aug.	Film Society Inauguration
11th Aug.	Seminar on 'Stress Management' - Health & Counseling Cell
14th Aug	Release of Documented Information - ISO 9001:2005.
15th Aug.	Independence Day Celebration - Aazadi
15th Aug.	E-Waste Collection Drive.
18th Aug.	Periodical Class Test - Self Financing Courses
22nd Aug.	Workshop on GST - Career Guidance Cell & Dept. of Accountancy
23rd Aug.	Poetry writing competition (SFC)- Literary Advertising & Debating Society - LADS
18th Aug.	Essay writing competition -LADS
19th Aug.	Poetry writing competition - LADS
22nd Aug.	Elocution competition - LADS
9th Aug.	'Bottle Art' & 'Quill Art' competition- Fine Arts Association
10th Aug.	'Tile Painting' & 'Pot Painting' competition - Fine Arts Association
12th Aug.	'Thali Decoration' competition - Fine Arts Association
24th Aug.	BMS Prashnotari - a Quiz Contest Season 1
24th Aug.	Declaration of Results for semester I to IV ATKT examination
6th Sept.	Teachers Day Celebration.
7th to 9th Sept.	Periodical Class Test for TYBCom (75:25 pattern) Semester V
14th Sept.	Celebration of 'Hindi Diwas'
14th Sept.	Seminar on 'Capital Markets & BSE' - Career Guidance Cell
15th Sept.	Blood Donation and Blood Group Detection Camp
16th Sept.	Guest Lecture on 'Social Media & Cyber Crime' - Dept. of Bus. Comm
16th Sept.	Counselling session by Counselor Mr. Nilesh Mandlecha, Psychologist

16th Sept.	Website testing competition – D’LITA.
16th Sept.	E-waste collection Drive
18th Sept.	Guest lecture on ‘Suicide Prevention’ by Dept. of Foundation Course
18th to 22nd Sept.	Additional Periodical Class Test (75/25 pattern) of SFC
22nd Sept.	‘Nanhe Kadam’ – social outreach program.
22nd Sept.	A Youth Awareness campaign on ‘Exhibition of Legal Rights’
23rd Sept.	Workshop on ‘Responsibility and Leadership’ - DLLE
25th to 29th Sept	Celebration of NSS week
25th Sept.	Guest Lecture on ‘Careers in Advertising & Journalism’ - Dept. of BMM
25th and 26th Sept.	2 Days Audit Training for ISO 9001: 2015
28th Sept.	Seminar on Career Options - SFC
28th Sept.	Guest Session on ‘Journalism and Advertising’ – BMM
29th Sept.	A Guest session on ‘Ad Design’ - BMM
12th Sept.	A.D. Shroff ‘Elocution competition’ - Planning Forum
15th Sept.	‘Wordsworth Competition’ LADS & Dept. of BMM
22nd & 23rd Sept.	Chess, Carrom and Table Tennis - Sports Committee (SFC)
26th Sept.	College Website Testing’ by D’LITA
1st Oct.	Observance of Action and October Service week
3rd Oct.	Guest Lecture on Semester End University Project work - MCom
4th Oct.	<i>Scoop Bulletin & Rainbow</i> - Publication & Inauguration
7th Oct.	‘Film Making’ -Panel discussion & workshop - Film Society
9th Oct.	Guest lecture on ‘Communication Skills’ by Dept. of Bus. Comm.
9th Oct.	Zero Waste Campus project
12th - 13th Oct.	Presentations by FYBCom students on ‘Visit to NGO’ in the subject Foundation Course.
14th Oct.	Placement Drive by Aditya Birla Capital
14th Oct.	Inauguration of Seed Skill Development Center in association with SDVTII (empowered by SKILL INDIA MISSION).

16th Oct.	Degree staff meeting
16th Oct.	Internal-SFC ATKT Exam Sem II 25marks.
9th Oct	‘RELAXANT - Reboot Yourself’ by SYBAF
10th Oct.	Skit with Props – LADS (SFC).
29th Oct.	A community project ‘Ek Mutthi Anaj’.

Schedule for Second Term

2nd Term: 9th November – 12th May 2018 (Both days inclusive)
Winter Break: 26th December 2017 – 01st January 2018 (Both days inclusive)

Date	Curricular & Co-Curricular Activities
14th Nov.	Seminar - Diabetes Camp and Diabetes Awareness
10th to 28 th Nov.	SYBAF SEM III, TYBAF & TYBBI SEM V Exams
13th to 21st Nov.	TYBMS, SYBMS, SYBMM, SYBIM, SYBFM & SYBBI SEM III and BSc(IT) SEM VI AT.K.T regular exams
14th Nov.	Guest Lecture on Advance Java and Asp.Net.
28th Nov.	Seminar on ‘Before Interview’ - TYBSc(IT)
29th Nov.	Aptitude test in association with NIIT for MCom and TYBBI - Placement cell
29th Nov.	Training session on ‘Team building’
30th Nov.	46th Annual Sports day
4th Dec.	World AIDS day -NSS
8th& 9th Dec.	Dalmia Lions Khel Mahotsav
9th Dec.	SKILLS REGALIA 2K17 - SEED
13th Dec.	TY BMS Sem V external Viva-Voce
14th Dec.	Panel discussion - SEED
15th Dec.	Viva-Voce of TYBFM (Semester V)

17th Dec.	Additional Internal examination of MCom (Part I & III)
20th Dec.	Annual Day of Degree & Junior College
21st & 22nd Dec.	Dalmia Lions Utsav 2k17
24th to 30th Dec.	NSS Special Camp at Tandulwadi
2nd to 10th Jan.	M.Com part II- Semester III university exam was conducted.
4th Jan.	10 NSS volunteers conducted an event for orphans on computer basic knowledge and Microsoft at Mother Foundation an NGO.
7th Jan to 12th Jan.	First year students of all Self-Financing courses were taken for Industrial Visit to Delhi and Agra
7th Jan.	Dalmian Community Project at Osarvira, Palghar
8th Jan.	FYBMM Industrial Visit - Vasai Fort
10th Jan to 18th Jan.	Industrial Visit - Amritsar, Dalhousie, Dharamshala TY - SFC
12th Jan.	Quiz competition - NSS
15th Jan.	Best out of Waste - NSS
16th Jan.	Poster Making competition - NSS
17th Jan.	Aksa Beach cleaning drive -NSS
18th Jan to 25th Jan.	Industrial Visit to Amritsar, Dalhousie & Dharamshala – SY - SFC
19th Jan.	A seminar by Women Development Cell - 'Makeover'.
19th Jan.	A session on "Money Matters"
20th Jan.	Mera Bharat Swarnim Bharat - by the Brahmakumaris
20th Jan.	Seed Infotech I.T. IDOL test
20th Jan.	Guest lecture - 'Big Data'
20th Jan.	Workshop on 'Financial Planning' - International College of Financial Planning
20th Jan.	Street play -Yuva Hi Shakti Hai -NSS

20th Jan.	Udaan-intercollegiate street play & poster making competition - DLLE
22nd Jan.	Seminar on "CMA Course" by Institute of Cost Accountant of India.
26th Jan.	Republic Day Celbration
26th Jan.	A Swachh Dalmia Abhiyaan - NSS
27th Jan	Visit to Borivili National Park - BMM
27th Jan	The inauguration of D'lita
29th Jan. to 5th Feb.	M.Com Part I - Semester I university exam
31st Jan.	EPL, a business fair - BMS
31st Jan.	A street play 'One Life, Two Wheels' - NSS
5th Jan.	Intra college event 'Break the Ice' SYBBI
29th Jan.	'Fish bowl and Jingles' LADS
2nd Feb.	'Nayee Dishayen' - FYBBI.
3rd Feb.	Visit to Jawaharlal Nehru Port Trust, Vashi, New Mumbai - FYBMS
15th Feb.	Visit to "Bhaktivedanta educational and research institute" ISKON Juhu - TYBMS
17th Feb.	National seminar on 'Revised Accreditation Framework by NAAC' by the Internal Quality Assurance Cell
18th Feb	Cover page design competition - B.Sc.(IT)
20th Feb.	Seminar on 'Public Relations' - Career Guidance Cell
22nd Feb.	A visit to RBI museum - BAF
22nd Feb.	Inter-Collegiate student research seminar 'Youth and Wellness-Mind, Body and Spirit' - Department of Business Communication
24th Feb.	Exhibition on BUDGET HIGHLIGHTS 2018 - BMS and BBI
24th Feb.	Lecture on 'Relationship and Stress Management ' Counseling session by Mr. Nilesh Mandlecha (Psychologist, MBA-

	HRD).
27th Feb.	Street play on the Transgender Theme - BMM
27th Feb.	Job Fair – Drishtant
27th Feb.	Marathi Bhasha Gaurav Divas - Marathi Vangmay Mandal
6th Feb.	L Ad spoof competition - LADS
2nd Feb	TCS Recruitment Drive - Placement Cell.
15th Feb.	‘Battle of Brain’ - SYBAF
3rd March.	A National Level UGC sponsored Conference by the self -financed courses - ICT for Economic Prosperity, Entrepreneurship, Good Governance and Development.
5th to 19th March.	ATKT External Examinations for semesters I to IV (old course)
6th March	Informational seminar ‘Sanitary napkin vending Machine’
6th March	An aptitude test by BSE for BCom - Dept of Accountancy.
8th March.	Seminar on "Work and Life balance" - Women's Day - WDC
10th March.	Motivational lecture – ‘Roaring Dreams’ - The Dept. of Accountancy
12th March.	Visit to Bombay Stock Exchange Broker’s Forum, Fort.
12th to 20th March	Equal Opportunity Cell (EOC) –Lecture Series
14th March.	Cultural Prize Distribution function.
14th March	Visit to IGIDR, Mumbai.
14th to 16th March.	Workshop for TYBCom - Resume writing, Group discussion and Personal Interview by GTT.
15th March.	Intercollegiate conference - Gender Sensitization by BMM dept.
15th March.	Degree Distribution function
17th- 18th March.	Book Exhibition - Library.

20th to 28th March.	ATKT External exam for SEM I and III (new course) was conducted.
22nd March.	FYBAF students in association with the Anti Ragging and Anti Sexual Harrassment Cell had performed a street play
24th March	Parents Teacher meeting
24th March	Placement drive - Divine HR Solutions Pvt Ltd.
26th March.	Students' conference on Media and Communication - FYBAF
27th March.	Film screening - BMM students for senior citizens of Sundar Nagar
28th March	Farewell of all third year students.
31st March	FDP at Karjat on 'Relationship Management' -SFC
22nd March.	Resource 360 company and ICICI Prudential Life Insurance - campus recruitment.
3rd April	Guest lecture on 'Project Management' – BMS
9th April	Guest lecture on 'Central Banking' - TYBBI
10th to 16th April	Third Year Semester V ATKT university Exams
12th to 20th April	FYBCom Semester II regular term end exam
13th to 23rd April	Semester II regular term end exams of SFC
23rd to 4th May	SYBCom Semester IV Exams
24th to 4th May	Semester IV regular term end exams of Self Financing Courses
3rd April	'HUNT FOR FUN, an intra collegiate (SFC) event - FYBFM

ANNEXURE NO. 3

FEEDBACK ANALYSIS

I. Feedback by students given after completion of the BCom course.

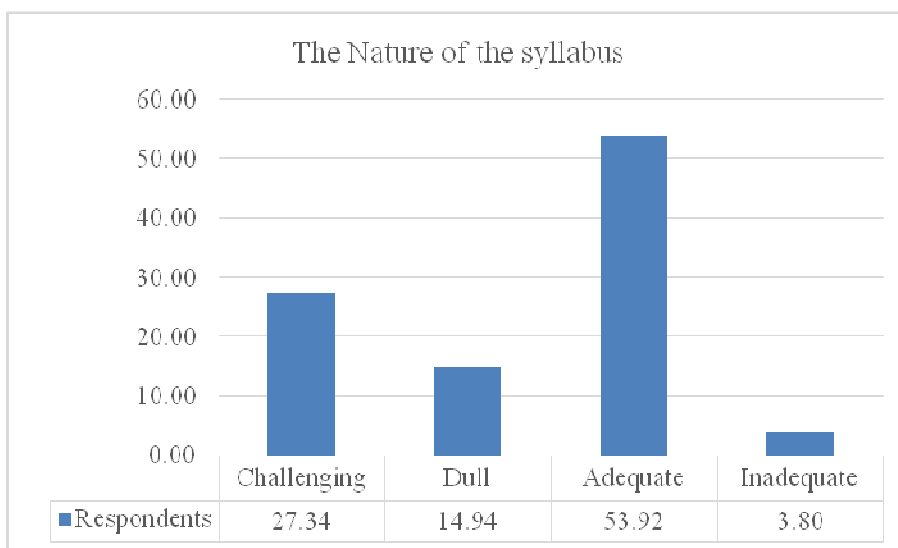
The students' overall feedback for BCom course was recorded after the completion of the course. Students were asked to rate each of the following parameters on the satisfaction level.

1. The nature of the syllabus
2. Students' background for benefiting from the course
3. Difficulty level of the course
4. Syllabus coverage in class
5. Library facility for the course
6. Availability of prescribed readings pertaining to the course
7. Teachers' preparation
8. Communication skills of the teachers
9. Teacher encouragement in class
10. Teaching Methods used in class
11. Overall Teacher Helpfulness
12. Courtesy level of teachers
13. Effectiveness of the Internal assessment system
14. Feedback from teachers
15. Effect of the internal assessment on course grade
16. Discussion of assignments
17. Provision of course and lecture outline at the beginning
18. Regarding helpfulness of Course outline
19. Implementation of the lecture schedule
20. Personal Interaction with Teachers
21. Opportunity to work in small groups work
22. Experts invited to address students
23. Visit to Industries, laboratories, Banks and Other Universities

Following is a graphical representation of the ratings accorded by the respondents:

1. The nature of the syllabus:

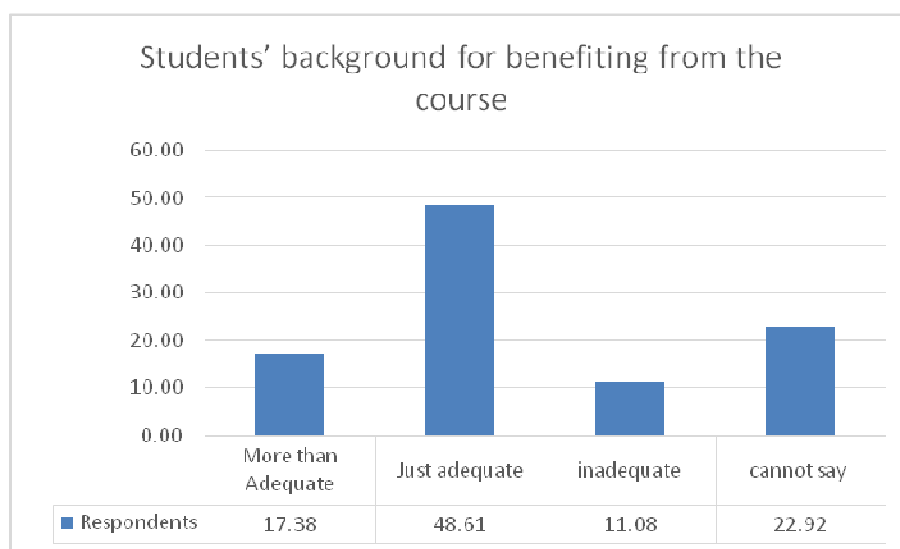
395 Respondents' response was analyzed and the data emerged as under:
27.34 % of Respondents asserted that the syllabus was challenging while 14.95% indicated that it was dull , 53.92% found it adequate and 3.80 % said it is inadequate.



2. Students' background for benefiting from the course

397 Respondents' response was analyzed and the data emerged as under:

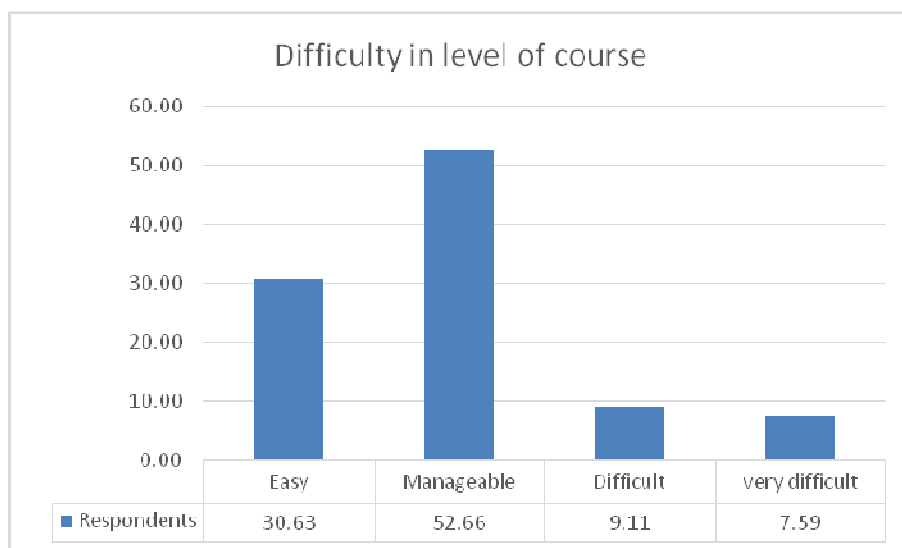
17.38 % of Respondents asserted that the syllabus was more than adequate for Students' background while 48.61% indicated that it was just adequate , 11.08% found it inadequate and 22.92 % said it is cannot say.



3. Difficulty level of the course

395 Respondents' response was analyzed and the data emerged as under:

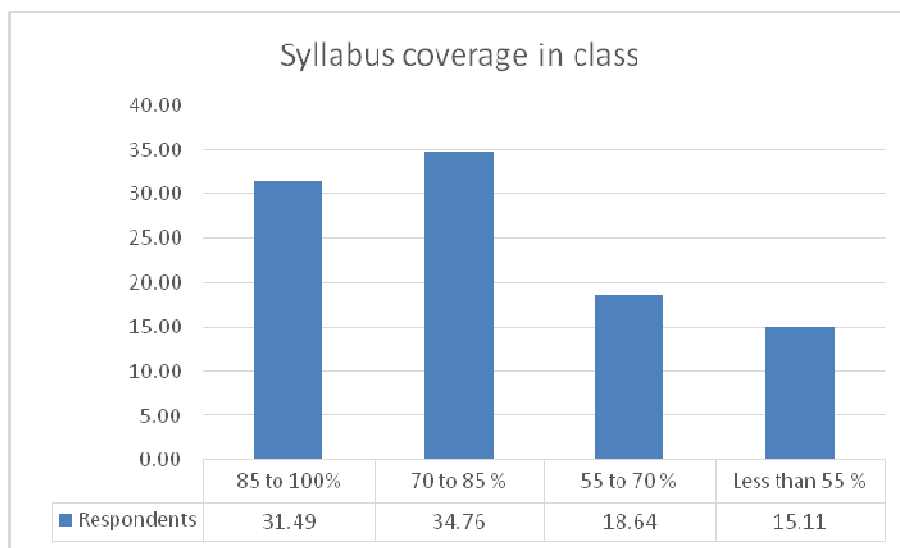
30.63 % of Respondents asserted that the difficulty level of course was easy while 52.66 % indicated that it was manageable , 9.11% found it difficult and 7.59 % said it is very difficult.



4. Syllabus coverage in class

397 Respondents' response was analyzed and the data emerged as under:

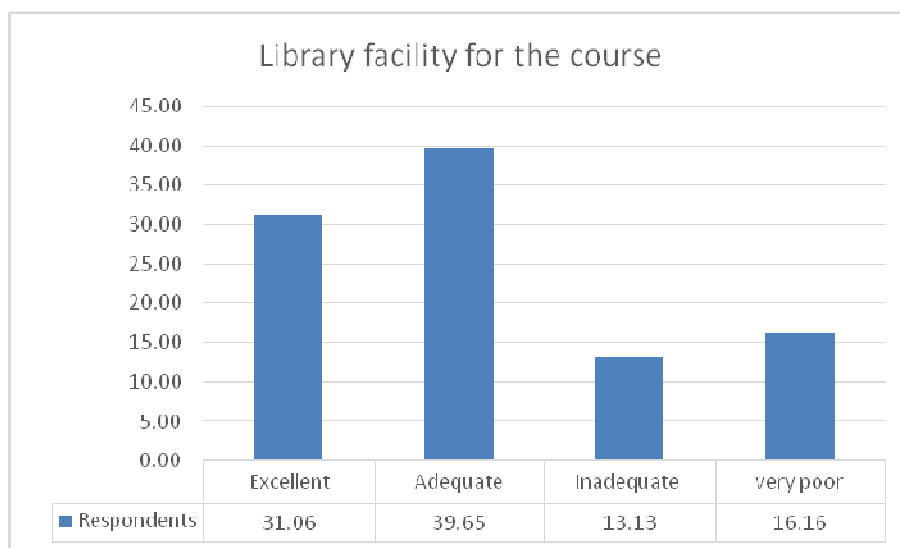
31.49 % of Respondents asserted that the syllabus coverage in class was 85 to 100% while 34.76 % indicated that it was 70 to 85%, 18.64 % found it was 55 to 70% and 15.11 % said it is less than 55 %.



5. Library facility for the course

396 Respondents' response was analyzed and the data emerged as under:

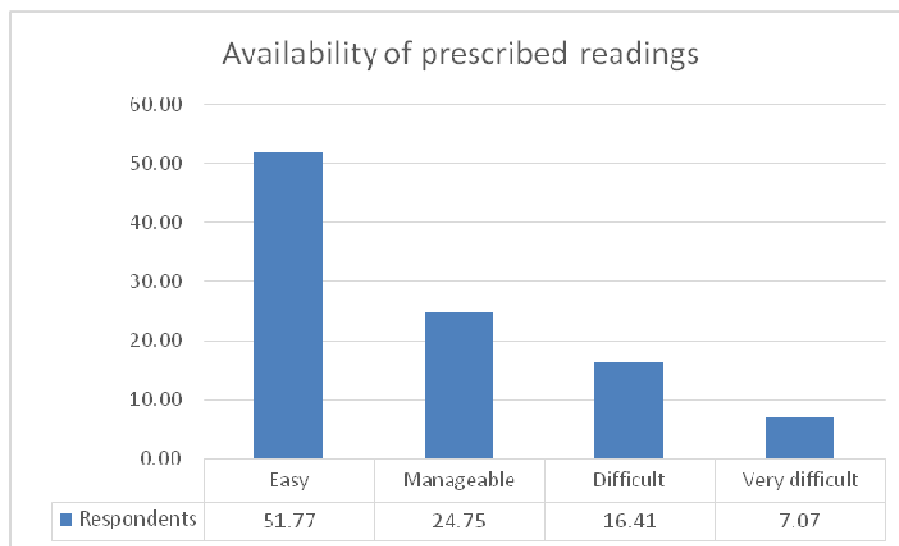
31.06 % of Respondents asserted that the Library facility was excellent while 39.65 % indicated that it was Adequate, 13.13 % found it was inadequate and 16.16 % said it is very poor.



6. Availability of prescribed readings pertaining to the course

396 Respondents' response was analyzed and the data emerged as under:

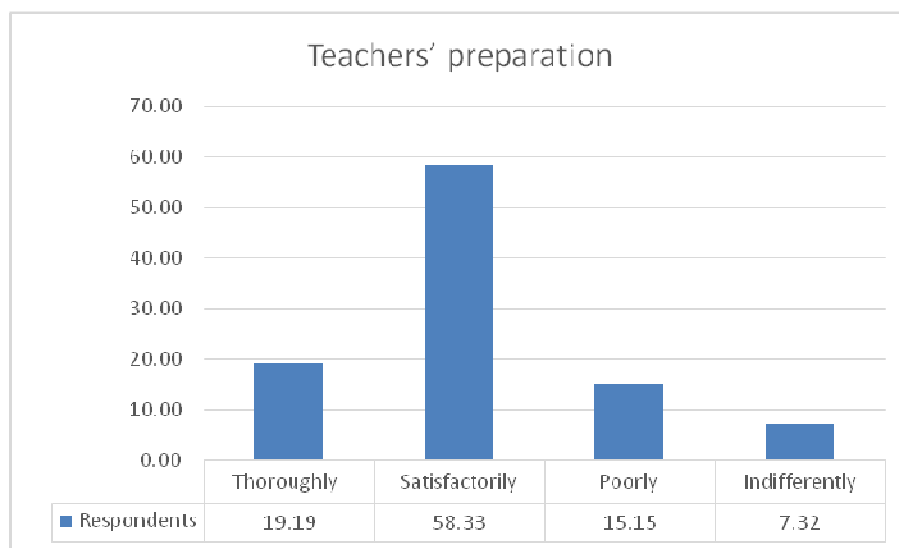
51.77 % of Respondents asserted that the availability of reading material was easy while 24.75 % indicated that it was manageable , 16.41 % found it was difficult and 7.07 % said it is very difficult.



7. Teachers' preparation

396 Respondents' response was analyzed and the data emerged as under:

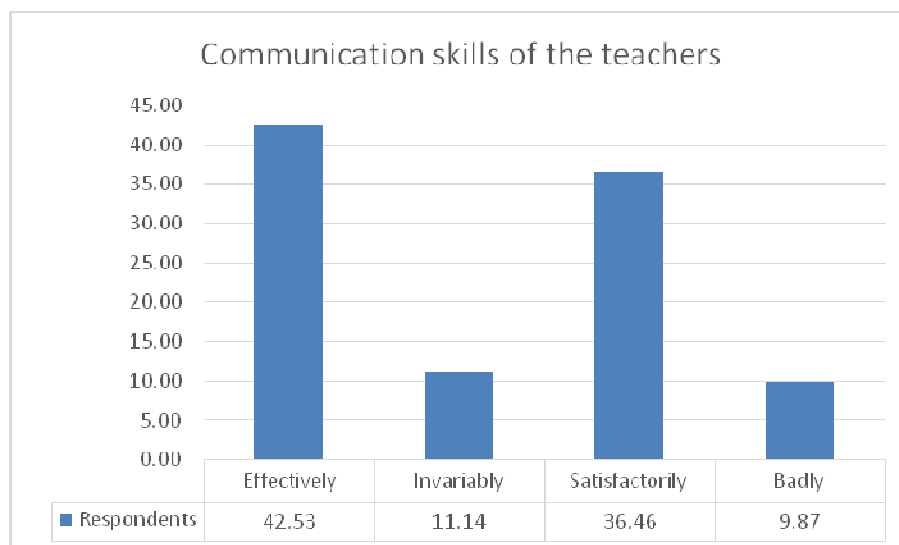
19.19 % of Respondents asserted that the teachers' preparation was thorough while 58.33 % indicated that it was satisfactory , 16.41 % found it was poor and 7.07 % said it was indifferent.



8. Communication skills of the teachers

395 Respondents' response was analyzed and the data emerged as under:

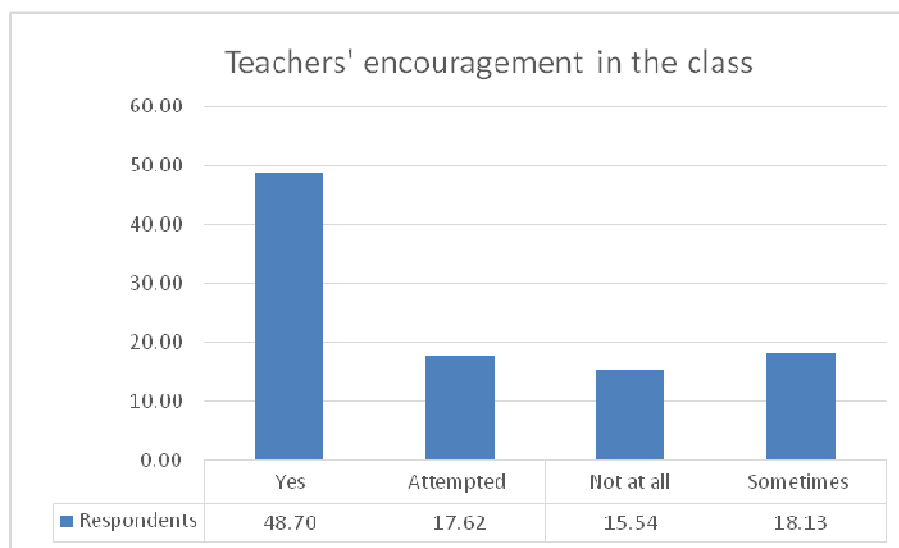
42.53 % of Respondents asserted that the teachers' communication was effective while 11.14 % indicated that it was invariable, 36.46 % found it was satisfactory and 9.87 % said it was bad



9. Teacher encouragement in class

386 Respondents' response was analyzed and the data emerged as under:

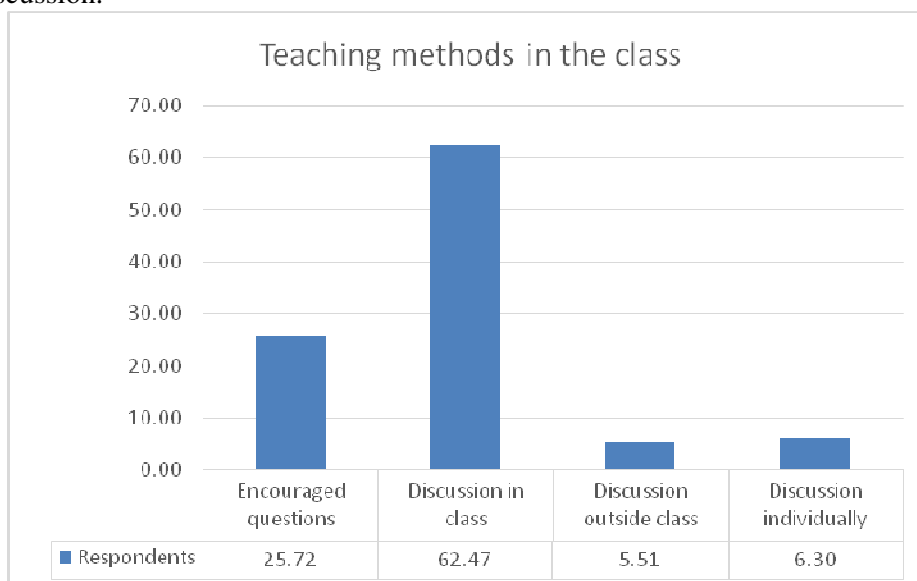
48.70 % of Respondents asserted that the teachers was encouraging in the class while 17.62 % indicated that it was attempted , 15.54 % found there was no encouragement and 18.13% said it was there sometimes.



10. Teacher methods used in a class

381 Respondents' response was analyzed and the data emerged as under:

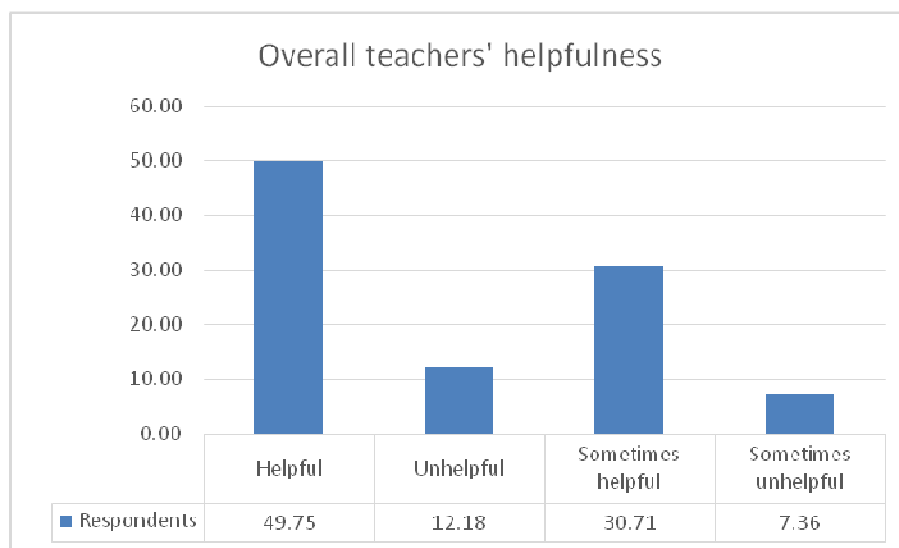
25.72 % of Respondents asserted that the teachers were encouraging questions in the class while 62.47 % indicated that there was discussion in the class, 5.51 % said there was discussion out of the class as well and 6.30% said it was there was individual discussion.



11. Overall teachers' helpfulness

394 Respondents' response was analyzed and the data emerged as under:

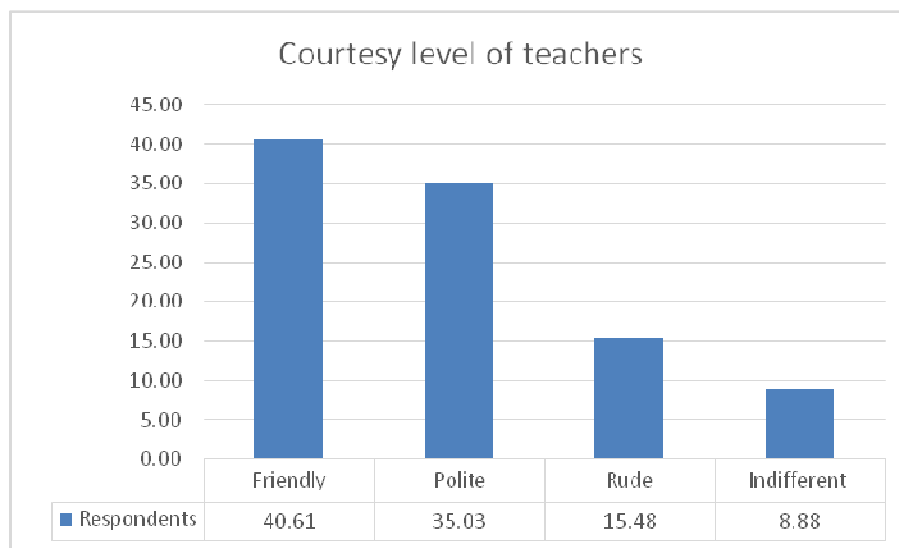
49.75 % of Respondents asserted that the teachers were helpful while 12.18 % indicated that teachers were not helpful, 30.71 % found teachers were helpful sometimes and 7.36 % said teachers were sometimes not helpful.



12. Courtesy level of teachers

394 Respondents' response was analyzed and the data emerged as under:

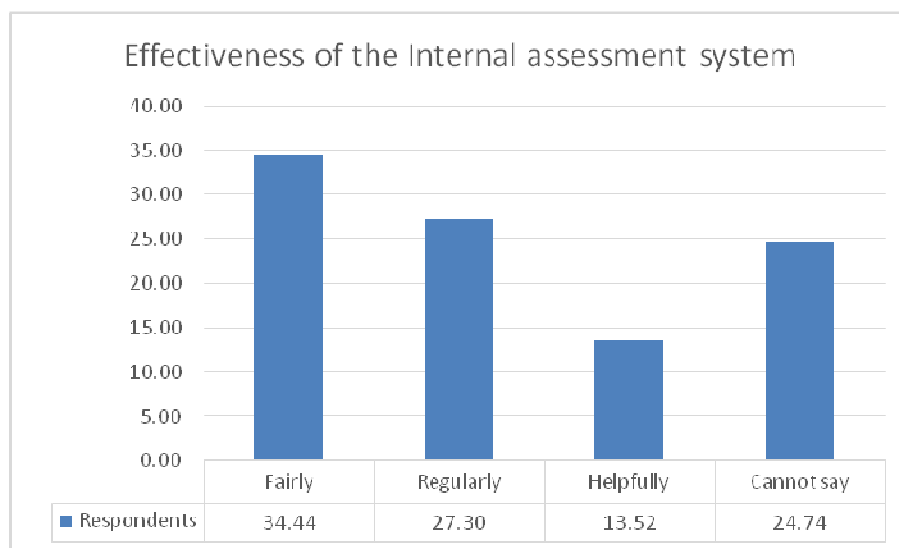
40.61 % of Respondents asserted that the teachers' were friendly while 12.18 % indicated that teachers were polite, 15.48 % found teachers were rude and 8.88 % said teachers were indifferent.



13. Effectiveness of the Internal assessment system

392 Respondents' response was analyzed and the data emerged as under:

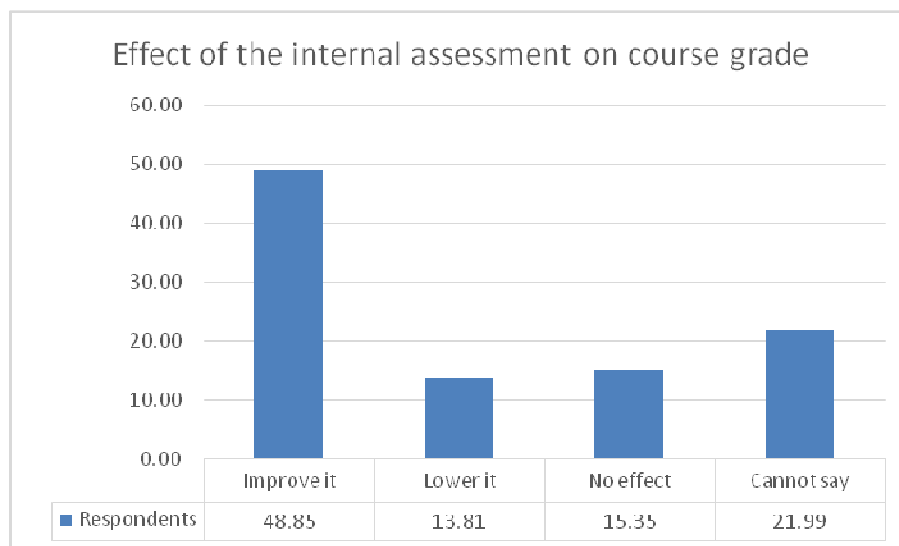
34.44 % of Respondents asserted that the system was fair while 27.30% indicated that it was regular, 13.52 % found it was helpful and 24.74% said they cannot say.



14. Effect of the internal assessment on course grade

391 Respondents' response was analyzed and the data emerged as under:

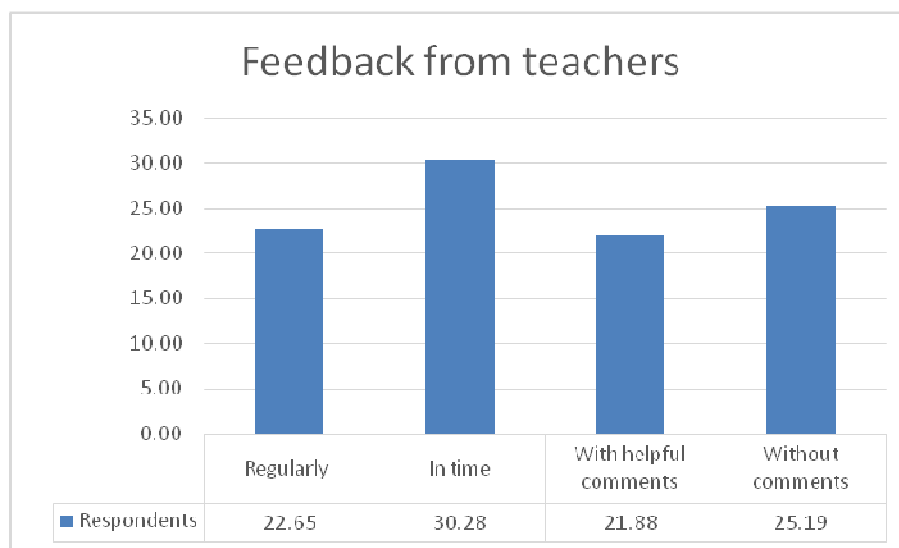
48.85 % of Respondents asserted that the system improve the grades while 13.81% indicated that it lower it, 15.35 % found it had no effect and 21.99% said they cannot say.



15. Feedback from teacher

393 Respondents' response was analyzed and the data emerged as under:

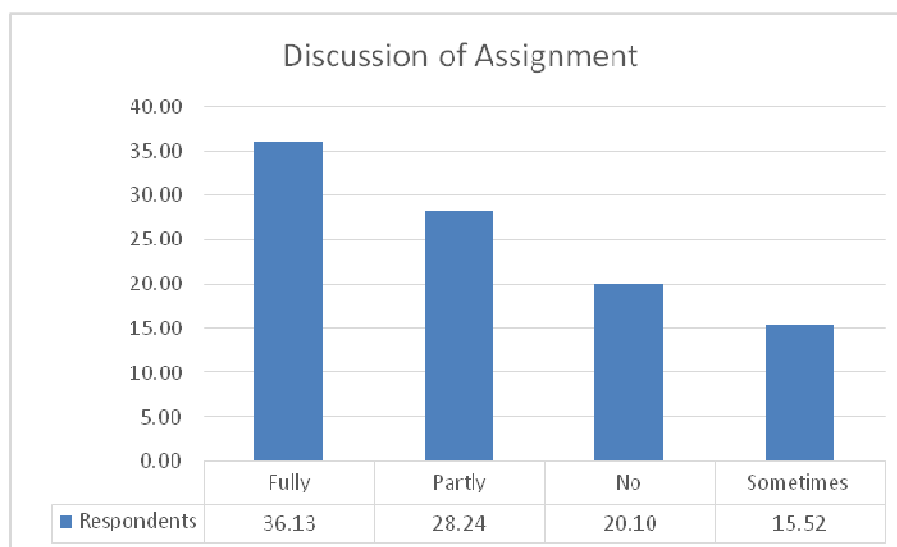
22.65 % of Respondents asserted that the feedback was regular while 30.28% indicated that it was in time, 21.88 % found it was helpful with comments and 25.19% said it was helpful without comments.



16. Discussion of assignments

393 Respondents' response was analyzed and the data emerged as under:

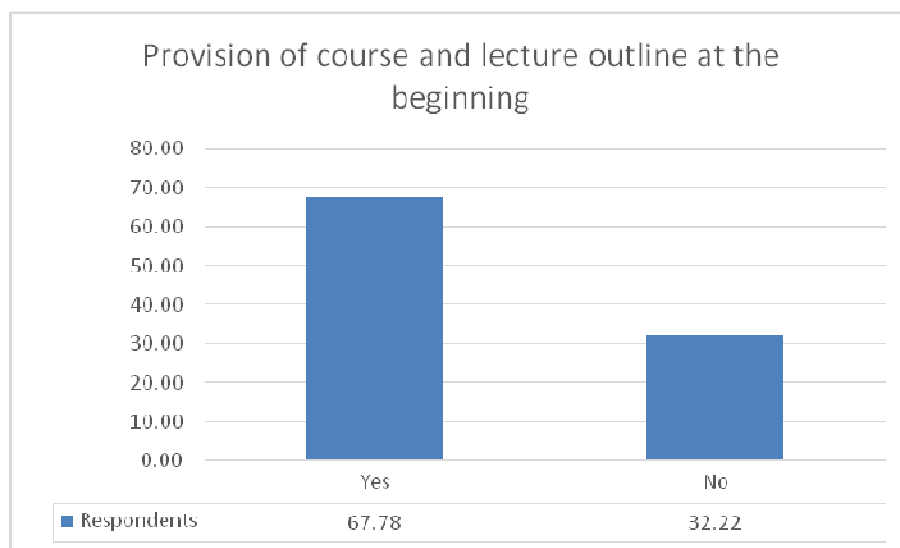
36.13 % of Respondents asserted that fully discussion occur on assignment while 28.24% indicated that it was partly, 20.10 % found no discussion occur and 15.52% said it was there sometimes.



17. Provision of course and lecture outline at the beginning

388 Respondents' response was analyzed and the data emerged as under:

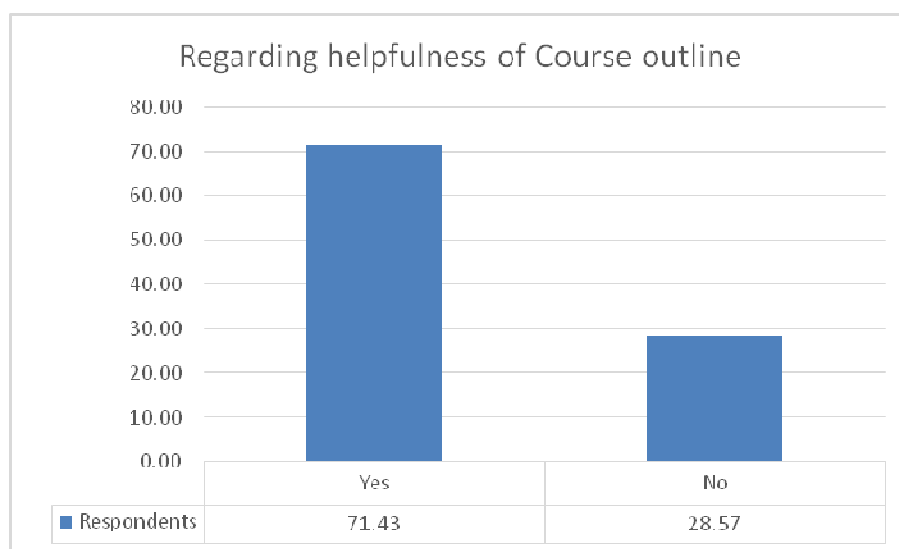
67.78 % of Respondents asserted that provision of lecture outline was given while 32.22% indicated that it was not given.



18. Regarding helpfulness of Course outline

392 Respondents' response was analyzed and the data emerged as under:

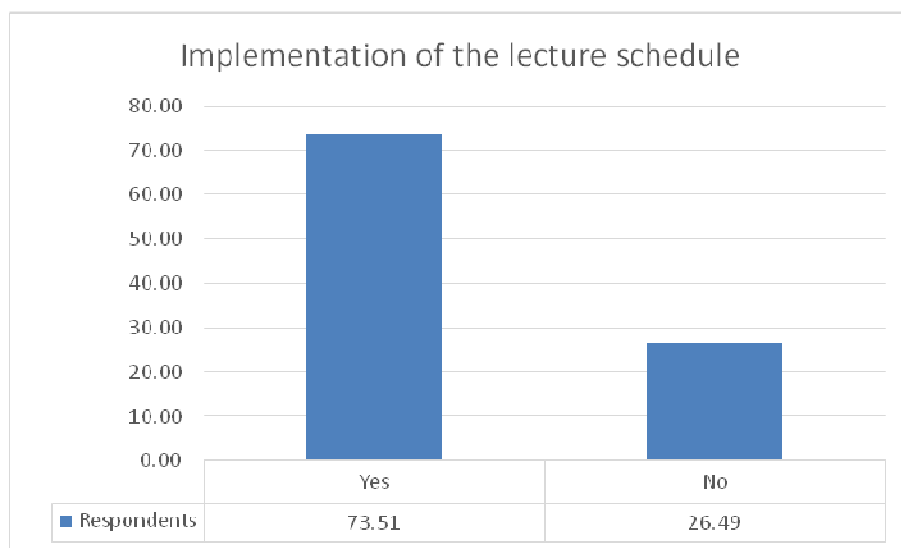
71.43% of Respondents asserted that course outline was helpful given while 28.57 % indicated that it was not helpful.



19. Implementation of the lecture schedule

385 Respondents' response was analyzed and the data emerged as under:

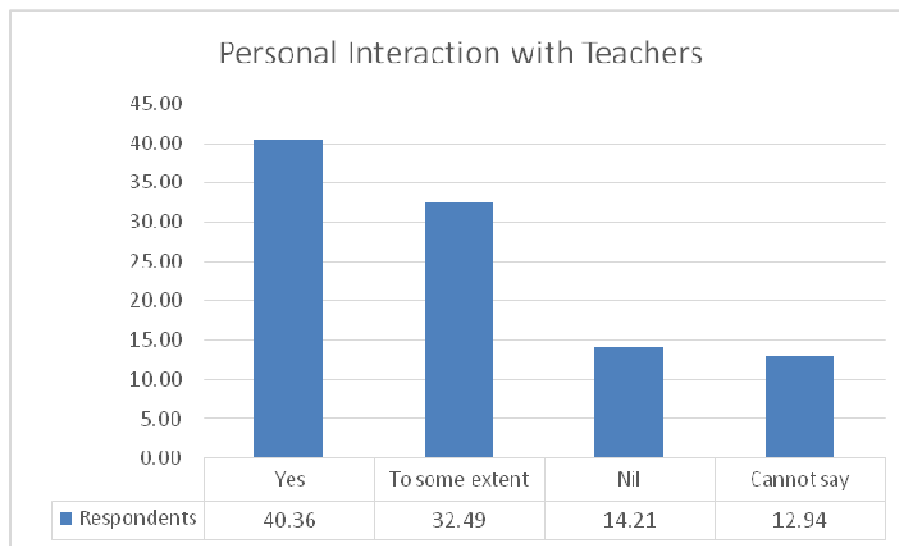
73.51% of Respondents asserted that lecture schedule was implemented while 26.49 % indicated that it was not implemented.



20. Personal Interaction with Teachers

392 Respondents' response was analyzed and the data emerged as under:

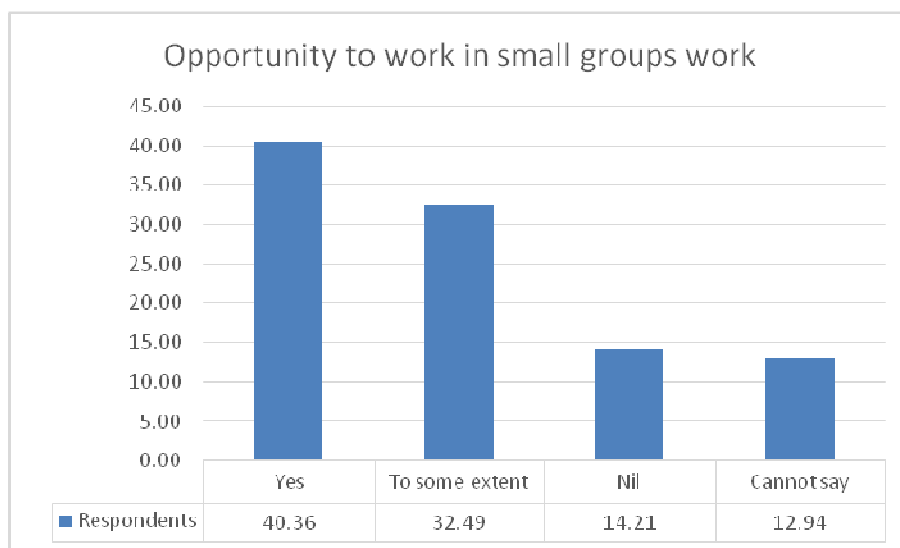
45.66 % of Respondents asserted that personal interaction with teachers occur while 31.89% indicated that it was extended to some level, 12.24 % found nil discussion occur and 10.20% said they cannot say.



21. Opportunity to work in small groups work

394 Respondents' response was analyzed and the data emerged as under:

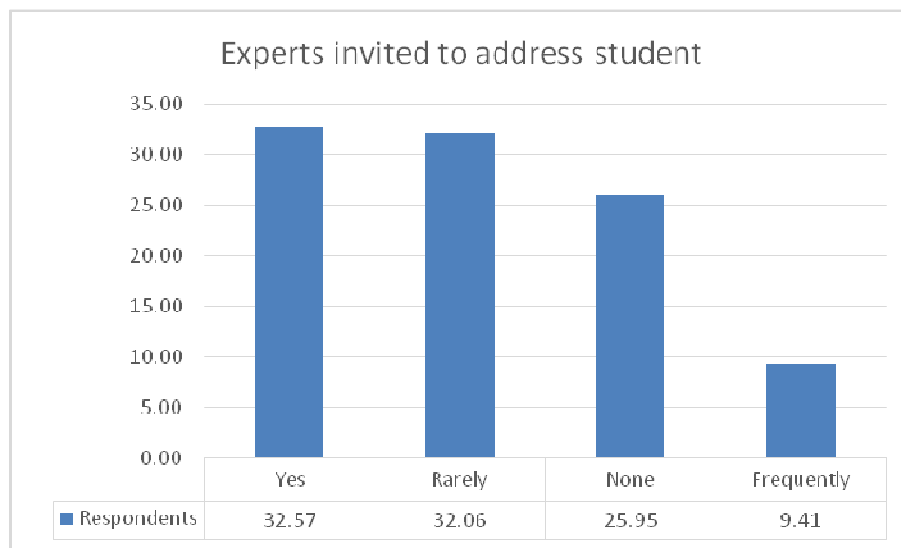
40.36 % of Respondents asserted that opportunity to work in small groups work was provided while 32.49% indicated that it was extended to some level, 14.21 % found it was nil and 12.94% said they cannot say.



22. Experts invited to address students

393 Respondents' response was analyzed and the data emerged as under:

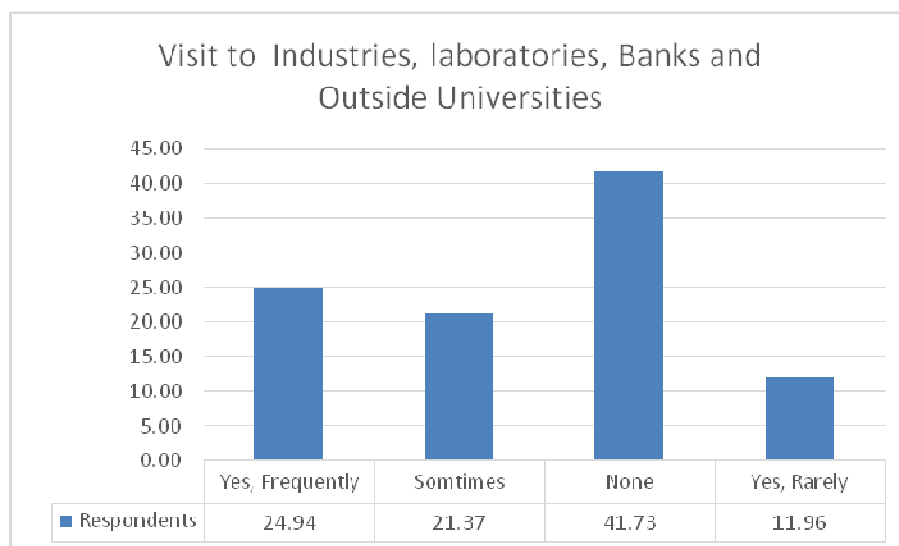
32.57 % of Respondents asserted that experts were invited to address students while 32.06 % indicated that they were rarely invited, 25.95 % found none experts was invited and 9.41% said experts were invited frequently.



24. Visit to Industries, laboratories, Banks and Other Universities

393 Respondents' response was analyzed and the data emerged as under:

24.94 % of Respondents asserted that these visits occur frequently while 21.37 % indicated that they occur sometimes, 41.73 % found none visits occur and 11.96 % said visits occur rarely.



II. Student Satisfaction survey

The students' overall satisfaction was recorded with help of student satisfaction survey. Students were asked to rate each of the parameters on the satisfaction level. Following is the collected data from 100 respondents:

Parameters	Very Good	Good	Unsatisfactory
Teaching - Learning Environment	28	64	8
Infrastructure	37	50	13
Teaching Faculty	38	57	5
Placement	38	35	27
Overall personality development	14	57	29

For calculation of student satisfaction score the responses given by students are given extra weight if the respondent was either 'very good' good, or 'Unsatisfactory'. This is called 'rating' and is achieved by attributing a weighted score (+1 for 'very good' .6 for Good and .2 for Unsatisfactory) to the number of responses received.

For example:

For first indicator Teaching - Learning Environment 28 respondents gave 'Very Good' response so their weighted score will be = $+1 \times 28 = \text{score } 28$

64 respondents gave 'Good' response so their weighted score will be = $.6 \times 64 = 38.4$

8 respondents gave 'Unsatisfactory' response so their weighted score will be = $.2 \times 8 = 1.6$

So for overall satisfaction for indicator Teaching - Learning Environment = $38.4 + 28 = 66.4$

Like this all the indicators were calculated :

Indicators	Very Good	Weighted score for Very Good response	Good	Weighted score for Good response	Un-satisfactory	Weighted score for Un-satisfactory response	Total satisfaction Weighted score
		A		B		C	=A+B
Teaching - Learning Environment	28	28	64	38.4	8	1.6	66.4
Infrastructure	37	37	50	30	13	2.6	67
Teaching Faculty	38	38	57	34.2	5	1	72.2
Placement	38	38	35	21	27	5.4	59
Overall personality development	14	14	57	34.2	29	5.8	48.2

To fix total Satisfactory Weighted Score in range of 1 to 10 total Weighted Score was divided by 10.

Indicators	Total satisfaction Weighted score	Range between 1 to 10
Teaching - Learning Environment	66.4	6.64
Infrastructure	67	6.7
Teaching Faculty	72.2	7.22
Placement	59	5.9
Overall personality development	48.2	4.82

For the calculation of performance gap importance score was given to each Indicator with 1 to 10 scale.

Indicators	Importance Score	Satisfaction Score	Weighting (Average of 1)	Weighted Score	Performance Gap
	(A)	(B)	(C) = A/F	(D) = B*C*10	(E) = A - B
Teaching - Learning Environment	9.5	6.6	1.09	72.06	2.9
Infrastructure	9	6.7	1.03	69.31	2.3
Teaching Faculty	9.5	7.2	1.09	78.62	2.3
Placement	8	5.9	0.91	54.25	2.1
Overall personality development	7.5	4.8	0.86	41.37	2.7
Average (F)	8.7	6.24		63.12	2.46

From the table one can conclude that the average importance score given to institution is 8.7 and the satisfaction score given by students is 6.24. This leads to performance gap of 2.46. The overall satisfaction score of institution is 63.12 %.

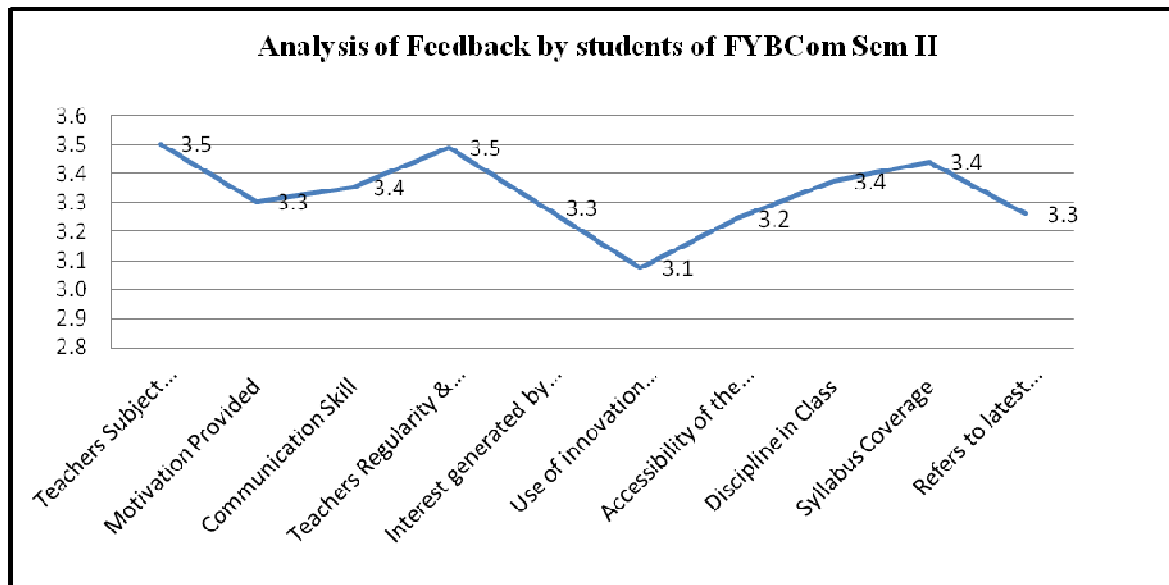
*Source for calculation NIRF

III. Overall Faculty Feedback

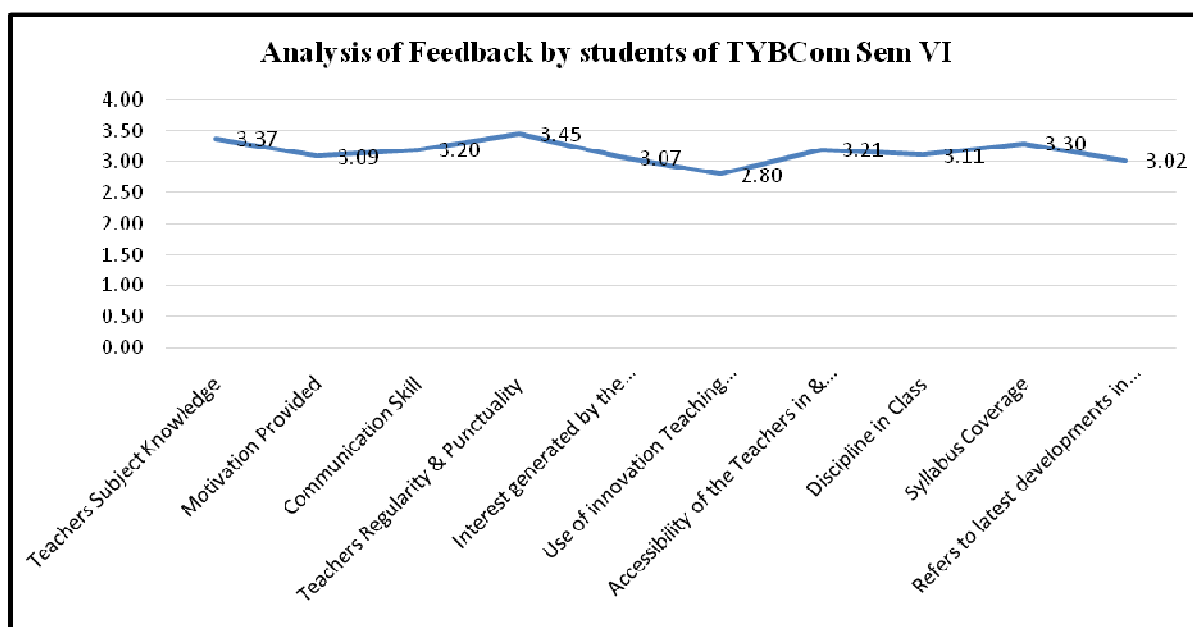
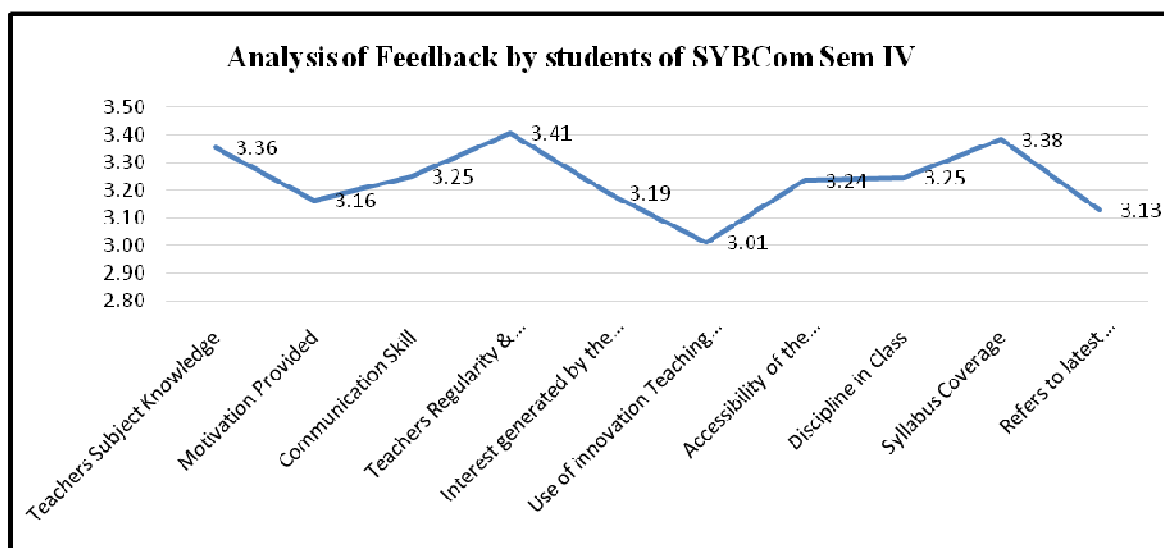
The students' feedback was taken manually. Students were asked to rate each of their teachers on the following parameters:

1. Teachers Subject Knowledge
2. Motivation Provided.
3. Communication Skill.
4. Teachers Regularity & Punctuality.
5. Interest generated by the teachers in Subjects
6. Use of Innovative Teaching Methods (OHP/BB/PPT'S)
7. Accessibility of the Teachers in & out of the class
8. Discipline in Class
9. Syllabus Coverage
10. Refers to latest developments in the field.

Students' Feedback of teachers is kept confidential and made available to the Head of the Department ,Vice Principal, IQAC Coordinator, Principal, and the individual teacher. The following analysis is based on Average Feedback of the Overall Performance of 21 teachers teaching the FYBCom, SYBCom and TYBCom students.



The rating scale given to the students was of 1 to 4 where: 4 implies to Very Good, 3 to Good, 2 to Satisfactory and 1 to Unsatisfactory.



The trend in above graph indicates that all students of SYBCom and FY BCom have rated teachers above 3 which can be analyzed as between Very Good and Good. TY BCom have rated teachers between 4 to 2 which can be analyzed as Very Good to Average.

Detailed feedback of Students of Self Financing Courses is also taken and the analysis is available with the Principal and respective coordinators.

IV. Parents' Feedback Analysis

A. Parents Feedback regarding the Admission Process

During the Admission process wherein students were taking admission into the FYBCom Students and Parents were given feedback forms. The data was rated on the basis of following parameters:

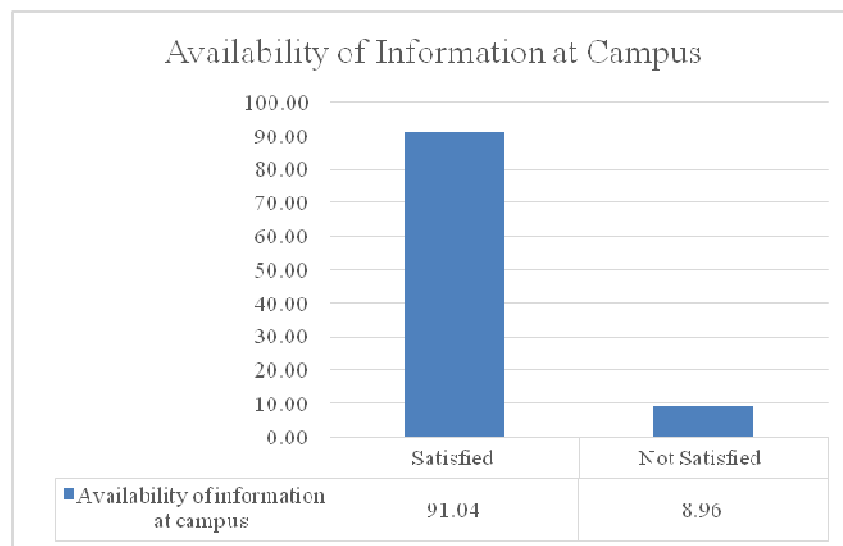
1. Availability of Information at the Campus
2. Availability of Information on the College Website
3. Usefulness of the Help Desk
4. Behavior of the Teaching Staff during Form Verification
5. Behavior of Staff at the office counter
6. Overall Rating of the Admission Process
7. Feedback on the online payment

480 Respondents' response was analyzed and the data emerged as under:

1. Availability of Information at the Campus:

91.04 % of Respondents asserted that it was Satisfied with the availability of information at the campus while 8.96% indicated that they were not satisfied.

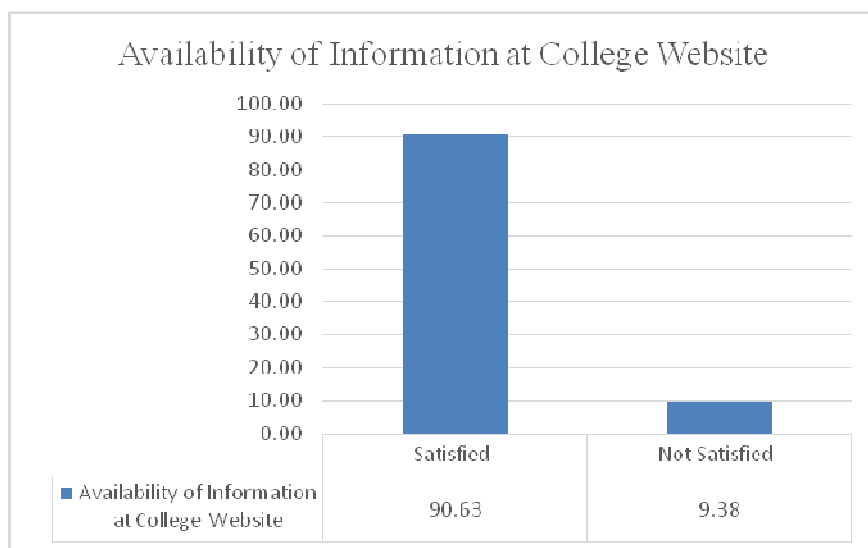
Following is a graphical representation of the ratings accorded by the respondents:



2. Availability of Information on the College Website:

90.63 % of Respondents asserted that they were satisfied with the availability of information at the campus while 9.38% indicated that they were not satisfied.

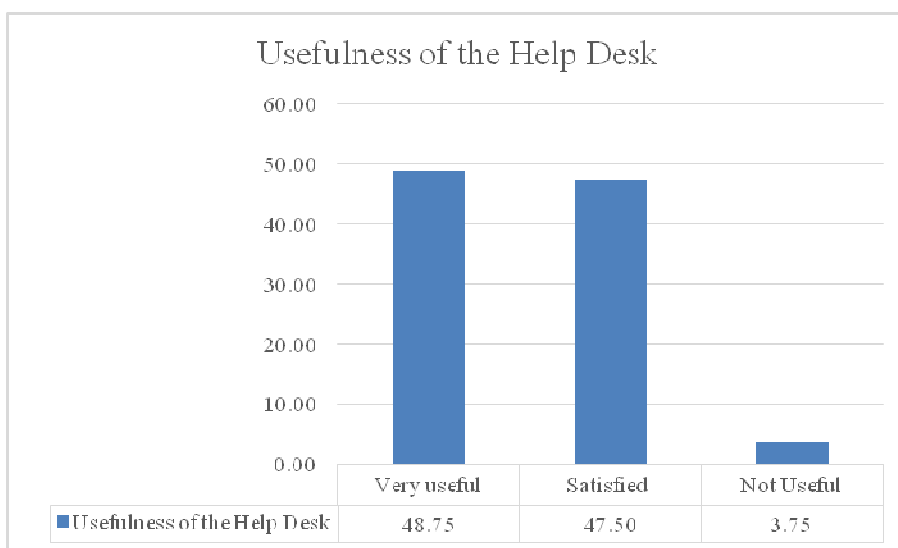
Following is a graphical representation of the ratings accorded by the respondents:



3. Usefulness of the Help Desk:

48.75% of Respondents asserted that help desk was very useful 47.50% asserted that they were satisfied with help desk, while 3.75% indicated that help desk was not useful.

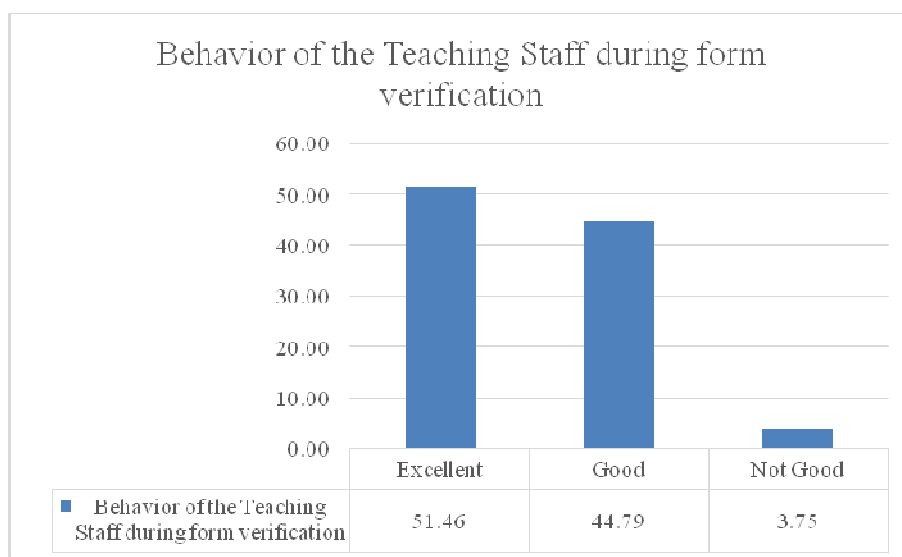
Following is a graphical representation of the ratings accorded by the respondents:



4. Behavior of the Teaching staff during Form Verification:

51.46% of Respondents asserted that the behavior of the Teaching staff was Excellent 44.79% asserted that it was Good, while 3.75% indicated that it was Not Good.

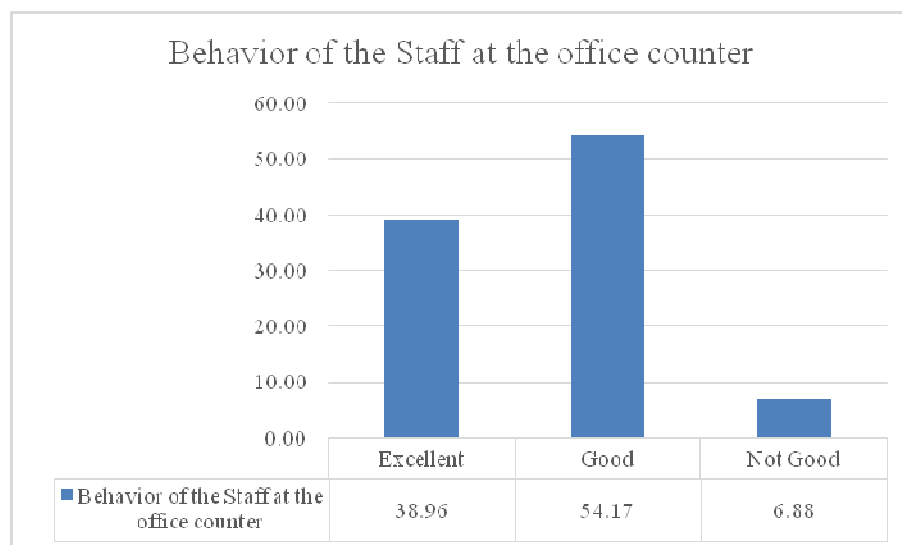
Following is a graphical representation of the ratings accorded by the respondents:



5. Behavior of the Staff at the office counter:

38.96 % of Respondents asserted that the behavior of the office staff was Excellent
54.17% asserted that it was Good, while 6.88% indicated that it was Not Good.

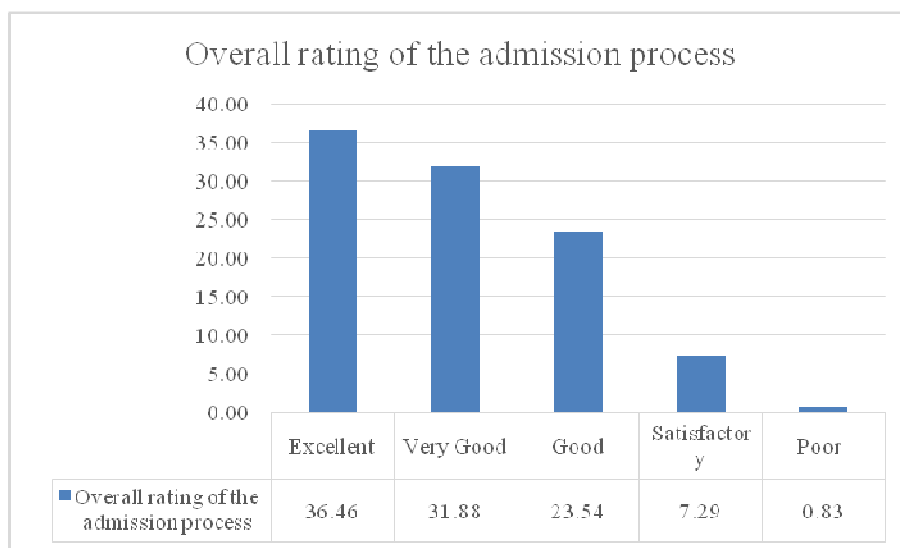
Following is a graphical representation of the ratings accorded by the respondents:



6. Overall Rating of the Admission Process:

36.46 % of Respondents asserted that the Overall organization of admission process was Excellent, 31.88% asserted that it was Very Good, 23.54% respondents thought it was Good and 7.29% thought it was Satisfactory, while 0.83% indicated that it was Poor.

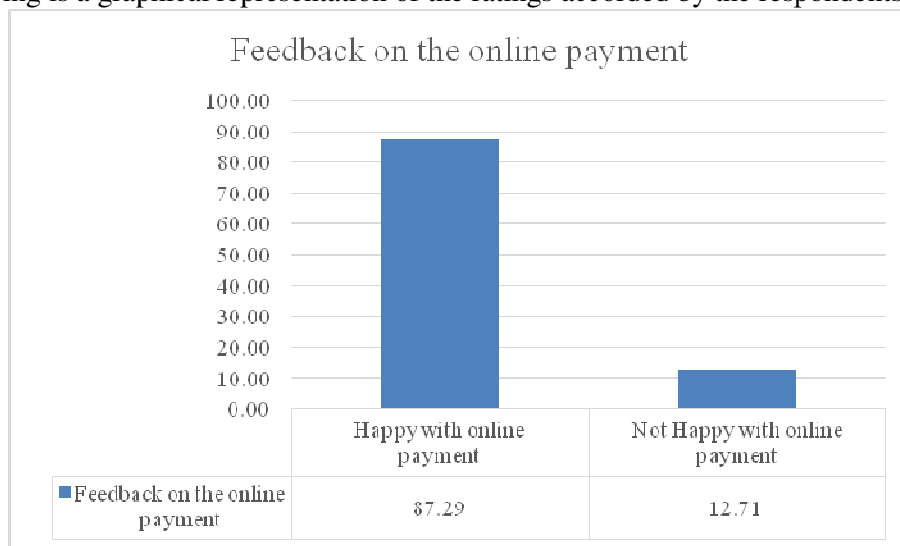
Following is a graphical representation of the ratings accorded by the respondents:



7. Feedback on the online payment:

87.29 % of Respondents asserted that they were Happy with online payment Method, while 12.71% indicated that they were Not Happy with online payment Method.

Following is a graphical representation of the ratings accorded by the respondents:



B. Parents' Feedback - Institution

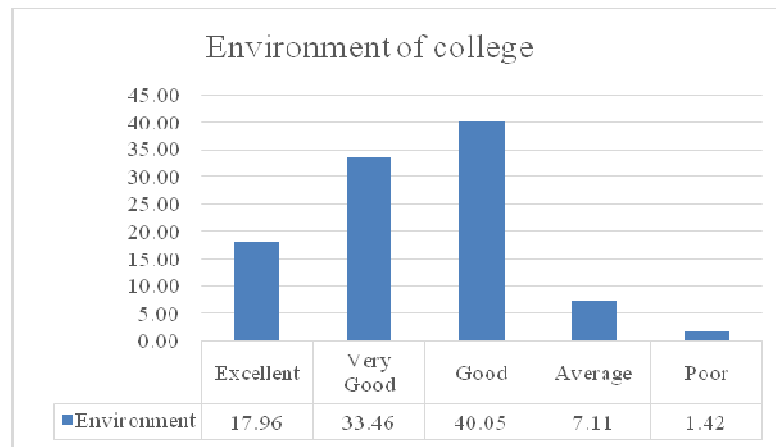
Parent Teacher Meetings for FYBCom, SYBCom and TYBCom were conducted regularly. At these meetings the feedback taken from the parents on the Environment provided by the Institution, its Infrastructure, Faculty is analyzed below. The data was rated on the basis of following parameters:

1. Environment of college
2. Infrastructure of the college
3. Faculty of the college
4. Fee structure of the college
5. Quality of Support Material of the college
6. Quality of Training & Placement services provided by the college

A total of 774 Respondents' response was analyzed and the data emerged as under:

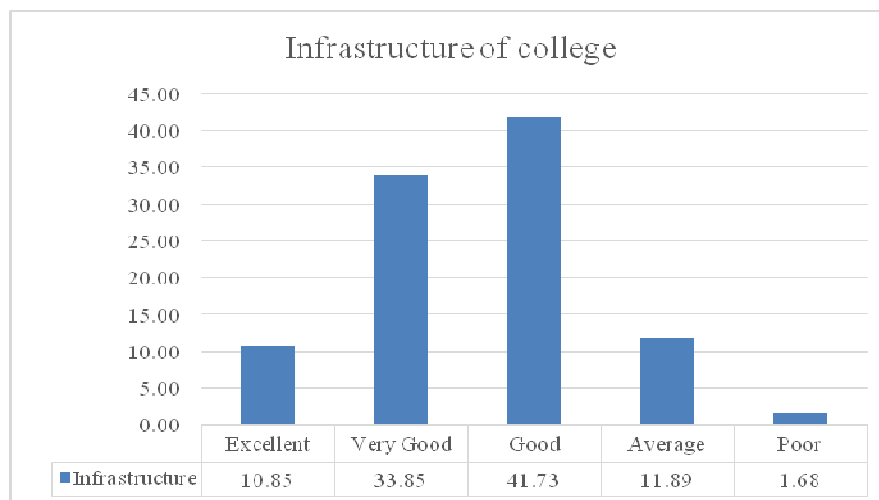
1. Environment of the College

17.96% Parents reported college environment to be Excellent , 33.46% said it was Very Good, 40.02% indicated it to be Good, 7.11% said it was Average ; while only 1.42% said that it was Poor.



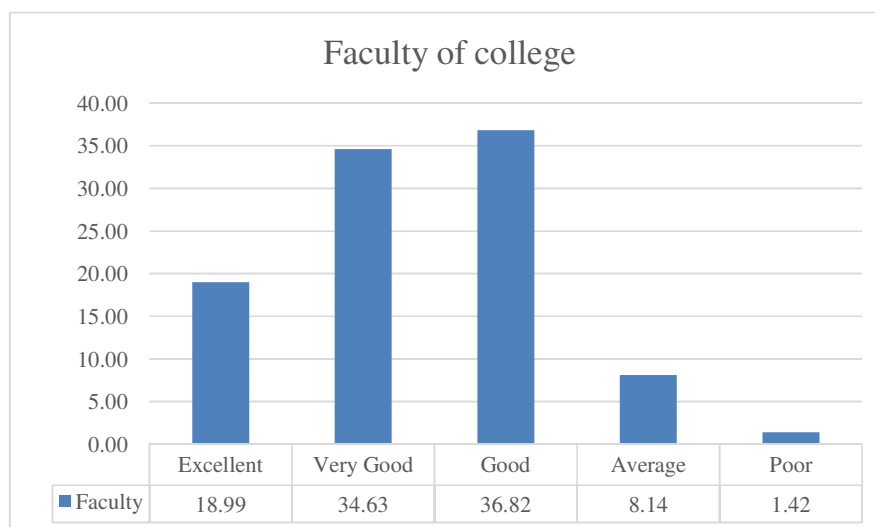
2. Infrastructure of the college

10.85% Parents reported college infrastructure to be Excellent , 33.85% said it was Very Good, 41.73% indicated it to be Good, 11.86% said it was Average ; while only 1.68% said that it was Poor.



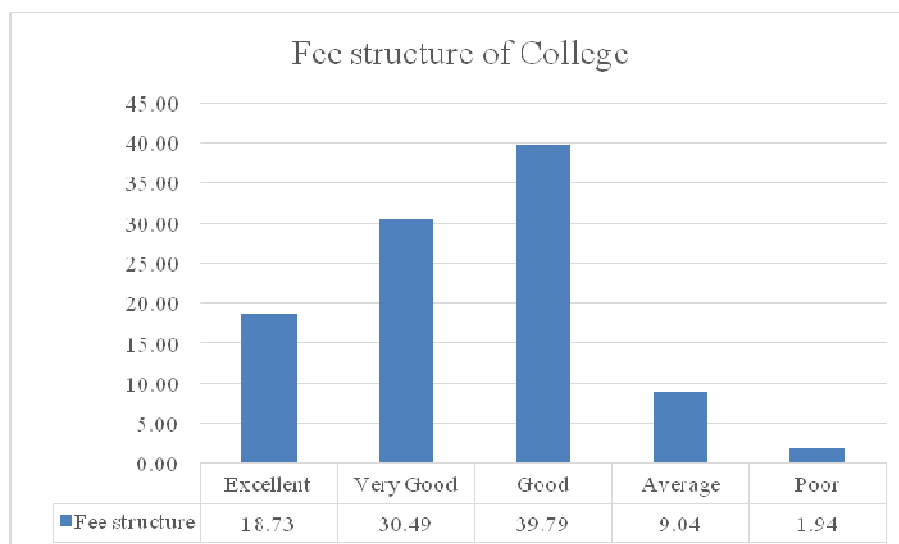
3. Faculty of the college

18.99% Parents reported Faculty of the college to be Excellent , 34.63% said it was Very Good, 36.82% indicated it to be Good, 8.14% said it was Average ; while only 1.42% said that it was Poor.



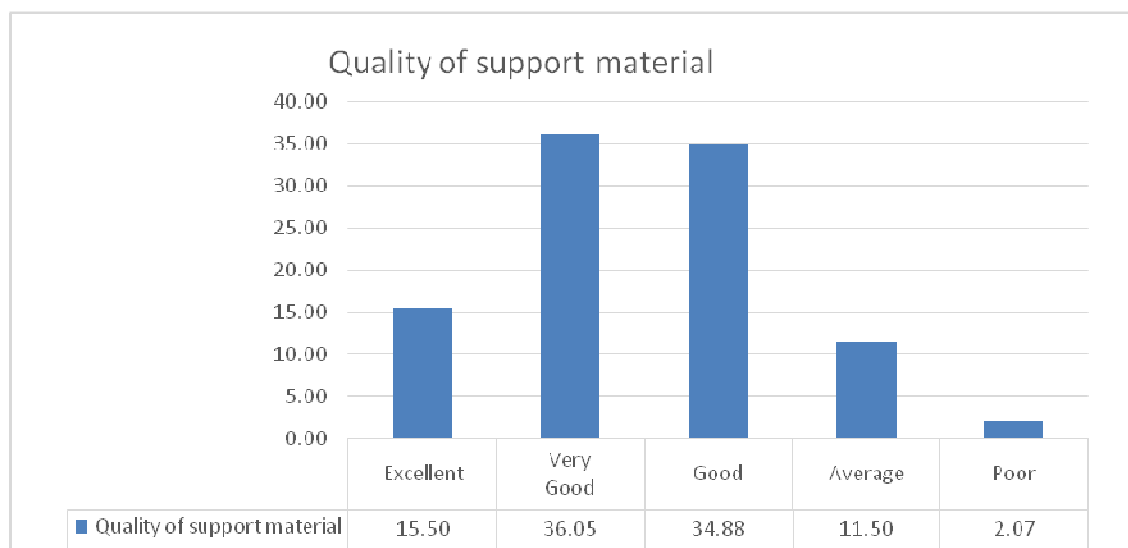
4. Fee structure of the college

18.73% Parents reported fee structure of college to be Excellent , 30.49% said it was Very Good, 39.79% indicated it to be Good, 9.04% said it was Average ; while only 1.94% said that it was Poor



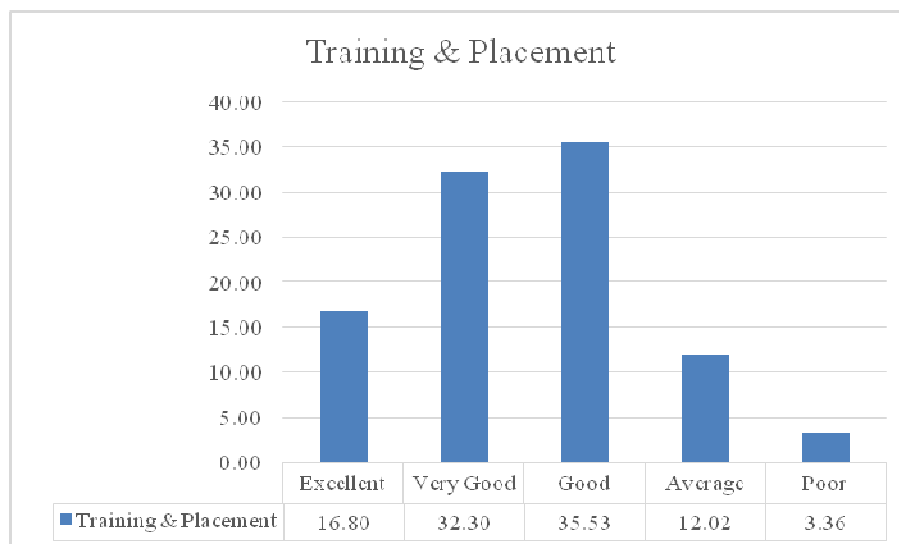
5. Quality of Support Material of the college

15.50% Parents reported quality of support material to be Excellent , 36.05% said it was Very Good, 34.88% indicated it to be Good, 11.50% said it was Average ; while only 2.07% said that it was Poor



6. Quality of Training & Placement services provided by the college

16.80% Parents reported quality of support material to be Excellent, 32.30% said it was Very Good, 35.53% indicated it to be Good, 12.02% said it was Average; while only 3.36% said that it was Poor



V. Feedback of Administrative Staff

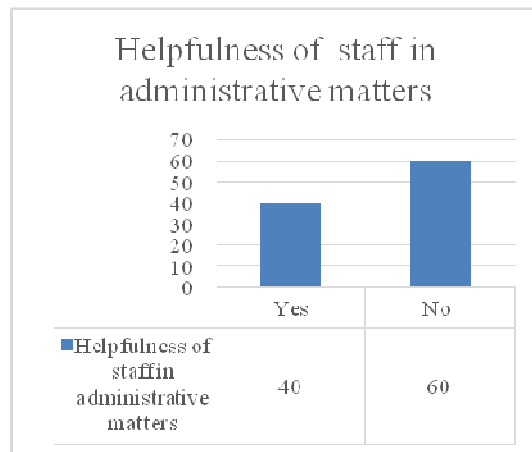
A. Administrative office

The students' feedback was taken manually for Administrative staff. Students were asked to rate administrative staff and office practices on the following parameters:

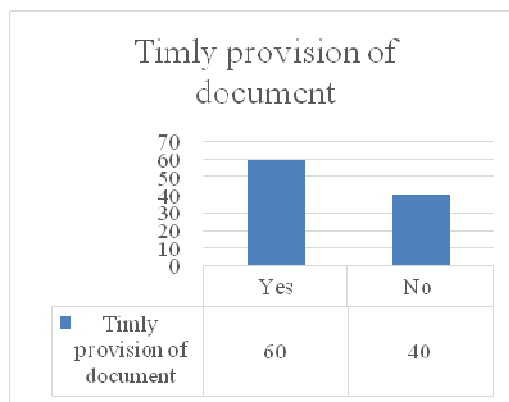
1. Helpfulness of staff in administrative matters
2. Timely provision of document
3. Prompt addressal Grievances
4. Addressal of difficulties in payment of fees
5. Satisfactory addressal of scholarship issues

A total of 40 Respondents' response was analyzed and the data emerged as under:

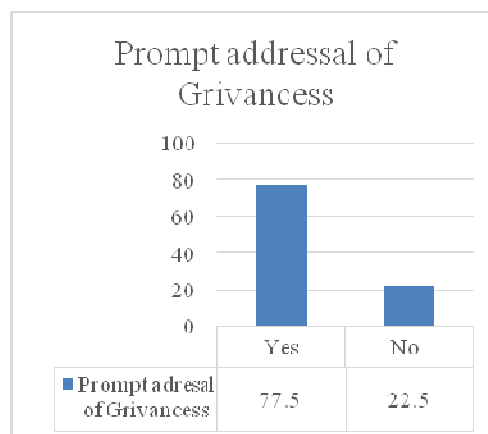
In first parameter helpfulness 40 % students think that staff is helpful in administrative matters wherein 60 % students think that staff is not helpful.



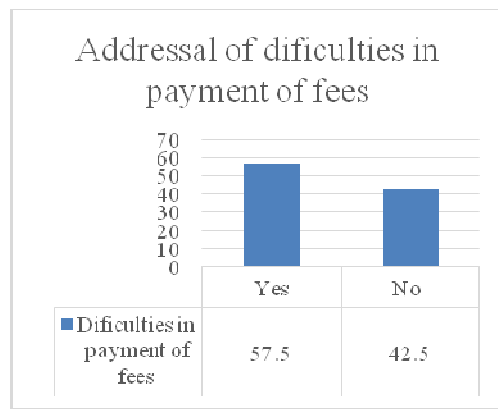
In second parameter provisions of documents 60 % students think that staff timely provided the document wherein 40 % students think that staff is not prompt.



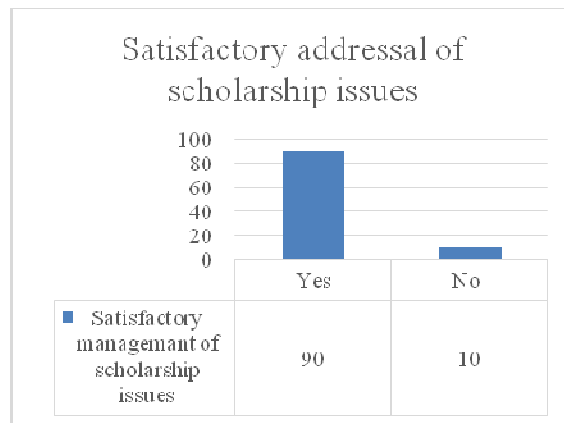
In the third parameter addressal of Grievances 77.5 % students think that their grievances were addressed promptly wherein 22.5% students think that it was not addressed promptly.



In the fourth parameter Payment 57.5 % students think that there is proper addressal for difficulty in payment wherein 42.5 % students think that the addressal was not proper.



In fifth parameter scholarship issues 90 % students think that staff is helpful in scholarship issues wherein 10% students think that staff is not helpful.



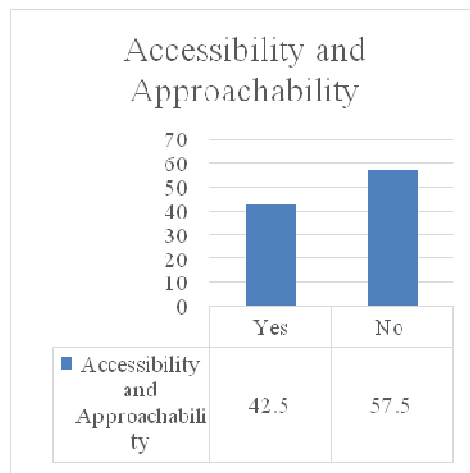
B. Examination office

The students' feedback was taken manually for Examination office. Students were asked to rate staff and office practices on the following parameters:

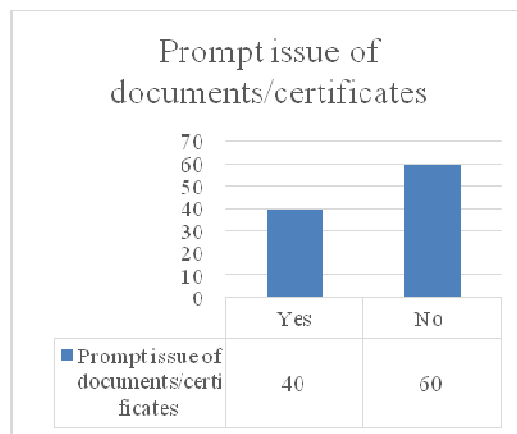
1. Accessibility and Approachability
2. Prompt issue of documents/certificates
3. Timely Grievance redressal

A total of 40 Respondents' response was analyzed and the data emerged as under:

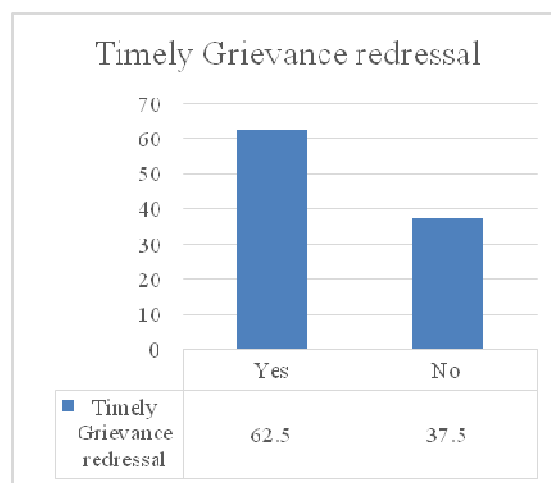
In first parameter Accessibility and Approachability 42.5 % students think that staff was accessible and approachable wherein 57.5% students think that staff was not accessible and approachable.



In Second parameter Prompt issue of documents/certificates 40 % students think that staff was helpful wherein 60 % students think that staff not helpful.



In Third parameter Timely Grievance redressal 62.5 % students think that grievances were solved promptly wherein 37.5 % students think that staff it was not prompt.



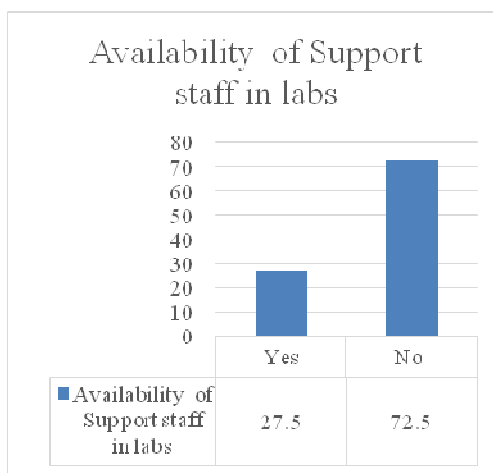
C. Support Staff

The students' feedback was taken manually for Support staff. Students were asked to rate staff and their practices on the following parameters:

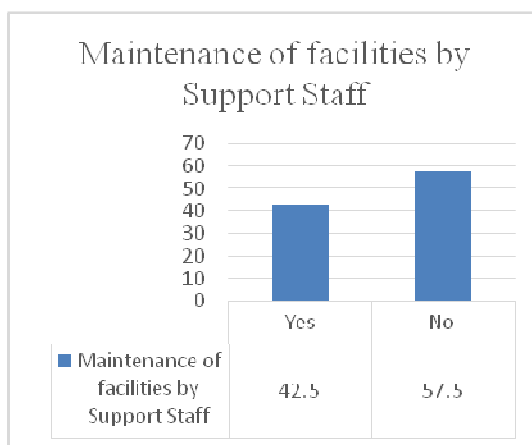
1. Availability of Support staff in labs
2. Maintenance of facilities by Support Staff
3. Behaviour of Support Staff towards students

A total of 40 Respondents' response was analyzed and the data emerged as under:

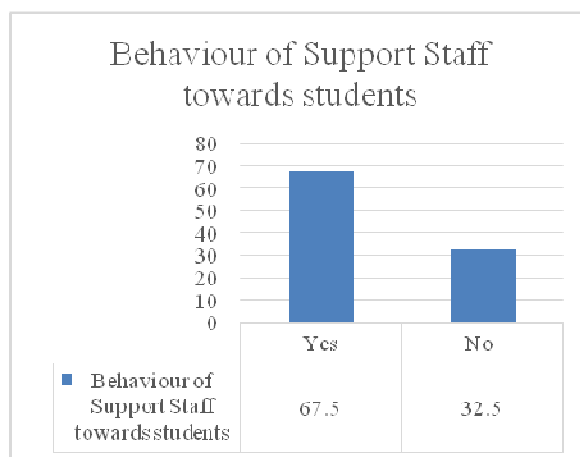
In first parameter Availability of Support staff in labs 27.5 % students think that staff was accessible wherein 72.5% students think that staff was not accessible.



In Second parameter Maintenance of facilities by Support Staff 42.5 % students think that staff maintained the facilities well wherein 57.5% students think that staff was not maintaining the facilities properly.



In Third parameter behaviour of Support Staff towards students 67.5 % students think that staff behaviour was good wherein 32.5% students think that staff behaviour was not good.



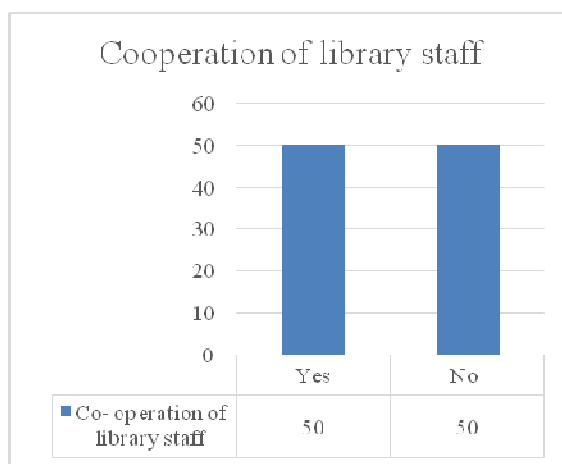
D. Library Staff

The students' feedback was taken manually for Library staff. Students were asked to rate staff and their practices on the following parameter:

1. Cooperation of Library Staff

A total of 40 Respondents' response was analyzed and the data emerged as under

In the parameter 50 % students think that library staff was cooperative wherein 50% students think that staff was not cooperative.



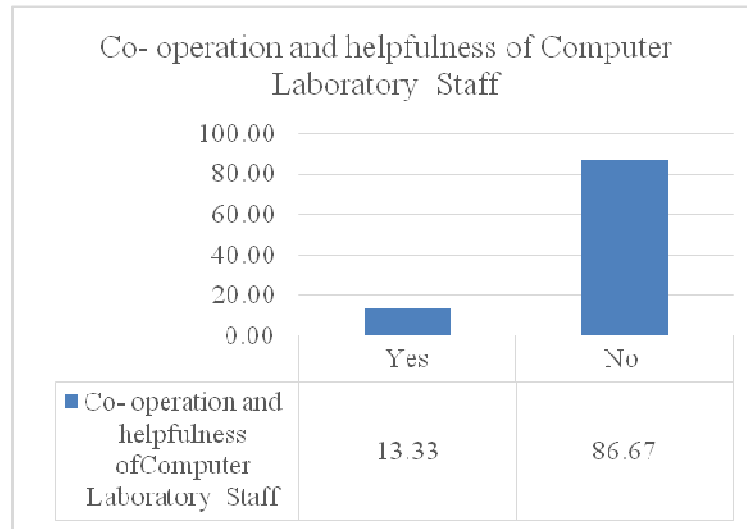
E. Computer Laboratory Staff

The students' feedback was taken manually for Library staff Computer Laboratory Staff Students were asked to rate staff and their practices on the following parameter:

1. Cooperation and helpfulness of Computer Laboratory Staff

A total of 15 Respondents' response was analyzed and the data emerged as under

In the parameter 13.33 % students think that Computer Laboratory staff was cooperative and helpful wherein 86.67% students think that staff was not cooperative or helpful.

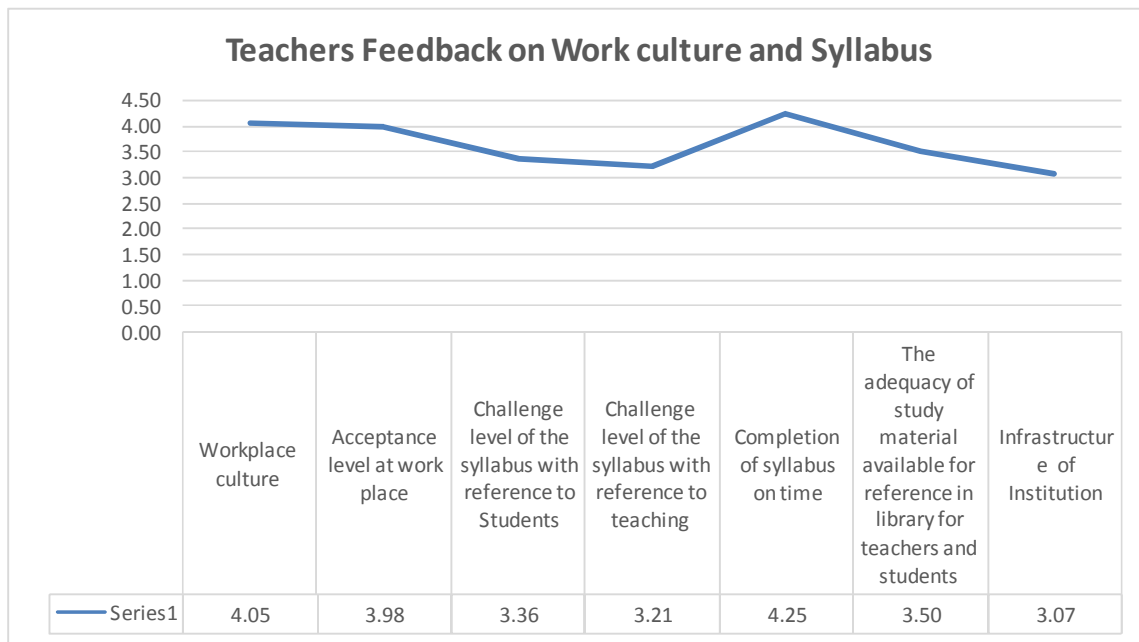


VI – Teachers Feedback on Work Culture and Syllabus

Teachers' were asked to give feedback on Work place culture and syllabus. The data was rated on the basis of following parameters:

1. Workplace culture
2. Acceptance level at Workplace
3. Challenge level of the syllabus with reference to students
4. Challenge level of the syllabus with reference to teaching
5. Completion of syllabus on time
6. The adequacy of study material available for reference in library for teachers and students
7. Infrastructure of Institution

Teachers rated each parameter on the scale 1 to 5. A total of 28 responses were recorded and analyzed and the data emerged as under:



For the Workplace culture parameter the average ratings given by teachers is 4.05.

For the Acceptance level at Workplace parameter the average ratings given by teachers is 3.98.
For the Challenge level of the syllabus with reference to students parameter the average ratings given by teachers is 3.36.
For the Challenge level of the syllabus with reference to teaching parameter the average ratings given by teachers is 3.21.
For the Completion of syllabus on time parameter the average ratings given by teachers is 4.25.
For the adequacy of study material available for reference in library for teachers and students parameter the average ratings given by teachers is 3.50.
For the Infrastructure of Institution parameter the average ratings given by teachers is 3.07.
The overall ratings given by teachers falls into 3 to 4 scale, this is a positive indication.

Action Taken Report and Plan on the basis of Feedback – Student Satisfaction Survey

Following is Action Taken Report

Teaching - Learning Environment

- Popularise the Reading Room concept
- ICT Facility is installed in 20 classrooms
- Provide for peer group learning activities – buddy learning
- Popularise the departmental book loan facility
- Encourage teachers to use the audio-visual method of teaching
- Encourage students to engage in research work
- Encourage departments to make use of innovative teaching learning methods

Infrastructure

- The management is apprised of the issue

Teaching Faculty

- Constant upgrade of teaching faculty through various seminars, workshops, training sessions.

Placement Cell and other related Associations were apprised of the following Action Plan:

Placement & Career Guidance

- Job fair to be done in a more systematic manner
- The companies that take part in the job fair should be scrutinised
- Students should be groomed for appearing for interviews
- Students should be motivated to attend the seminars organised by Career Guidance Cell
- More workshops and training sessions on competitive exams should be conducted
- The CVs of the students should be scrutinised and feedback given

- Placement cell should maintain a database of students seeking jobs, accordingly they can then communicate to them about the companies visiting the college for recruitment.

Overall personality development

- Involve more students in research based activities
- Extra –curricular activities need to be more focused
- Introduce more activities like the EPL
- Introduce more activities in DLITA
- More of women development activities

Action Plan on the basis of Feedback - Overall Faculty Feedback

Students rated the teachers on a lower scale on the following parameters:

1. Use of Innovative Teaching Methods (OHP/BB/PPT'S)
2. Refers to latest developments in the field

Following is the Action Plan:

Use of Innovative Teaching Methods:

- Encourage and motivate the teachers to make use of innovative teaching learning methods especially pertaining to ICT
- Encourage teachers to participate in workshops on innovative teaching learning methodologies
- Provide for assistance for teachers from IT personnel in clarifications of problems related to use of ICT
- Use of social media and email to share study material with students

Refers to latest developments in the field

- Teachers should consciously structure their lectures in a way that they include more references to latest developments and keep them updated with the current scenario.
- Teachers should engage in more research activities pertaining to the latest development in their subject/ field.

ANNEXURE NO. 4

INNOVATIVE TEACHING LEARNING PROCESSES

Enhancing Formal teaching learning methodology	The regular chalk and board methodology of the teaching learning process was enhanced by the inclusion of power point presentations so as to make the teaching learning process more of an audio visual learning experience.
Guest Lectures	<p>Guest speakers were invited so that students are exposed to the industry. Guest Sessions for students of BMM were arranged. Following were the Guest speakers:</p> <ul style="list-style-type: none"> • Jayesh Jani, an expert in the field of Advertising • Ms Devaki Bist, internationally acclaimed investigative Journalist & Social Awareness documentary Film maker • Prof Arvind Parulekar from Mithibai College an expert on ad design. <p>Guest Sessions for students of BSc(IT) were arranged. Following were the Guest speakers:</p> <ul style="list-style-type: none"> • Prof. Vaibhav Sakpal (Advanced Java). • Prof. Anupama Bali (ASP dot NET with C#). • Prof. Vaibhav Sakpal (Data warehousing • Prof. Tushar Sambare (Geographical Information System) <p>Guest Sessions by Department of Economics and Foundation Course:</p> <ul style="list-style-type: none"> • Mr. Isaac Agarwal, President of Christ Embassy Trust, an NGO (Suicide Prevention) • Mr. Nilesh Mandlecha ,Psychologist, MBA- HRD (Stress Management) • Mr. Nilesh Mandlecha ,Psychologist, MBA- HRD (Relationship and Stress Management) <p>Guest Sessions by Department of Business Communication :</p> <ul style="list-style-type: none"> • Mr. Raj Sagar Bhatia of Ashray (Communication Skills) • IPS Krishna Prakash (Social Media & Cyber Crime) <p>Prof Uddhav Zarekar guided students of FYBCom on ‘Cartographic Techniques’ in the subject of Environmental Studies.</p> <p>Guest Sessions for students of MCom II by Prof. Natika Poddar, St. Francis Institute of Management.</p>
Academic based Exhibitions	<ul style="list-style-type: none"> • Exhibition on BUDGET HIGHLIGHTS 2018 with reference to their subject Business Environment with FYBMS

	<ul style="list-style-type: none"> Youth Awareness campaign on 'Exhibition of Legal Rights' was conducted by all the students of SYBFM in the subject of Business Law.
Student Projects, Presentations and Seminar	<ul style="list-style-type: none"> Seminar was conducted for TYBSc(IT) on Project Guidance by SEED Infotech. 200 students of BCom wrote an essay on Man Environment relationship. Oral presentations were done on topics such as Global Warming, Acid Rain, Air Pollution, Water Pollution and Noise Pollution. <p>Challenging Internal Projects given to students of BMM</p> <ul style="list-style-type: none"> Brand Building students were given real products and asked to make a full-fledged branding proposition. Reporting students were asked to cover real life incidents and make a real newspaper with a proper layout. Public relations project of Press conference was given. Students enacted by giving media kit to journalists. Students were made to conduct survey on consumer behaviour. <p>Panel discussion and workshop : Panel discussion and workshops on various aspects of Film Making were organized by the Film Society</p> <p>The guest speakers were : Mr. Milind Mhale (Cinematographer) – Chief Guest of the programme, Mr. Hitesh Chaurasia (Sound Engineer & Film Maker – Guest of Honor, Ms Sunaina Shukla (Television and Theatre Actress) – Guest of Honor, Documentaries made by BMM students of our College were also screened.</p> <p>Other activity based learning processes:</p> <ul style="list-style-type: none"> An Inter Collegiate Conference on Gender Sensitization was organized on 15th March' 18. Street Play was also organized on the theme of Gender Sensitization in the foyer area. Conference on 'Media and helped the students to learn practically how a conference is conducted. Workshop on 'Big Data Hadoop' by SEED Infotech Ltd. Students of SY BIM and SY BAF were encouraged to participate in the 'Intercollegiate workshop on Research Guidance for Project Work SemV and VI' named "Eureka" organised by Tolani College. Street Play on themes of Anti-Ragging and Anti-Sexual

	Harassment.
Poster competition	Department of Economics and Foundation Course organised a Poster competition on topics such as Child abuse, Addiction, Child labour, Problems of Elderly People, Female Foeticide, etc.
Interactive Activity based teaching learning process	<p>Discussions, Case study and Role play are a regular feature in the subject of Business Communication.</p> <p>Use of Language lab : Language laboratory is used to enhance the communication skills of students.</p> <p>Mock Interviews, Mock GDs are conducted to better the communication skills of students.</p> <p>Department of Economics and Foundation Course encourages students to create scrap books of Collection of newspaper articles on current affairs and class discussion that encourage their Thought Provoking Processes/</p> <ul style="list-style-type: none"> • Mock (Demo) trading procedure on Commodity market was conducted with the students of SYBBI by Prof. Sharvari wherein each student was explained to perform trade in Commodities markets & even allowed to purchase commodities from Moneybhai.com. • Students of SYBFM were taken to Juvenile Home, Matunga accompanied by Prof. Hema Samani, Prof. Sharvari & Prof. Dimpie Doshi to get a practical experience about the Law subject which they are studying in their curriculum. <p>Students of SYBFM and SYBBI were taken to BSE . Sessions on Mutual funds, SIPS & about overview on BSE were conducted.</p>
Fun and Learn Methods	<ul style="list-style-type: none"> • Class activity with students of SYBFM regarding Health Insurance Plans where they have to come up with Policies of SBI and ICICI Health Insurance Plans were conducted. • Students were asked to form a STRATEGY to make a Loss making sector “AIR INDIA” into profit making & analyse their competitors moves ie: Indigo & Spice Jet. 28 Students were present for this activity. • Video were shown to SYBIM class regarding buying/Selling mutual funds online in the subject Mutual Fund Management. • A remedial lecture was arranged for SYBIM students by Dr. Trupti Shah for the subject information Technology in Investment Management. • Students of FYBIM were guided in registering themselves with Moneybhai.com a Virtual trading platform.

	<ul style="list-style-type: none"> • A Collection of all documentaries, short films, TVCs is made by BMM students. Film Bank created for FILM SOCIETY (BMM). • Activity of buying & selling shares on Virtual portal was imitated & groups were formed & daily updates are shared in with SYBBI Class on Financial Markets subject. • Activity of buying & selling shares on Virtual portal was done with SYBFM.
Thought Provoking Processes	<ul style="list-style-type: none"> • Students of TYBCom critically evaluated an advertisement of their choice in SemV and submitted an assignment on Succession planning in Sem.VI • Practical Based Teaching Learning methods used that is discussion of recent Case Laws in respect of Commercial Law, Company Law, Partnership Act Limited Liability Act. • Practical based approach on Civil Procedure Code and Negotiable Instruments Act. (Assignment for preparation given to the students before discussion in the Class).
Outdoor learning	<p>The Department of Economics and Foundation Course encouraged students to form groups and conduct :</p> <ul style="list-style-type: none"> • Visit to Orphanage, • Interview with Street Children, • Interview with Disabled Persons to understand their problems, support from Government and other authorities, • Visit to Police Station to know violations of Rights of any Vulnerable Group, • Study on Indian Superstition, Indian Myths, Cyber Crime, Critically Endangered animals in India, Globally Endangered Species, Social Networking Sites and its impact on Youth • Skit on Anti Dowry/Child Marriage/Domestic Violence/Youth Related Problems • Interview with a Minority Group to know their Problems, • Interview with Judge/ Lawyers/ Advocates to get detailed information on Fundamental Duties of Indian Citizens <p>Students engaged in the following activities:</p> <ul style="list-style-type: none"> • 25 students visited Bombay Stock Exchange Broker's Forum, Fort on 12th March. • 85 students visited IGIDR, Mumbai. The speaker Jayanti Sarakar, Economist IGIDR. • SYBCom students visited to Consumer Protection Forum Bandra and Mumbai High Court along with 366 students. <p>Following Industrial Visits were organized :</p> <ul style="list-style-type: none"> • Visit to Delhi and Agra - visited various media institutions like Delhi Doordarshan, Dainik Jagran, Printing Press and Office,

	<p>DEN News channel and also visited India Gate and Tajmahal.</p> <ul style="list-style-type: none"> Industrial tour to Amritsar, Dalhousie and Dharamshala. - visited the Veerka milk diary, Golden Temple, Dalai Lama Temple, etc. During this visit students gained practical exposure of how to live and work in best and worst of situation and come out successful. They also learnt the goodness of team spirit in this trip which helped in developing a strong bond. Students of BMS visited the Jawaharlal Nehru Port trust, Vashi, New Mumbai. Mr. Manik Patil admin officer JNPT, briefed them about the Port. TYBMS students visited 'Bhaktivedanta educational and research institute' ISKON Juhu, as a part of their subject 'Indian Ethos in Management'. A lecture was delivered by Greg Anderson, Scientist and Asst. Director of Bhaktivedanta Centre, Berkeley, California. Visit to the RBI museum for students of FYBAF and FYBIM).
Technology Assisted Learning	<ul style="list-style-type: none"> The Language Laboratory is used to enhance the communication skills of students. D'LITA an association of the BSc(IT) organised a competition for website testing where the final round was conducted with 7 finalists. The event was judged by Ms. Harshada Khandekar - Android Developer in Future Tech Partner. D'LITA started an e-magazine on blog for which the topic was 'Internet of Things'. Students from various departments shared their articles related to this topic. In the subject of Maths and stats teachers uploaded study material on Google+ and Dropbox, so that student can access her notes easily anywhere.
Student Research	<ul style="list-style-type: none"> The department of Economics and Foundation Course encouraged students to conduct a Survey on 'Use and Impact of Plastic bag' in Sunder Nagar and nearby areas whereby students interviewed shopkeepers, vendors and consumers. An inter-collegiate conference on 'Youth & Wellness: Body, Mind & Spirit' was organized on 22nd February, 2018 by the students of the Department of Business Communication under the aegis of IQAC, in the college auditorium. It was a conference organized 'by the students for the students' with an objective of understanding the importance of health which includes our body, mind & spirit.
Live Wire Experiences	A live project - Jinglevertising was presented by students of Advertising.(SYBCom).
Community Outreach Based Learning	Students of BCom visited NGOs, Orphanage homes, destitute centre and conducted various activities there. The objective of this project was to inculcate values and create social awareness.
Creation of Study Material	Department of Maths and stats uploaded self prepared videos & animation to emphasize a particular topic, examples: through YouTube.

	<p>Following are the links:</p> <p>https://www.youtube.com/watch?v=YNF1Ctbw3Lg</p> <p>https://www.youtube.com/watch?v=0afMPeDqrTA</p>
Use of Social Media	The Department of Business Communication and Economics uses the social media – Whats app group is used for disseminating lecture notes and other teaching learning material.
Remedial Sessions	Remedial lectures are conducted by the departments on a regular Basis to help students cope with their studies.

ANNEXURE NO. 5 (a)

Statistics of Result Analysis 2017-18

Grades Courses		Total No. of Students	O	A	B	C	D	E	F
BCom	Sem V	633	19	205	152	102	47	108	00
	Sem VI	645	02	40	144	210	147	13	78
BMS	Sem V	183	01	22	56	43	13	01	44
	Sem VI	188	00	11	33	37	11	00	58
BAF	Sem V	72	06	40	17	04	02	00	02
	Sem VI	70	05	37	15	05	01	00	07
B.Sc.(IT)	Sem V	45	01	10	10	05	01	00	18
	Sem VI	45	01	11	13	03	01	16	16
BMM	Sem V	53	00	08	22	12	01	00	10
	Sem VI	55	00	03	16	18	07	00	11
BFM	Sem V	41	00	12	10	07	01	00	11
	Sem VI	42	00	12	11	05	01	00	13
BBI	Sem V	53	01	05	15	14	01	00	17
	Sem VI	53	02	06	12	20	06	01	06

Grades / Course		Total No. of Students	O	A+	A	B+	B	C	D	E	F
MCom Accountancy	Sem III	117	0	08	17	17	21	09	01	--	44
	Sem IV	114	04	28	26	20	09	03	00	---	24
MCom Management	Sem III	33	0	0	10	06	11	03	02	--	09
	Sem IV	31	0	01	07	09	04	00	00	--	10

ANNEXURE NO. 5 (b)

Statistics of Result Analysis 2016-17

Grades Courses		Total No. of Students	O	A	B	C	D	E	F	RR
BCom	Sem V	656	13	177	186	124	56	01	99	
	Sem VI	657	--	49	190	227	125	07	57	--
BMS	Sem V	176	01	18	43	58	13	00	43	--
	Sem VI	177	0	12	40	42	08	1	68	6
BAF	Sem V	68	03	30	14	14	03	00	04	--
	Sem VI	68	02	38	16	01	00	00	07	03
B.Sc.(IT)	Sem V	50	01	14	03	03	01	00	28	--
	Sem VI	51	01	12	06	04	00	02	25	-
BMM	Sem V	59	00	05	17	11	05	00	21	--
	Sem VI	57	00	08	12	09	03	01	18	06
BFM	Sem V	57	00	02	06	17	04	00	28	--
	Sem VI	56	--	04	09	08	02	--	33	--
BBI	Sem V	63	00	17	10	14	01	00	21	--
	Sem VI	61	--	19	13	07	03	--	19	--
MCom (Acct.)	Sem III	66	04	16	15	14	02	00	15	--
	Sem IV	53	--	10	18	13	02	00	07	03
MCom (Mgt.)	Sem III	40	02	11	09	05	03	02	08	--
	Sem IV	30	--	06	11	07	02	00	02	02

ANNEXURE NO. 6 (i)

NATIONAL SERVICE SCHEME (NSS)

The main objectives of National Service Scheme (NSS) are:

- to inculcate in the youth the understanding of the community in which they work
- identify the needs and problems of the community and involve them in problem-solving
- develop among themselves a sense of social and civic responsibility
- utilize their knowledge in finding practical solutions for the sake of individuals and community develop competence required for group-living and sharing of responsibilities
- gain skills in mobilizing community participation; acquire leadership qualities and democratic attitudes
- develop capacity to meet emergencies and natural disasters and practice national integration and social harmony.

Keeping in mind the above aims the activities for the year 2017-18 were planned and began from May 2017.

Ek Muthi Anaj Project – Our Best Practice:

The Ek muthi anaj Project was spearheaded by NSS volunteers and programme officers - Dr. Rajesh Bombe and Dr. Sunita Tidke. Around 1385 kg was collected from our college students was donated to the villagers of Vanai in Vangaon on 28th October. Around 15 volunteers joined in the distribution. Volunteers also conducted some lectures, played games and arranged a cultural programme for the villagers.

Blood Donation Camp: On 12th, 13th and 14th September awareness was spread among the college students for donating blood. On 15th September, Blood Donation Drive was organized. Total no. of registrations: 203. Total no. of blood bottles collected: 170 and Total no. of students whose blood groups were identified: 115 (students who were not eligible to donate blood). The blood donation camp was indeed a great success.

Thalassemia Awareness: On 20th, 22nd & 26th July NSS unit B-26 conducted a Thalassemia Awareness Screening Camp was organised by the students of NSS and Lions Club for college students and staff. During the course of period each and every student took an initiative to perform the needful work and also every individual was hosted by each NSS volunteer. It was indeed a huge success for the NSS Team and also the Blood Samples collected were 548 samples. The doctors and the NSS volunteers played a great role in making the camp a huge success.

Green Sole Project: On 26th, 28th and 29th September, old shoes were collected by the NSS volunteers on account of Green Sole. And on 1st October, the NSS unit B-26 conducted an event named as Green Sole. The collection started 5 days prior to the main event. Old shoes were collected by *Green Sole*, a company that recycled the old into new footwear which were donated to the poor children.

Yoga Camp - College and University Level: 17th June to 21st June the NSS unit of our college conducted sessions on yoga. The chief guest was Mrs. Silky Agarwal who spread among the students the importance of *Yoga* and also taught them various *Asanas*.

Anti Narcotics Day : On 28th June NSS Unit organised a Seminar on Anti Narcotics .The Mumbai Police and the team taught the students about the anti narcotics. A skit was first performed by a group of volunteers on the topic. The NSS unit visited the Narcotics Control Bureau accompanied by the campaign ‘SAY NO TO DRUGS’.

Voter Id Registration: On 1st July NSS unit B-26 of our college conducted a voter ID drive for the students as well as people in the nearby area from 1st to 31st July. On 25th January, the voter-id forms of 25 students were filled by the NSS unit B26

Tree Plantation: On 1st July NSS unit conducted a Tree Plantation event at manor. Volunteers planted around 964 saplings. 53 volunteers joined this event.

Mother Foundation NGO Visit: On 4th July NSS unit visited Mother Foundation NGO. A survey was conducted along with various activities.

Mumbai University Foundation Day: On 17th July the NSS unit visited Mumbai University on the account of Foundation Day.

Paper Bag Making: On 18th July our unit organised a paper bag making event, in which 65 volunteers participated and made 500 paper bags.

World Population Day: On 20th July NSS unit B-26 celebrated World Population Day. Prof. Shardha Gaitonde gave an informational speech on world population. Prof Rajesh Bombe discussed about the population. 33 volunteers attended.

Environment Protection Seminar: On 21st July *Public Concern Trust* organized at University Level a seminar in the college auditorium on ‘Environment Protection’.

SwachtaAbhiyan Street Play: On 28th July about 20 students from the NSS unit organised performed a street play at Malad Railway Station.

Talk on Anti Narcotics: On 29th July an lecture on Anti Narcotics was conducted. Ms. B. K. Shobha who guided the students regarding the harmful effects followed by insisting on quitting tobaccos, smoking, and various drugs and also spread the vibes to live a healthy life.

On 10th August, a talk on ‘Substance Abuse’ was conducted in the auditorium of ‘Lala Lajpat Rai College’ which as attended by our NSS volunteers.

Rakhi Selling: From 31st July to 4th August, the NSS volunteers sold rakhis made by the specially - abled children.

Session on First Aid: On 1st August, a seminar on First Aid was conducted by Dr. Prasad Pandkar who is MD, P.h. DSCH who is an associate professor in BVDU college of Ayurveda in Pune. On 27th September, few NSS students performed a street play in the college foyer area. On 8th December, the NSS volunteers spread awareness regarding HIV among the people in the society.

Cleanliness drives:

Swachta Sapthaha: On 1st August, an oath for Swachata was taken by the NSS unit B-26 Team. **Campus Cleaning:** On 2nd August, The NSS unit B-26 team cleaned the college campus being a part of the *swachta shappath*. **Class Room Cleaning Project:** On 3rd August, the class rooms of

Prahladrai Dalmia Lions college were cleaned by the NSS team. **Playground Cleaning:** On 4th August, the NSS volunteers participated in the cleaning of the college playground. **Library Cleaning:** On 5th August, the cleaning of library was conducted successfully.

On 26th January, the day was started with flag hoisting then the NSS volunteers headed the SWACHH DALMIA where the whole college was cleaned by the volunteers.

Cleaning Drive in Tandulwadi: On 6th August, the NSS volunteers visited Tandulwadi for a cleanliness drive. They cleaned the place with enthusiasm and dedication. **Cleaning Slum Area Near College:** On 7th August, the slum area near our college was cleaned by the NSS volunteers. It was indeed a success and also a feeling of satisfaction was built among the volunteers for doing something for the society. **Swachta Awareness:** On 8th August, firstly students were educated on the importance of swachhta, its effects on the society and future generations. Awareness was spread among each and every child about swachhta. **Road Cleaning:** On 10th August, cleaning of roads of Sunder Nagar had taken place. On 17th September, a poster making competition was held on **Swachhta Abhiyan** wherein the NSS volunteers took an active part.

Swachta Awareness at NGO: On 11th August, Swachta awareness and cleaning up session was conducted at the Mother Foundation NGO. **Awareness near Bus Stop:** On 12th August, awareness was spread near the bus stops as littering takes place around it.

Rakshabandhan Celebration: On August 5th, Raksha Bandhan was celebrated with our respected Principal, Teaching Staff, and Non-Teaching Staff. On 6th August, Raksha Bandhan was celebrated with Police Officers.

Waste Management: On 5th August a programme on 'Waste management' was conducted. The distinguished guests were Susheel Jaju, Pranav Panchal, Deepak Thakur, Anand Upadhyay and Pallavi Upadhyay. Mr. Susheel Jaju taught the students about waste segregation. On 18th October, Waste management project awareness was spread among the people outside the college. Another programme was organized on 10th December. On 5th January, The waste management techniques were taught to the volunteers. On 13th and 23rd January, Waste management techniques were taught to NSS volunteers. On 7th and 8th February, there was seminar on the waste management where the NSS volunteers had participated and had gone to Mittal College. Our 2 NSS Volunteers Had Participated In 2 Days Non Residential Camp.

On 11th October, the Nss Unit B-26 of Prahladrai Dalmia Lions College started a new project i.e. Waste Management Segregation in our college. This project was inaugurated by the Principal and Vice-Principals. The waste management team gave training to the volunteers how to segregate the waste and do proper waste management..

International Peace Day: On 6th August, a seminar was held in the college auditorium on peace.

Dengue And Malaria Project: On 8th August, Malaria and Dengue workshop was conducted in the auditorium of Valia C.L. College, Andheri. It spread awareness regarding the symptoms and cures.

Ganpati Bandobast: On 5th September, the 10th day of Ganpati Visarjan, the NSS volunteers took up the duty at Marve Junction, Vile Parle, Juhu and Mithchowky signal. Each volunteer took an initiative to help the traffic police and follow the traffic signals.

Beach Cleaning: On 6th September, after the Ganpati Visarjan, all volunteers helped in cleaning the Marine beach. On 17th January, Beach cleaning was done at Aksa beach by the NSS volunteers.

LTC Camp: The following volunteers completed the 5 day Leadership Training Camp from 17th to 21st August: Vivek Yadav, Krisha Henia, Komal Sharma and Gokul Gupta.

Akshara Women Empowerment: On 22nd August, personnel from the Akshara Women empowerment conducted a workshop for the NSS volunteers.

Mother Foundation NGO Visit: On 10th, 24th August, 13th September, 20th November, 4th, 9th, 16th, 23rd and 28th January the NSS volunteers visited the mother foundation NGO and educated the students also singing and dancing was taught to the students conducting various other activities.

Teaching Dance: On 1st September, NSS unit B-26 adopted an NGO for the academic year 2017-18 'Vallabhas Darga Indian Society for Mentally Retarded'. On 2nd, 6th and 8th September, NSS volunteers taught the inmates dance and conducted various activities.

Rally to Save Rivers: On 1st September, the NSS team took out a rally at Malad, in which 83 students participated. The students generated awareness among the locality areas, streets, and fellow passengers by marching a rally along with slogans indicating SAVE WATER SAVE LIFE, RALLY FOR RIVERS. On 4th February, our volunteer take part in save river at Dahisar.

Special Camp: From 24th to 30th December, there was 7 days special camp at Tandulwadi, Saphale. There were many social activities undertaken by the NSS volunteers which worked for the betterment of the people in the village.

Kachra Mukh Bharat: From 5th to 9th January, an initiative taken by few NSS volunteers under the guidance of Shri. Shrikant Parab with a motive to make India, a 'Zero Garbage' nation with the waste management plan introduced by Mr. Shrikant Parab. On 9th January, petitions were signed by majority of the students in support of the great step for a better developed India. Not only the college students but also from the localities if the students in charge. More than 300 petitions were signed. On 25th January, Selfie with kachra, a unique concept was brought up. The best selfies with kachra got some amazing prizes.

NDRF Training at National College: On 13th and 14th February, our 2 NSS Volunteers participated in the 2 Day Non Residential Camp organized by NDRF and NSS Unit of National College.

Poster Making: On 16th January, the NSS intercollegiate competition was held which had poster making competition on the topic YUVA -THE POWER OF NATION which involved participation of the NSS volunteers.

Disaster Management: On 18th January, techniques to the NSS volunteers were taught regarding how the natural calamities and different disasters could be managed.

Flag Collection: On 27th January, the NSS volunteers commenced the collection from college covering the area till the Malad station. There were many flags collected by the volunteers which was then kept safely by the NSS secretary.

Polio Immunization Camp: On 28th January, there was polio immunization camp which was undertaken by the volunteers

Our NSS unit participated in the following event at the university level: Peace Day on 13th August. The **Red Ribbon Club** workshop on HIV/AIDS on 23rd August; on 4th September, a talk on *India - China-Pak Dosti* at St. Xavier's college, **NSS Foundation Day:** On 24th September, at Mumbai University. **Global Peace & Prosperity** organized by the Brahmakumaris on 27th August; **Waste Management Seminar** on 2nd September, Shubhmahotsav on 1st October, seminar on the 'Unity In Diversity' on 15th January, Blind walk session was conducted on 12th October, a session was held on corruption its ill effects on 13th October,

Other activities :

On 12th January, the NSS volunteers participated in the quiz competition on the occasion of National Youth Day. On 26th September, essay writing and paper bag making competitions were held in the college auditorium. On 25th September, a poster making competition was held on road safety. On 29th September, organ donation awareness session was organized. On 1st October, health checkup camp was conducted in the college for the students as well as the college staff. On 2nd October, a rally Swachh Bharat Sach Hoga was conducted by the NSS volunteers on the streets outside the college. On 2nd October, Bhajansandhya was held. On 25th November, a street play was performed on the streets by the NSS volunteers on acid attacks. On 4th December, Street play was performed on HIV & AIDS by the NSS volunteers. On 7th December, poster making competition took place in the college premises. On 7th January, Marathon run was for the cause where the NSS volunteers had participated. On 19th January, the guest lecture by Mr. Narendra Lokhande on Organ Donation was for the NSS volunteers. The form was filled by the volunteers for organ donation. On 19th January, the lecture was based on the preaching and teaching on Swami Vivekananda for the NSS volunteers. On 20th January, the NSS volunteers had performed a street play *Yuva Hi Sakti Ha* showing the youth's power. On 14th November, a health checkup camp was conducted for the people outside the college. On 6th December, a session was held on HIV. Awareness was spread among the students. On 9th January, Healthcheckup of the volunteers included the Blood pressure Check, DIABETES check up was organized. On 15th January, the NSS volunteers were informed with the road safety rules. On 15th January, many NSS volunteers had participated who had made many best out of waste items. On 7th January, the NSS volunteers participated in Rizvi College in Bandra for the NSS intercollegiate competition 'United Way'. On 7th and 8th February, Self-defense training was given to NSS volunteers at Thakur stadium.

Prof. Rajesh Bombe, Programme Officer

Dr. Sunita Tidke, Programme Officer

Prof. Kulwant Desai, Programme Officer

Pandya, Programme Officer

ANNEXURE NO. 6 (ii)

DEPARTMENT OF LIFELONG LEARNING AND EXTENSION (DLLE)

The Department of Life Long Learning & Extension (DLLE) aims to facilitate the sensitization of the students to the socio-cultural realities. The department offers extension work projects encompassing social issues to the students. The Department has a total of 154 students on its roll for the academic year 2017-18.

‘Survey of Women’s Status’ Project: The purpose of SWS project is to make the students sensitized about the problems faced by women & to generate a sense of realization among students to be a contributory factor towards their empowerment. Our students conducted a survey of women in the age group of 20-60 years. They interviewed 25 to 50 women each in the areas chosen under the project. These projects thus provide a forum for exchange of ideas, innovations, amassing knowledge & provides a chance to increase the representative voice of those traditionally under-served & ignored in society. The purpose of this initiative is to educate the present generation about population, development and environment for a better quality of life of their own and at their future generations.

One Day Mega Medical Check-Up & Distribution Campaign: Extension students participated in the Dalmian Community Project at Osarvira- A tribal village in Palghar District on 7th January 2018.

The Department organized Blood Donation and Blood Group Detection Camp on 15th September 2017. 45 students registered their names for Blood Group Detection and 64 students donated blood. A blood group directory of 89 extension students was sent to the Department of Lifelong Learning and Extension, University of Mumbai.

Spreading Smiles – Project MUSKAAN : The Department initiated “MUSKAAN”- a drive to spread smiles. This drive was conducted throughout the year. As a part of this drive, 15 groups of DLLE students comprising of 5 extension students each visited various orphanages in Malad, Borivali and Naigaon. The students interacted with the children and organized several competitions for them. They played games like cricket and basket - ball with them. They also taught them poems and made them recite after them. Extension students served them home-made food. Students donated stationary, drawing books, colours to them. The extension students also discussed about environmental issues with them and explained to them how they can be contributory factors in reducing the environmental hazards. Some students also spent time with families who were not blessed with an abode and also served them food.

Supporting a Cause – Nanhe Kadam : The Extension Unit participated in a noble mission- “Nanhe Kadam- an initiative to help the needy to walk a mile” on 1st October 2017. Students collected 250 pairs of old footwear to be donated to Greensole Company. The Greensole Company converted them into comfortable footwear. These footwear were then donated to children in need.

Instilling Research skills: As a part of the project work, students have also written essays of about 1500 words each on an array of social issues.

Enhancing leadership qualities: The Department organized a One Day Workshop on 'Leadership and Responsibility' on 23rd September 2017. Mr. Amol Wagle, International Faculty of the Art of Living was invited. 80 DLLE students participated.

As a part of extension activity, 100 DLLE students participated in a massive tree plantation campaign at Manor, Palghar on 1st July 2017 and 2000 samplings were planted by extension students.

Our Achievement : The college Extension unit won the **Second prize at inter-collegiate skit competition–UDAAN** – 'A Flight to Extension' organized by The Department of Life Long Learning & Extension (DLLE), University of Mumbai on 20th January, 2018 at S.M. Shetty College, Powai. Our skit titled '**Hamari Safety**', performed at the UDAAN festival conveyed a strong social message of one's safety. The drama cited examples of recent calamities at Kamala Mills and Elphinstone and emphasized the role every individual in averting such kind of calamities.

- **Dr. Shami Nimgulkar-Kamble,**
Chairperson

ANNEXURE NO. 6 (iii)

DALMIA COLLEGE NCC UNIT, 3 MAHARASHTRA BN, ARMY BOYS, MUMBAI GROUP A

NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. It provides an environment conducive to motivating young Indians to join the armed forces.

As per fourth year of NCC unit in our college, as per the instruction of NCC BN, a total of 50 cadets were enrolled. As per the BN instruction 30% of Girls Cadets enrolled in this academic year 2017-2018 of the total strength.

Regular weekly parade has been conducted on every Saturday since June 201, the cadets participated in a number of events held at the college and battalion level. Such as International Yoga day on 21st June 2017, Independence Day, Blood donation camp on 15/09/17, Tree plantation Camp (Van Mahotsav) on 1st July 2017, Swacchata Abhiyan, Road Safety event, Annual Sports Day parade, Osarvira village project, NCC days, Republic Day and the Dahisar River March Event. Our cadets attended 76 camps at the State and National level.

Achievements of NCC cadets:

- SUO Pradeep Pathare was selected for *All India Thal Sena Camp* which was held at Delhi (National level).
- CDT Hari Singh Rajput was selected for State and National Rifle shooting competition which was held at Pune and Vadodara and also attended the special NIC camp which was held at Tejpur, Assam.
- CDT Shubham Mishra and CDT Vipin Tiwari were selected in PRE-RDC Camp which was held at Ghatkopar, Mumbai.
- CDT Garunyadav was selected for Inter-Group State Level Competition which was held at Amravati, Maharashtra.
- CDT Vishal Gupta, CDT Lavlesh Tiwari and CDT Deepak Yadav attended the NIC camp which was held at Colaba, Mumbai.

Special Achievements of the NCC unit and our College

- CDT Vishal Gupta selected in INDIAN ARMY IN MARATHA LIGHT INFANTRY REGIMENT, Belgaum, Karnataka,
- Our second and third year cadets Appeared for 'B' and 'C' CET examination which was held at D.G Ruparel College, Mahim, Mumbai and CHM college, Ulhas Nagar.

- **Dr. Kiran Mane**
Lt. Commander

ANNEXURE NO. 6 (iv)

The Dalmian Community Project: Reaching out to Tribal village – Osarvira, Palghar District – one of our Best Practices

The word Social Responsibility is very significant in today's time when deprivation, inequality and suffering are staring us in the eye even as the per capita incomes increase and the middle class inches upward.

It reminds us to "Look beyond, I, me, myself and my Circle".... to reach out and contribute to society in whichever way we can... Things that we take for granted such as clean clothes, medical attention and education and sanitation are indeed a luxury for so many of our fellow human beings... Therefore, it is our primary responsibility or very duty as human beings to make a positive difference.... in whatever way we can.

Poverty, food prices and hunger are inextricably linked. Poverty causes hunger. Not every poor person is hungry, but almost all hungry people are poor. Millions live with hunger and malnourishment because they simply cannot afford to buy enough food, cannot afford nutritious food. Hunger can be viewed as a dimension of extreme poverty. It is often called the most severe and critical manifestation of poverty.

Rural households are the most heavily burdened by the consequences of poverty and hunger. In addition to causing hunger, poverty limits a rural community's ability to invest in its own development. Recognizing the urgency of this issue, our college along with the Lions Club of Malad - Borivli decided to take a step towards uplifting the status of the marginalized in its own small way.

We can serve others in endless ways by using our own creativity and imagination. When one looks for opportunities, it is easy to locate small ways to help even amidst busy daily routines. In line with the theme of the extension unit of "Reaching the Unreached", it was decided to carry on the assistance programme more intensively and extensively with the necessary aid from Lions Club of Malad - Borivli in the adopted village Osarvira, Taluka: Dahanu in Palghar District. The village is situated 120 kms from Mumbai.

A need assessment survey was conducted for determining and addressing needs and identifying "gaps" between current conditions and desired conditions. Data was elicited from the former Sarpanch –Mr. Naresh Korda, Rozgar Sevak, Mr. Dilip Korda and teachers of Zilla Parishad Schools – Mr. Rajeshwar Biradar and Mr. Deepak Sonawane. This survey helped in clearly identifying the problem and for directing the resources towards developing and implementing a feasible and applicable solution.

Service, whatever form it takes, is the flow of love from one human being to another. Sincere giving -- without any expectation of return -- breaks the boundaries of conditional love and expands our ability to love every human being unconditionally. As a small medium of contributing towards society, we conducted a One Day Mega Medical Check – Up and Distribution Campaign in the adopted village - Osarvira on Sunday, 7th January, 2018 along with 40 committed student volunteers and 11 degree college teachers. Committed students of extension unit (DLLE, NSS, NCC) and Students' Council helped in undertaking this project.

Teachers who contributed their time and energy for this campaign are: Ms. Sharada Gaitonde, Dr. Shiva Padme, Mr. Rajesh Ruke, Ms. Shami Nimgulkar- Kamble, Mr. Sachin Bansode, Ms. Emelia Noronha, Dr. Rajesh Bombe, Dr. J.P.Yadav, Mr. Sandeep Gupta, Ms. Harshada More and Ms. Divya Waghela

A day prior to the campaign, a group of 3 volunteers (Mr. Jitesh Hatle, Mr. Vishal Chauhan and Mr. Vipul Patel) along with 2 teachers visited the village for pre-camp arrangements in order to facilitate smooth execution of the campaign on the said day. Items for donation were off-loaded from the truck and were neatly divided and arranged and banners and arrows for directions were put up on the highway and all other necessary and relevant places in the village.

A glimpse of activities conducted:

Inauguration of Lions Medical Centre:

The adopted village lacked basic health infrastructure and the immediate health relief is available only 10 kms away from the village. This situation called for timely care and diagnosis. The Lions Club of Malad-Borivli after realizing the gravity of the problem, constructed the Lions Medical Centre (permanent project) with an intention of providing charitable medical services to 5000+ neighboring villagers. The Lions Medical Centre was inaugurated by the Chief Guest: DG Lion Sunil Patodia.

The Lions Medical Centre was constructed due to the sincere efforts and commitment of Lion Atit Ruia-President Lions Club of Malad-Borivli, Lion Rajesh Jain- Secretary, Lions Club of Malad-Borivli, Lion Amit Agarwal- Treasurer, Lions Club of Malad-Borivli and Lion Manish Nemani- Chairman, Lions Club of Malad-Borivli.

Medical Camp:

The Health Care Camp was one such special initiative by the Lions Club of Malad- Borivli to meet the immediate health care needs of the marginalized community in remote rural areas.

The medical camp lasted throughout the day. Around 300 patients took benefit of this camp. Women primarily suffered from backache as they had to fetch water from long distance. Vitamin tablets were administered to them. The men were found to be suffering with health issues related to heavy drinking. Many cataract patients were also diagnosed. Most of the children suffered from severe problem of scabies. Students were given ointments, soaps and medicines free of cost. All the patients were given general medicines and those who were found to be having larger health issues were advised to visit the general hospital at the earliest.

Donation of Sewing Machines:

To generate self-employment in villages, 10 sewing machines were donated to women who had formally received training in stitching.

Distribution of Bedsheets & Soap:

Service is our own inner joy pouring forth into action. It is not a compulsion, duty or uncomfortable obligation, but instead a natural state of mind that is poised to offer what is needed according to time, place and situation. Seva connects us to others and makes them a part of us. The barriers dissolve that separate our happiness from their happiness. Lingering moods of

unhappiness or depression dissipate when our focus is on helping someone else. We come to realize that the true measure of our lives is not how much we have gained for ourselves, but how much we have given to others.

Around 200 people were donated bedsheets and 500 pieces of Soaps were also donated to school children and villagers.

Donation of Footwear, toothbrush, toothpaste, chocolates and biscuits to School Children:

Things that we consider as "normal" are beyond reach of many.... Things as simple as footwear.... which appears trivial... but is very important... Let us try walking on burning roads in the heat, or dusty terrains with thorns... We will not be able to sustain. Such is the pain that the deprived undergo and such is the terrible nature of their hardships. Their paths are laden with pain. A footwear is a source of great solace to their feet and minds. It makes a journey that much more bearable and enjoyable for so many, especially school kids.... There are city dwellers that would spend so much on pedicure and foot massages and there are some whose feet have endured heat, thorns and infections. Footwear is a first significant step in that healing.....

After realizing these hardships faced by school children from a pre-camp survey, footwear were donated to 250 school children of three Zilla Parishad Schools. This step was highly appreciated by the school authorities and the smiling faces of the children drenched the souls of all present with a sense of fulfillment. 250 Toothbrushes and toothpastes each were also donated to these children. Chocolates and biscuits were also donated. There was a special magic show arranged for the school children which they thoroughly enjoyed.

Donation of Cupboards, Tables and Chairs to School:

Steel Cupboard, tables and chair were donated to the Zilla Parishad schools.

Donation of Chairs to the BAYAP Hall:

30 plastic chairs were donated to the community hall.

Donation of Sarees, Towels and Mats:

One in five citizens in India—that's 270 million people—live at or below the international poverty line of US\$1.25 a day, according to The World Bank. They live with what they wear on their bodies. While food and clothing are both basic necessities, India's poor generally prefer the former over the latter for obvious reasons. For many, clothing remains an unfulfilled need their whole lives. 200 women were donated sarees and mats and 200 men were donated towels.

Anaaj- Dan:

200 poorest of the poor families were identified and they were donated- Tur Daal, sugar, edible oil and salt.

Donation of Clothes and Cloth Pieces:

250 villagers were donated clothes. 1000 unstitched pure cotton cloth pieces were also donated.

All the above mentioned donations and contributions were possible due to the special and concerted efforts of the President of Lions Club of Malad-Borivli, Lion Atit Ruia and other Lion members.

The students and teachers of our college in their own small way also made valuable donations. Students from our college donated clothes for people across different age group. Utensils and stationary items (books, pencils, scales, erasers, and sharpeners) were also donated by students.

It is tested and proven that when service is made as the biggest agenda in life, it eliminates fear, brings focus to our mind, purposefulness in action and long term joy. When service is done, it brings naturalness and human values back to the society. For the young, spirituality is all about bringing out the sharing quality in the Haves while enabling self-confidence in the Have-nots.

This project aimed to foster the above values among students. There were explicit twin objectives of the project:

- i) To enable students understand the socio-economic realities of the under-privileged
- ii) To train students to grow up as responsible citizens without a self-centred worldview.

Lessons Learnt.....

The Intention Matters and Not the Labels... The nobility and genuineness of the act matters, not how it is packaged and classified. It is not just the contribution, but the underlying intention and urge to be useful to society that counts. These are times when we must rise beyond all likes and dislikes, broaden our horizons, enhance our vision and look beyond our narrow confines. These are times to make a positive difference and touch lives and heal them. Isn't this intention more important than details of classification and labeling. We must be true to our conscience and do our very best.

The project is grateful for all the help & support provided by the President of Lions Club of Malad- Borivli, - Lion Atit Ruia and other Lion members, Management and Principal Dr. N.N. Pandey. We would also like to extend our heartfelt thanks to all the teachers for their generous contribution and donation towards making this campaign a great success. Last but not the least a big thank you to all the student volunteers who selflessly and untiringly worked towards gathering and disseminating the resources among the less fortunate.

- **Ms. Shami Nimgulkar-Kamble, (In-charge – DLLE)**
Project Coordinator

ANNEXURE NO. 7

Demand Ratio

Admission 2017-18	No of Applications Received(A)	Intake capacity (B)	GCD	Ratio(A:B)	Demand *
FYBCom	1512	876	3	504:292	1.726
FYBBI	211	132	1	211:132	1.598
FYBFM	88	72	8	11:9	1.222
FYBMS	626	198	2	313:99	3.1616
FYBMM	208	138	2	104:69	1.5072
FYBAF	492	198	6	82:33	2.4848
FYBSc(IT)	291	72	3	97:24	4.0417
FYBIM	19	72	1	19:72	0.2639
M.COM (Accts.)	95	140	5	19:28	0.6786
M.COM (Mgmt.)	39	60	3	13:20	0.65

**Demand is calculated by dividing the number of 'Applications Received' in the particular programme by the Intake Capacity.*

ANNEXURE NO. 8

Activities of the Career Guidance Cell & Placement Cell

The Career Guidance Cell of the college is a dynamic body functioning to provide wholesome development to the students. It aims to update the students about the market demands and challenges by conducting such sessions. The Principal and all faculty members extended their wholehearted support to the functioning of the unit. Throughout the academic year 2017-18, the Cell arranged for career guidance talks and workshops by the following companies:

- 1) MAAC
- 2) Fly High Aviation
- 3) Indian Education Society
- 4) Bombay Stock Exchange
- 5) Laqshya Institute of Skills Training
- 6) Titli Early Childhood Training Institute
- 7) Global Talent Track

The Global Talent Track conducted a two day workshop exclusively for the TYBCom students on the topic – ‘Resume writing, Personal Interviews and Group Discussions’. Due to the positive response from the students the workshop was extended for one more day. The students were taken for a training programme by the institute at *Barclays*.

A seminar was organized by Career Guidance Cell in association with the Bombay Stock Exchange under 'Investor's Protection Fund Scheme' on 14th September, 2017, regarding 'Capital Markets & BSE' for First Year students. The resource person was Mr. Umar Farooq Patel (MMS) from Bombay Stock Exchange.

A Seminar was organized for students on ‘Career in CMA Courses’ under Career Guidance Cell in association with ICAI (Institute of Cost Accountant Of India) which was held on 22nd January, 2018. The speaker person was M.S. Chandani (Cost Accountant)(B.Com- FCMA).

Career guidance for Students of the third year BMS were provided on “Public Relation” the speaker was Mr. Hemant Gowale from IIM Ahmedabad

A **Job Fair –DRISHTANT** was conducted on 27th Feb 2017. It is an initiative of PDLC Placement Committee, in association with SEED Department a unique event, which aims for connecting companies and students in order to foster collaborations with companies and increase mobility of Degree and Professional Students. Companies. This time, apart from the Dalmians, other college students from different parts of Mumbai also got themselves registered. Almost 500 students were part of the Job Fair. The event also fetched a lot of media coverage. The participating companies were:

- Airtel
- K K Savla & Company P3 Architectural Services
- Raj Computers Academy & Raj Software Technology (India) Ltd.
- Flyhigh Aviation
- Sagar Tours & Travels
- Ikya Human Solutions Ltd

- Marg ERP Solutions
- Eifins Solutions
- Software @ Work
- Parshva Edu Mentor Pvt. Ltd.
- Its my Event
- Global Solutions
- RSM Astute Consulting Pvt Ltd
- PropEdge
- Home First Finance Company (HFFC)
- Times Group
- Sutherland
- NSDC - TARRAIN WATCHES
- Indian Odyssey
- Metro Mumbai Channel
- E L Aviation Academy
- St. Francis institute of management and research
- Laqshya Institute of Skills Training
- SEED

The fair was conducted for 8 hours from 9 am to 5 pm. It proved to be a huge success.

The following students were placed due to the efforts of the placement cell:

Name of the company	Name of the students	Class	Post / Position
Clear Cut Madness	Harman Singh Kochhar	SYBMM	Assistant Director
L & T Info tech	Vikshit Jain	BSCIT	Associate Trainee
L & T Info tech	Brijesh Dobaria	BSCIT	Associate Trainee
EDU software	Jayed Farooqui	BSCIT	Developer
BookieG	Rohit Vishwarkarma	BSCIT	Developer
PFW Organization	Kartik Vyas	TYBMM	Editor
RYN Lifestyle Pvt Ltd.	Shreya Naik	SYBMM	Full time Management Intern
Ashwini Publicity	Anjali Hegde	TYBMM	Full time PR job
Ignite advisor pvt ltd	Shyamsunder Jadiya	SYBMS	Post asst business development manager
Capgemini	Vikshit Jain	BSCIT	Software Associate

Capgemini	Vinay Mishra	BSCIT	Software Associate
Capgemini	Ruminaaz Khan	BSCIT	Software Associate
Capgemini	Vijay Mishra	BSCIT	Software Associate
Wipro	Vaibhav Singh	BSCIT	WILPS

The following students completed their internships:

Name of company	Name of student	Class
Aditya Birla Capital	Shivani Gupta	FYBMS
Aditya Birla Capital	Anusha Bhatt	FYBMS
Aditya Birla Capital	Madiha Khan	FYBMS
Aditya Birla Capital	Vishnu Mishra	FYBMS
Aditya Birla Capital	Sakshi Singh	FYBMS
Aditya Birla Capital	Abhishek Bala	FYBMS
Aditya Birla Capital	Simran Sahani	FYBMS
Aditya Birla Capital	Indrayani Devagadia	FYBMS
Aditya Birla Capital	Uzma Shaikh	SYBMS
Aditya Birla Capital	Richa Shah	SYBMS
Aditya Birla Capital	Muskan Thakur	SYBMS
Aditya Birla Capital	Sriniketh Yammanuru	SYBMS
Aditya Birla Capital	Swati Sharma	TYBMS
Aditya Birla Capital	Mamta Patil	TYBMS
JIO India	Jatin Saraf	SYBMS
Resource 360	Neeta Thakur	TYBMS
Resource 360	Nagma Shaikh	TYBMS
Resource 360	Vedansh Nishith Trivedi	TYBMS
Resource 360	Hrushali Pawar	FYBAF
Resource 360	Sushma Avadhesh Yadav	TYBMS
TCS	Sanu Chaurasia	BMS

TCS	Mudit Agrawal	BMS
TCS	Nikhil Desai	BMS
TCS	Faiza Sayyed	BBI
TCS	Karishma Vijay Pate	BBI
TCS	Hanee Harish Baser	BBI
TCS	Kailesh Ladha Daiben Patel	BAF
TCS	Steven Saldanha	TYBAF
TCS	Sonam Anil Shukla	SYBAF
TCS	Afreen LKU Sheikh	SYBAF
TCS	Cynthia Fraser	SYBMS
TCS	Nomaan Khan	FYBAF
TCS	Smriti Sanjay Tiwari	FYBIM
ANGEL BROKING	Charita Mallya	TYBFM
ANGEL BROKING	Khairul Shaikh	TYBFM
ANGEL BROKING	Kamlesh Redkar	TYBFM
ANGEL BROKING	Gaurav Palecha	TYBFM
ANGEL BROKING	Ketan Nandvana	TYBFM
ANGEL BROKING	Hiren Dangodra	TYBFM
Mayur Films	Priyanka Sunil Mishra	SYBMM
Innovative Creators.	Rishab Daga	FYBMM
Ashwini Publicity	Apeksha Parmer	TYBMM
EventIndia.in.	Rushab. J. Bagdai	FYBMM

Prof. Kirti Sigtia
Convenor

Prof. Subhashini Naikar
Placement Officer

ANNEXURE NO. 9

Gender Sensitization programmes

The Woman Development Cell (WDC) and DLLE through projects, skits, seminars, talks by eminent personalities attempted to sensitize students to issues that would help in gender issues.

Conference on GENDER SENSITIZATION

A Conference on GENDER SENSITIZATION was organized by the BMM department on 15th March, 2018. The entire event was organized and managed by the students. There were 20 participants from various colleges who participated in the conference. Research papers were presented on the following topics:

Sr. No.	Name of the research paper	Name of the participant	Name of the college
1	Relationship in LGBT	Navel Nazareth	P.D Lions College
2	Women Empowerment	Komal Dwivedi	SNDT College
3	Gender Sensitization towards Men to equalize Gender Roles in the rest of 21st Century	Mansi Singh	P.D Lions College
4	LGBT Community	Rupa Shikari	SNDT college
5	Nirbhaya Rape case and Role played by Social Media	Lav Sheth	P.D Lions College
6	LGBTQ Community	Coral Mali	Ghanshyamdas Saraf College.
7	Portrayal of LGBT Community by Mass Media	Urvashi Mehta	P.D Lions College
8	Devdasi	Kirti Sinorya	Ghanshyamdas Saraf College.
9	Gender Sensitization	Vaishnavi Devadiga	Patkar-Varde College
10	LGBT+ Community of our Society	Tracy Baptista	P.D Lions College
11	Gender Portrayal in Indian Cinema	Henali Shah	Vidya Vikas Universal College
12	History of LGBTQ	Maitry Dedhiya	P.D Lions College
13	Gender Socialization and Media	Sameeksha Mangaonkar	Vidya Vikas Universal College

14	Portrayal of women in sports by Media	Nirmiti Narvekar	P.D Lions College
15	Gender Sensitization	Rucita Kumar	Chetana College
16	Portrayal of women in Corporate World	Abhitosh Yadav	P.D Lions College
17	Women In Media: Gender Stereotyped Portrayal Of Women In Advertisement	Jennifer Crasta	Bunts Sangha's S.M. Shetty College
18	How women are portrayed in Movies	Nimisha Patil	P.D Lions College
19	Portrayal of women in Advertisements	Yash Choudhary	Thakur college
20	Gender Inequality & Issues faced by Transgender	Francis Fernandes	Nagindas Khandwala College

The conference gave the students an opportunity to get sensitized to a variety of perspectives crucial in relation to the Gender. Their presentation of these topics to their peers furthered the cause of gender sensitization. The Chief Guest for the event was Mrs. Neelam Gupta, Guest of honor was Ms. Shreya Reddy, (Capacity Building Officer in *Humsafar*, an NGO) and the Keynote Speaker for the conference was Ms. Krupali Bidaye.





Ms. Shreya Reddy, Capacity Building Officer at *Humsafar*, an NGO played an important role in opening new vistas of understanding in terms of gender roles and gender politics.

Initiatives by DLLE:

The Department of Life Long Learning & Extension (DLLE) this year too enrolled students under extension work project titled 'Survey of Women's Status'. The purpose of this project was to sensitize the students about the problems faced by women & to generate a sense of realization among students to be a contributory factor towards their empowerment. Our students conducted a survey of women in the age group of 15 –35 years. They interviewed 25 to 50 women each in the areas chosen under the project. These projects thus provide a forum for exchange of ideas, innovations, amassing knowledge & provide a chance to increase the representative voice of those traditionally underserved & ignored in society.

Activities of the Women Development Cell (WDC):

WDC organized following activities for all students:

On 13th July 2017 a session on 'Self Defence' for all the girl students of the college by Mr. Ram Kotap. Mr. Ram Kotap is currently one of the most popular master of Shaolin Kung Fu in Mumbai. He talked about the importance of Kung Fu in our lives and conducted a session on the use of the art in self defence.

On 11th January 2018, WDC & ICC organised a lecture on 'Human Trafficking' by Mr. Manohar Waghela, Chief Operating Officer & Founder of Transforming Lives Foundation(NGO).

On 7th Feb 2018, a lecture was organized on topic 'MY LIFE!' by Mr. Aadesh Chavan, Mechanical Engineer from VJTI,MBA from UK and dealing with teenage issues for the last six years.

On 28th February 2018, WDC & ICC a lecture was organised on topic 'Relationship and Stress Management' by Mr Nilesh Mandlecha, (Psychologist and MBA in HRD).

Other activities: Our NSS volunteers performed a street play at Kandivali on 'Acid Attack & Safety of Women'on 25th November 2018.

Social Initiatives undertaken by students

1. *Ek Muthi Anaj Project:*

Ek muthi anaj collection drive started from 4th to 14th October, inauguration to the event was done by our respected principal - Dr. N.N. Pandey and Vice Principal Madhavi Nighoskar, Dr. Rajesh Bombe and Dr. Sunita Tidke. Rice collected was donated to a needy area. The success of this event left everyone amazed as the amount of rice collected was unexpected. This event was published in the newspapers too.

Around 1385 kg was collected from our college students. This rice was distributed to the villagers of Vanai in Vangaon on 28th October. Around 15 volunteers joined in the distribution. Volunteers also conducted some lectures, played games and arranged a cultural programme for the villagers.

2. ***Green Sole Project:*** On 26th, 28th and 29th September, old shoes were collected by the NSS volunteers on account of Green Sole. And on 1st October, the NSS unit B-26 conducted an event named as Green Sole. The collection started 5 days prior to the main event. Old shoes were collected by *Green Sole*, a company that recycled the old into new footwear which were donated to the poor children.

3. **Community Project at Tribal village**

Osarvira, Palghar District:

On the recommendation of Internal Quality Assurance Cell (IQAC), DLLE, NSS, NCC and Students' Council, in continuation of the best practice started last year, conducted A One Day Mega Medical Check – Up and Distribution Campaign at a tribal village named Osarvira in Palghar District nearly 102 kms from Mumbai.

Distribution of Blankets, Sports items, Soaps:

Around 300 Zilla Parishad school children from standard I to VII were donated blankets and Soaps. Sports items like Footballs, Skipping ropes, Carrom boards, Badminton Kits and Cricket Kits were donated to the school.

Medical Camp:

The adopted village lacked basic health infrastructure and the immediate health relief is available only 10 kms away from the village. A medical camp was conducted wherein around 300 patients took benefit. Women primarily suffered from backache as they had to fetch water from long distance. Vitamin tablets were administered to them. The men were found to be suffering with health issues related to heavy drinking. Many cataract patients were also diagnosed. Most of the children suffered from severe problem of scabies. Students were given ointments, soaps and medicines free of cost.

Donation of Footwear to School Children: From a pre-camp survey after realizing the hardships faced by school children who travel from home to school barefoot, footwear was donated to 100 girl school children of three Zilla Parishad Schools.

Donation of Green Cloth: To provide respite to the school children and the villagers from the scorching heat and to provide them shade, green cloth was donated to the Zilla Parishad schools and the Gram Panchayat office.

Donation of Sarees and Towels: 200 women were donated sarees and 150 men were donated towels.

Inauguration of Toilet Blocks: The Lions Club of Malad-Borivli, the trust that runs the management of our institution performed the *bhoomi puja* of the construction of two toilet blocks for the Zilla Parishad school (one for Boys and one for girls).

Donation of Wheel Chair: Two Wheel Chairs were donated to physically disabled students to bring about a ray of hope in their bleak lives and to foster the attitude of – “ Yes... Even I can” in them.

Donation of Clothes, Utensils, Stationary: Students from our college donated clothes for people across different age group. Utensils and stationary items (books, pencils, scales, erasers, sharpners) were also donated by students. A special mention about one student – Mr. Parag who gathered 47 bags of clothes for the purpose of donation.

Donation of Geometry Boxes: Our current students of SYBCom and TYBCom and alumni students (Ms. Reshma Patil and Mr. Kaushal Vishwakarma, Dilip Gond and Pravin Pareek) donated geometry boxes for 110 school children of Standard VI and VII.

Distribution of Dates: The pre-camp survey findings revealed that many women in the said village were anaemic. Dates were distributed to such women. Ms. Sharada Gaitonde, Associate Professor and HOD of Commerce donated generously for this cause.

Donation of Fans: Degree college teachers donated four Ceiling fans to the Zilla Parishad school at Osarvira.

ANNEXURE NO. 11

Eco-friendly initiatives by our college

Zero Waste Campus Project: A Zero Waste Campus project was implemented in the college jointly with Stree Mukti Sanghatana in partnership with Godrej Consumer Products Limited on 9th October 2017.

Tree Plantation: On 1st July NSS unit conducted a Tree Plantation event at manor. Volunteers planted around 964 saplings. 53 volunteers joined this event.

Paper Bag Making: On 18th July our unit organised a paper bag making event, in which 65 volunteers participated and made 500 paper bags.

Environment Protection Seminar: On 21st July *Public Concern Trust* organized at University Level a seminar in the college auditorium on 'Environment Protection'.

Swachta Abhiyan Street Play: On 28th July about 20 students from the NSS unit organised performed a street play at Malad Railway Station .

Cleanliness drives :

Swachta Saptaha: On 1st August, an oath for Swachata was taken by the NSS unit B-26 Team.

Campus Cleaning: On 2nd August, The NSS unit B-26 team cleaned the college campus being a part of the *swachta shapath*. **Class Room Cleaning Project:** On 3rd August, the class rooms of Prahladrai Dalmia Lions college were cleaned by the NSS team. **Playground Cleaning:** On 4th August, the NSS volunteers participated in the cleaning of the college playground. **Library Cleaning:** On 5th August, the cleaning of library was conducted successfully.

On 26th January, the day was started with flag hoisting then the NSS volunteers headed the SWACHH DALMIA where the whole college was cleaned by the volunteers.

Cleaning Drive in Tandulwadi: On 6th August, the NSS volunteers visited Tandulwadi for a cleanliness drive. They cleaned the place with enthusiasm and dedication. **Cleaning Slum Area Near College:** On 7th August, the slum area near our college was cleaned by the NSS volunteers. It was indeed a success and also a feeling of satisfaction was built among the volunteers for doing something for the society. **Swachta Awareness:** On 8th August, firstly students were educated on the importance of swachhta, its effects on the society and future generations. Awareness was spread among each n every child about swachhta. **Road Cleaning:** On 10th August, cleaning of roads of Sunder Nagar had taken place. On 17th September, a poster making competition was held on **Swachhta Abhiyan** wherein the NSS volunteers took an active part.

Swachta Awareness at NGO: On 11th August, Swachta awareness and cleaning up session was conducted at the Mother Foundation NGO. **Awareness near Bus Stop:** On 12th August, awareness was spread near the bus stops as littering takes place around it.

Waste Management: On 5th August a programme on 'Waste management' was conducted. The distinguished guests were Susheel Jaju, Pranav Panchal , Deepak Thakur, Anand Upadhyay

and Pallavi Upadhyay. Mr. Susheel Jaju taught the students about waste segregation. On 18th October, Waste management project awareness was spread among the people outside the college. Another programme was organized on 10th December. On 5th January, The waste management techniques were taught to the volunteers. On 13th and 23rd January, Waste management techniques were taught to NSS volunteers. On 7th and 8th February, there was seminar on the waste management where the NSS volunteers had participated and had gone to Mittal College. Our 2 NSS Volunteers Had Participated In 2 Days Non Residential Camp.

On 11th October, the Nss Unit B-26 of Prahladrai Dalmia Lions College started a new project i.e. Waste Management Segregation in our college. This project was inaugurated by the Principal and Vice-Principals. The waste management team gave training to the volunteers how to segregate the waste and do proper waste management..

Rally to Save Rivers: On 1st September, the NSS team took out a rally at Malad, in which 83 students participated. The students generated awareness among the locality areas, streets, and fellow passengers by marching a rally along with slogans indicating SAVE WATER SAVE LIVE, RALLY FOR RIVERS. On 4th February, our volunteer take part in save river at Dahisar.

Kachra Mukht Bharat: From 5th to 9th January, an initiative taken by few NSS volunteers under the guidance of Shri. Shrikant Parab with a motive to make India, a 'Zero Garbage' nation with the waste management plan introduced by Mr. Shrikant Parab. On 9th January, petitions were signed by majority of the students in support of the great step for a better developed India. Not only the college students but also from the localities if the students in charge. More than 300 petitions were signed. On 25th January, Selfie with kachra, a unique concept was brought up. The best selfies with kachra got some amazing prizes.

E-waste collection drive

An E-waste collection drive was organized from 15th August 2017 to 15th September 2017. E-waste was collected from entire college as well as some other colleges. It was then submitted to 'E-waste Recycling India Pvt. Ltd Company for recycling purpose.



Zero Waste Campus Project

ANNEXURE NO. 12 (i)

Best Practice No.1

1. Title of the Practice:

Ek Mutthi Anaj

2. Goal:

- To sensitise our students to the poverty issues that we face in rural India.
- To instil in our students the quality of service to others

3. The Context:

Our country is ridden with various socio-economic issues that stem from the basic problem of poverty. We read about it in newspapers, study its various facets and dialogue on the ways to combat the problem. But we do not proactively lead a helping hand thinking our help would be a miniscule one to solve this issue. Our students themselves after a brainstorming session came up with the idea that if each decided to put in one 'mutthi' of *anaj*, together they would be able to at least solve the problem of hunger temporarily for a few households.

4. The Practice:

The students along with few teachers surveyed the nearby rural areas to find out the status of the need for such a project. On finding out through word of mouth about the dire poverty of the villagers of a small tribal area called Vanai in Vangaon, a rural area in Dhahanu taluka of Palghar district, Maharashtra they decided to help these villagers celebrate the festival of Diwali in their own little way. Our student Parag Parab from SYBMM took the lead in this project.

Students made posters and through class to class presentations popularised the project. It was decided by students that instead of haphazard collection of grain they would all collect rice- the staple diet of the area. As students got together they collected money and bought bags of rice ranging from two kilogram to 100. Inspired by the project, few people from the community too supported the idea. The collection drive was carried out from 4th to 14th October 2017 and saw a collection of 1385 kg of rice which was then donated in the village of Vanai.

5. Evidence of Success:

Our students gained a heart-warming experience in the process of conducting the project. In most instances students used their pocket money to purchase the rice for the project. Some local newspapers too took cognizance of the event and gave

coverage to the project.

6. **Problems Encountered and Resources Required:** The basic problem we faced was in transportation of the collected rice to the village. The cost of the transportation was high. Students then rooted for sponsors for the transportation from College to Vanai. Finally an NGO – Shiv Shayadri Pratishthan volunteered for packaging and transporting the Rice.

7. **Contact Details:**

Name of the Principal	: Dr. N.N. Pandey
Name of the Institution	: Prahladrai Dalmia Lions College of Commerce & Economics
City	: Malad, Mumbai
Pin Code	: 400064
Accredited Status	: B
Work Phone	: +912228725792
Fax	: 022 28732270
Website	: http://dalmialionscollege.ac.in
E-mail	: dalmialionscollege@gmail.com
Mobile	: +919820518042

8. **Notes:**

Glimpses of: *Ek Mutthi Anaj*



The Process:



Local Media encouragement:

दिवाळीला आपण सगळे जण आनंद साजरा करत असतो. पण काही गरीबांच्या आयुष्यातही या सणासुदीला थोडा आनंद आणता आला तर? हाच विचार करून दालमिया कॉलेजमध्ये सुरू झाला 'एक मुठ्ठी अनाज'.

वाटू या मूठभर आनंद

केतकी मोडक, विद्यार्थीने कॉलेज ऑफ इन्फोर्मेशन मंटाइनबॉक्स@gmail.com

आल्ल्या देशात लाखो गरीब लोक असे आहेत ज्यांना रोज अर्धपेटी किंवा उपाशीपोटी झोपण्याची वेळ येते. जिथे दोन वेळच्या अन्नाची भ्रांत तिथे दिवाळी साजरी करणे वगैरे लांबच राहिले. अशाच काही लोकांच्या आयुष्यात दिवाळीच्या निमित्ताने थोडा आनंद आणण्याचा प्रयत्न करावा असा विचार मालाडच्या दालमिया कॉलेजच्या काही विद्यार्थ्यांच्या मनात आला. त्यातूनच सुरू झाले 'एक मुठ्ठी अनाज'. कॉलेजमधील ६ हजार विद्यार्थ्यांबरोबरच शिक्षकांनीदेखील या उपक्रमात उत्साहाने सहभाग घेतला आहे.

बऱ्याचशा घरांमध्ये दररोज थोड्या-फार प्रमाणात अन्नाची नासाडी होत असते. पण अतः वाया जाऊ देण्यापेक्षा ते गरजूंपर्यंत पोहोचविले जावे असे या मुलांना वाटत होते. म्हणूनच दिवाळीनिमित्त सुरू झालेल्या 'एक मुठ्ठी अनाज' या अनेकदा उपक्रमाअंतर्गत कॉलेजमधल्या सर्व विद्यार्थ्यांनी स्वतःच्या घरातून एक मुठ्ठी अनाज घ्यायचे आहे. काही विद्यार्थ्यांच्या पालकांनी या उपक्रमाला हातभार म्हणून १० ते १५ किलो तांदूळ कॉलेजला दिले आहेत. हे

कॉलेज क्लब रिपोर्टर

'एक मुठ्ठी अनाज' हा प्रकल्प म्हणजे आमच्या कॉलेजच्या राष्ट्रीय सेवा योजनेच्या विद्यार्थ्यांनी घेतलेला एक अनेकदा पुढाकार आहे. माझ्या मते फक्त कॉलेजच्या विद्यार्थ्यांनीच नव्हे तर सर्वसामान्य नागरिकांनीसुद्धा यात सहभाग घ्यायला हवा. यामुळे काही लोकांच्या चेहऱ्यावर आपण हसू शकतो.

- डॉ. एन.एन.पांडे, प्रिन्सिपल, दालमिया कॉलेज

जसा झालेला सर्व धान्य वाणगाव येथील वणई नावाच्या गावातल्या गरीब लोकांना हे धान्य दिले जाणार आहे. या उपक्रमात फक्त कॉलेज विद्यार्थीच नव्हे तर कुणीही मदतीची 'एक मुठ्ठी' पुढे करू शकेल. येथे २४ तांदूळपर्यंत कॉलेजच्या एनएसएसच्या रूममध्ये मूठभर धान्य आणून देऊ शकता. या उपक्रमात सहभागी होताना प्रत्येकाने, आपण रोज जे तांदूळ खातो तेच द्यावेत अशी या उपक्रमाची संकल्पना आहेत. प्रत्येक दिवाळी आपण मोठ्या उत्साहाने साजरी करतो. आवडत्या लोकाना भेटवस्तू देतो, फटाके फोडतो. पण काही लोकांच्या आयुष्यात दिवाळीनिमित्त आनंदाचे चार क्षण आणण्यासाठी एक मुठ्ठीभर धान्य जरूर द्या, असं आवाहन कॉलेजच्या विद्यार्थ्यांनी केले आहे.

आम्हाला कळवा...

तुमच्या कॉलेजमध्येही अशा प्रकारचे कोणतेही सामाजिक उपक्रम तुम्ही करत असाल तर ते मुंडाला जमवू कळवा. muntainbox@gmail.com

एक मूठ धान्याने होणार त्यांची दिवाळी तेजोमय

मुंबई (प्रतिनिधी) : मालाड येथील प्रल्हादराय दालमिया लायन्स महाविद्यालयातील एनएसएस बी-२६ चे विद्यार्थी दिवाळी निमित्त एक वेगळा आणि सुंदर उपक्रम राबवणार आहेत.

आपण रोज कितीतरी अन्न खाया घालवतो. कोणाला ते मिळत असेल की नाही ह्याचा विचारसुद्धा करत नाही. आपल्याकडे असे कितीतरी गरीब लोक आहेत ज्यांना दोन वेळेचे अन्न तर सोडाच पण एक वेळचे अन्नही खायला मिळत नाही. दालमिया महाविद्यालयातील एनएसएसच्या विद्यार्थ्यांनी वाणगाव येथील वणई नावाच्या आदिवासी लोकवस्ती असणाऱ्या गावात तेथील लोकांना धान्य (फक्त तांदूळ) देऊन मदत करण्याचे योजिले आहे. ह्या उपक्रमामध्ये विद्यार्थी प्रत्येकाकडून एक मूठ धान्य घेणार आहेत. प्रत्येकाकडून एक एक धान्याची मूठ म्हणजे कितीतरी धान्याची मदत ते ह्या उपक्रमाद्वारे गावातील लोकांना करणार आहेत.

या उपक्रमामध्ये फक्त महाविद्यालयातील



विद्यार्थ्यांचाच समावेश नसुन तुम्हीही मदतीची मूठ पुढे करू शकता. १४ ऑक्टोबर पर्यंत दालमिया महाविद्यालयाच्या एनएसएस युनिटमध्ये जाऊन एक मूठ धान्याची देऊन या उपक्रमामध्ये सहभागी होण्याची संधी आहे. तुमच्या एक मूठ धान्याने फार मोठी मदत होऊ शकते. उपक्रमामध्ये सहभागी होताना प्रत्येकाने आपल्या रोजच्या जेवणात ज्या तांदूळाचा समावेश असतो ते तांदूळ घ्यावे आणि फक्त तांदूळच घ्यावे अशी या उपक्रमाची

संकल्पना आहे. प्रत्येक वर्षी दिवाळी आपण मोठ्या उत्साहाने साजरी करतो. एकमेकांना दिवाळीत नवीन कपडे, भेटवस्तू, मिठाई देत असतो. पण यावेळी भेटवस्तू न देता एक मूठ धान्य (तांदूळ) गरीबांना देऊन दिवाळी साजरी करण्यात काय हरकत आहे? आपल्यामुळे दुसऱ्याच्या चेहऱ्यावर आनंद पसरवा आणि आपला आनंद द्विगुणीत व्हावा यासाठी आपणही दान करून घ्यावे, असे आवाहन विद्यार्थ्यांनी केले आहे.

‘एक मूठ धान्या’ने उजळणार आदिवासींची दिवाळी

■ पालघर । प्रतिनिधी

आदिवासी पाड्यातील नागरिकांची दिवाळी आपल्यासारखीच उल्लासित असते असे नाही. त्यांना कधीकधी दोनवेळचे जेवणही पुरेसे मिळत नाही. म्हणून त्यांची यंदाची दिवाळी आनंदात जावी यासाठी महाविद्यालयीन तरुणांनी पुढाकार घेत एक मूठ धान्य हा उपक्रम राबवला आहे.

मालाड येथील प्रल्हादराय दालमिया लायन्स महाविद्यालयातील एनएसएस बी - २६ चे विद्यार्थी दिवाळीनिमित्त एक अनोखा उपक्रम राबवणार आहेत. या महाविद्यालयातील पराग परब याच्या संकल्पनेतून हा उपक्रम आखण्यात आला आहे. या संकल्पनेतून दालमिया महाविद्यालयातील एनएसएसच्या विद्यार्थ्यांनी वाणगाव येथील वणई नावाच्या आदिवासी लोकवस्तीत असणाऱ्या गावात धान्य देण्याचे योजिले आहे. या उपक्रमासाठी विद्यार्थी प्रत्येकाकडून एक मूठ धान्य घेणार आहेत. प्रत्येकाकडून जमलेल्या धान्याची मदत ते या उपक्रमाद्वारे गावातील लोकांना करणार आहेत.

१४ ऑक्टोबरपर्यंत दालमिया महाविद्यालयातील एनएसएस युनिटमध्ये जाऊन एक मूठ धान्याची देऊन सामान्य नागरिकांना या उपक्रमाचा भाग बनता येणार आहे.

Best Practice No. 2

1. Title of the Practice: Conferences by the Students for the Students

2. Goal:

- To instil in students the quest for research
- To equip students with organisational skills
- To train the students in teamwork

3. The Context:

It is essential to develop in students the quest for research and equip them with organisational skills that would go a long way in building their managerial skills. Our students study a chapter on 'Conferences' in the subject of Business Communication. In order to give them a hands on experience and an immersive learning experience the practice of students organising conferences started two years back. The intra collegiate activity turned into an intercollegiate one last year. The first year saw one conference, the second year two and this year three conferences were organised by three separate departments.

4. The Practice:

This year three conferences were organized 'by the students, for the students' that encouraged them to practice the theory that is taught in the syllabus of Business Communication. The entire process of arranging and hosting a conference on their own not only boosted the morale of the students who gave presentations but they also became aware of their potential. **The Student Research Cell organized three conferences in the college this year:**

- a. Inter-collegiate conference on 'Youth & Wellness: Body, Mind & Spirit' was organized on 22nd February, 2018 by the students of the Department of Business Communication under the aegis of IQAC
- b. The BMM department organized intercollegiate conference on GENDER SENSITIZATION in the college auditorium on 15th March, 2018.
- c. The BAF department organized a Conference on the topic MEDIA AND COMMUNICATION on 26th March, 2018.

The research cell comprising of the following students: Deepak Jha, Shubham Shukla, Aman Agrawal, Alok Dubey, Karishma Mewara, Ansari Touhid Md Iqbal, Jain Vishal, Shweta Jha, Navel Nazareth, Siddesh Masurkar, Harsh Malviya, Saba Shaikh, Urvashi Mehat, Maitry Dedhia, Aldrich Fernandes., Anjali Hegde and Stephen Noronha ;undertook the entire responsibility of organising the conference under the supervision of teachers.

5. Evidence of Success:

Select Research papers were published in *Adhyayan*, an in-house student research journal published in May 2018.

6. Problems encountered and resources required:

Encouraging students to involve themselves in the research process was a daunting experience for the students for they themselves had to be first motivated and initiated into the process by the teachers. The second problem was with publication. It was a cumbersome process to compile, edit and publish the journal with bare minimal monetary resources. The entire process of editing, compiling and publishing was done by the student research cell.

7. Contact Details:

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Name of the Institution	:	Prahladrai Dalmia Lions College of Commerce & Economics
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E-mail	:	dalmialionscollege@gmail.com
Mobile	:	+919820518042

8. Notes:

List of research papers presented:

1. Inter-Collegiate Student Researchers' Conference on 'YOUTH & WELLNESS: BODY, MIND & SPIRIT' :

Sr. No	Name of the Presenter	Class	Name of the College	Title of Presentation
1.	Ms. Krina Doshi	TYBA	KES College	Self as Image
2.	Ms. Tanvi, Manjiri & Shubhangi	FYBCom	Model College	Addiction to Gaming
3.	Ms. Shweta & Ashwini	TYBCom	Walia College	Social Wellness
4.	Ms. Geetanjali Gadade & Bibiana	SYBSc	Royal College	Good Friend-A key to Stress Relief
5.	Mr. Pawan Kulkarni	SYBCom	Model College	Facebook Relationships
6.	Ms. Mayuri Barot	TYBA	KES College	Social Media

7.	Ms. Divya Pradhan & Samiya Sayyed	SYBSc	Royal College	Importance of Anger Management for Man positive Attitude & Self Acceptance
8.	Ms. Sharon	SYBAF	Model College	Social Media & its Impact on Youth
9.	Ms. Maitry Dedhia	SYBMM	PDLC College	Culture of Dating & Stress
10.	Ms. Zoha Sayyed	FYBCom	PDLC College	Facebook Relationships
11.	Ms. Disha Jain	MCom	KES College	Impact of Social Media on Youth
12.	Ms. Sayali Patil	SYBAF	Model College	Yoga & Youth
13.	Mr. Neeraj Shetty	FYBCom	PDLC College	Need for Fitness
14.	Ms. Sonu Chaturvedi	TYBCom	PDLC College	Emotional Wellness
15.	Mr. Aman Agarwal	SYBCom	PDLC College	Habits & Health

2. Inter-Collegiate Student Researchers' Conference on 'GENDER SENSITIZATION' :

Sr. No.	Name of the research paper	Name of the Presenter	Name of the college
1	Relationship in LGBT	Navel Nazareth	PD LC
2	Women Empowerment	Komal Dwivedi	SNDT College
3	Gender Sensitization Towards Men To Equalize Gender Roles In The Rest Of 21st Century	Mansi Singh	PD LC
4	LGBT Community	Rupa Shikari	SNDT
5	Nirbhaya Rape case and Role played by Social Media in it	Lav Sheth	PDLC
6	LGBTQ Community	Coral Mali	Ghanshyamdas Saraf
7	Portrayal of LGBT Community by Mass Media	Urvashi Mehta	PDLC
8	Devdasi	Kirti Sinorya	Ghanshyamdas Saraf
9	Gender Sensitization	Vaishnavi Devadiga	Patkar-Varde
10	LGBT+ Community of our Society	Tracy Baptista	PDLC
11	Gender Portrayal in Indian Cinema	Henali Shah	Vidya Vikas Universal
12	History of LGBTQ	Maitry Dedhiya	PDLC
13	Gender Socialization and Media	Sameeksha Mangaonkar	Vidya Vikas Universal
14	Portrayal of women in sports by Media	Nirmiti Narvekar	PDLC
15	Gender Sensitization	Rucita Kumar	Chetana College
16	Portrayal of women in Corporate World	Abhitosh Yadav	PDLC
17	Women In Media: Gender Stereotyped Portrayal Of Women In Advertisement	Jennifer Crasta	Bunts Sangha's S.M. Shetty
18	How women are portrayed in Movies	Nimisha Patil	PDLC
19	Portrayal of women in Advertisements	Yash Choudhary	Thakur
20	Gender Inequality & Issues faced by Transgender	Francis Fernandes	Nagindas Khandwala

3. The intra college Conference on MEDIA AND COMMUNICATION by BAF:

Sr. No.	Title of Paper	Name of presenter
1.	Expansion of media in last two decades	Ms Maya
2.	Uses and Abuses of social media	Ms Charu and Ms Bhakti
3.	Fraud and Media - Legal perspective	Ms Pratibha.
4.	Influence of politics in media	Ms Aishwarya and Ms Muskaan
5.	Government initiative towards media	Ms Heena and Ms Hinal

ANNEXURE NO. 13

The Best Practices of the Institution

Apart from continuing the Best practices of the earlier academic years such as the **Dalmian Community Project** (Annexure No 6 (iv)) two more Best Practices of the institution that need to be highlighted are – ‘**The 360 Degree Feedback Project**’ and ‘**Learning by doing: Reaching out to NGOs – Old Age Home, Orphanage, Special Homes, etc.**’

1. The 360 Degree Feedback Project

Goal:

- To enhance the teaching learning environment by taking into consideration the opinions and responses of the stakeholders
- To keep a check and control over the various quality enhancing processes in the institution and analyse the efficiency of these processes.

The Context:

Feedback is an essential part of understanding the efficiency of any program run by an institution. The voice of the stakeholders of the institution should be heard and steps need to be taken on implementing the suggestions and ideas put forth. The institution every year takes feedback of students and parents with regards to the teaching learning process, curriculum, and the facilities provided through structured questionnaires. Feedback from alumni is taken through meetings and informal discussions. This year we wanted to take feedback from all stakeholders and map the feedback in a more organised formal manner.

The Process:

The Stakeholders of an educational program can be listed as below:

1. Students
2. Parents
3. Teachers
4. University / Accreditation Bodies
5. Employers
6. Social organisations

Students being the most important of all stakeholders, structured feedback was taken from them at every level:

1. Student feedback on individual teachers and the teaching methodology used
2. Student Satisfaction feedback
3. Student feedback after their course completion of the entire teaching-process, curriculum and environment
4. Students feedback with respect to the administrative staff

5. Student feedback was recorded after every activity conducted by various committees and associations.

The Suggestion box was popularised and students were encouraged to give suggestions.

Parents' feedback was taken through a structured questionnaire at two levels:

1. Feedback during the admission regarding the admission process
2. Overall feedback of parents during the Parent teacher meeting

Teachers' feedback was taken at three levels:

1. Teachers from our institution gave feedback on the overall work culture of the institute
2. Teachers from other colleges gave feedback on various aspects of the institute at the seminars and workshops organised by the institute
3. Teachers from other colleges invited as moderators noted their feedback on the evaluation process of the examiners.
4. At the departmental level the Head of the Department conducted Lecture Observation of every faculty of the department.

Feedback by Auditing Bodies:

The college has teaching faculty that are certified auditors as per the requirements of ISO: 9001:2015. Internal Audit was conducted on Friday, 13th and Saturday, 14th October 2017 by the trained internal auditors. The summary of the Audit conducted is attached.

Administrative audit was conducted on 18th may 2018. The audit was done by Shri Mohan J. Shinde Ex Registrar Patkar College, Goregaon West and Shri Chandrakant M, Amin, Ex Registrar N.K. College, Malad West. The Audit report is attached.

Employers:

Feedback was taken from employers that took part in Job Fair.

Evidence of Success:

The Feedback process has brought about a greater transparency and accountability in all aspects related to the educational processes responsible for the academic growth of students.

Problems encountered and resources required:

The huge amount of data entry for analysis for analysis was a daunting task.

Please refer to Annexure No. 3 for Feedback Analysis. Detailed report of Student Feedback on Teachers being confidential remains with the Principal and a copy is given to each teacher for reference.

Contact Details:

Name of the Principal : Dr. N.N. Pandey

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Notes:

1. Audit Summary of Internal Audit conducted on Friday,13th and Saturday,14th October 2017

Sr. No.	Dept. Function	Auditee	Auditor	Status of N.C.R	Details of N.C.R Booked	Corrective Action & Present Status of N.C.R
1.	Top Management	Principal Dr. N. N. Pandey	Ms. Madhavi Nighoskar & Mr. Mandlekar	No NCR booked	NA	NA
2.	Designated Representative	Prof. Madhavi Nighoskar	Mr. Mandlekar & Ms. Rajkumari Vyas	No NCR booked	NA	NA
3.	Administration Office	Mr. Vincent Gomes	Ms. Emelia Noronha	Closed	03	Closed
4.	Examination Committee (Deg)	Dr. Mane	Dr. Rashmi Kulkarni	Closed	01	Closed
5.	Examination Committee (SFC)	CA Durgesh Kenkre	Dr. Rashmi Kulkarni	No NCR booked	NA	NA
6.	Accountancy	Dr. Shiva Padme	Prof. Sharada Gaitonde	Closed	01	Closed
7.	Commerce	Prof. Sharada Gaitonde	Prof. Aadity Sharma	Closed	01	Closed
8.	Economics	Prof. Madhavi Nighoskar	Prof. Shubhashini Naikar	Closed	01	Closed
9.	Mathematics	Dr. Jay Prakash Yadav	Dr. Shiva Padme	Closed	01	Closed

10.	English	Ms. Emelia Noronha	Prof. Bhavana Singh	Closed	01	Closed
11.	Business Law	Mr. Mahendra Pachadkar	Prof. Shital Shah	No NCR booked	NA	NA
12.	Library	Ms. Shital Shah	Prof. Mahendra Pachadkar	No NCR booked	NA	NA
13.	Gymkhana	Mr. Rajesh Maurya	Prof. A. D. Patel	No NCR booked	NA	NA
14.	BAF & BIM	Ms. Sailee Shringarpure	Prof. Mahendra Pachadkar	Closed	01	Closed
15.	BMS	Prof. Saraswati	Prof. Emelia Noronha	No NCR booked	NA	NA
16.	BMM	Prof. Bhavana Singh	Prof. Madhavi Nighoskar	No NCR booked	NA	NA
17.	BFM & BBI	CA Durgesh Kenkre	Prof. Sharada Gaitonde	No NCR booked	NA	NA
18.	BSc. IT	Prof. Rupali Mishra	Shital Shah	No NCR booked	NA	NA
19.	M.Com	Prof. Aadity Sharma	Prof. Shiva Padme	No NCR booked	NA	NA

2. Administrative Audit Report conducted on 18th May 2018. The audit report is available with the Registrar.

2. Learning by doing: Reaching out to NGOs – Old Age Home, Orphanage, Special Homes, etc.

Goal:

- To develop & understand the problems faced by different sections of our society.
- To inculcate a sense of responsibility & sensitivity towards the less privileged members of the society.

The Context:

The subject of Foundation Course is a Skill Enhancement Course with Two Credits for the Boom Course of University of Mumbai. one of the objectives of the subject is to develop a basic understanding about issues related to human rights violations, ecology and urban-rural disparities in access to health and education.

The major topics covered under this subject are: Overview of the Indian Society , Concept of Disparity and the Indian Constitution., Human Rights, Rights to Health & Education.

The project/assignment in the subject as per the university norms can take the form of street-plays/power-point presentations/poster exhibitions and similar other modes of presentation appropriate to the topic. But theoretical understanding of such crucial issues is not enough. In order to sensitise our students towards such crucial issues in ways that will create a long lasting impact the teachers of Foundation Course encouraged students to visit NGOs, specifically those working with orphanages, old age homes and special homes.

1. The Practice:

Students divided themselves in groups and visited these NGOs. They interacted with the inmates of these homes in a variety of ways : playing games, by donating gifts & foodstuffs, celebrated birthday, danced & sang, helped them in cooking, etc. By closely observing them, they carefully studied the situation in depth and these experiences were then noted down and presented in groups in the form of PPT presentation and photographs were compiled.

The entire FYBCOM & SYBCOM classes were involved in this project.

2. **Evidence of Success:** The students were extremely happy to share their experiences as they understood the hard facts of life and problems of a variety of sections of people at close quarters. The first hand experience they gained at Old Age Homes made them reach out to the youngsters and urged them to take care of their elders so as to never sending them in such Homes.

- 3. Problems Encountered and Resources Required:** The motivation of the students and their enthusiasm was the only investment required in this venture. The students spent their time with the inmates of the homes run by the NGOs, they even shared few items such as chocolates and biscuits with them.

The challenges faced by the students in the process were :

The students were not sponsored.

They themselves contributed for the entire activity.

The students had to convince some of the NGOs since they were not permitted easily.

List of Students: Project Work – Visit to NGOs

FYBCom

Sr. No	Name of the student(s)	Name of NGO
1.	Kajal Mishra & Group-10. Ayushi Jain & Group-10. Anand Chawakla & Group-7. Sonali Pandey & Group-10. Prachi Maladkar & Group-11. Priti Chourasia & Group-4. Utkarsh Tiwari & Group-7. Likhita Karkera & Group-7. Shubham Gupta & Group-8. Shankar Pomar & Group-9. Gokulprasad Gupta & Group-8. Viral Jain & Group-3. Suraj Gupta & Group-8. Priyankshu Singh & Group-10. Divya Jain & Group-10. Devesh Kumar & Group-6. Devesh Dave & Group-6.	Shree Rajendra Honeycomb, BP Road , Kharigaon, Bhayandar east.
2.	Arpita Tiwari & Group-10. Shabnam Shaikh & Group-3. Pawan Soni & Group-6. Pooja Negi & Group-8. Anjali Rai & Group-9. Samrin Shaikh & Group-9. Pawan Bohra & Group-5. Kajal Chaturvedi & Group-8.	Mother Foundation, Rani Sati Marg, Shah Housing Society, Malad east.
3.	Parag Bohra & Group-9. Nidhi Dubey & Group-10.	Cancare Research Foundation, Shop no 27, Shreeji Shopping Center, Borivali east.
4.	Simran Jain & Group-7. Sharvari Sawant & Group-10.	Pathare wadi ,Marve Road ,Malad west.
5.	Omkar Shinde & Group-4. Alisha Masurkar & Group-10. Shrishti Bohra & Group-10. Anna Chawakla & Group-7.	Sai Care Center ,MTNL Road ,Mira Road.
6.	Aishwarya Valanju & Group-7. Bhavesh Chavda & Group-9. Shagufta Shaikh & Group-5. Wagisha & Group-7. Nitin Mund & Group-8.	Compassion Charitable Trust, Marve Road ,Malad west.

	Shabana Shaikh & Group-3.	
7.	Ashwini Parab & Group-8. Monika Kumawat & Group-8. Julie Jha & Group-9. Anshu Jha & Group-6.	Citizen Welfare Association,Gorai ,Borivali west
8.	Kiran Tailor & Group-9. Rahul Parmar & Group-7. Mihir Jani & Group-8.	Vatsalya Seva Ashram,Bhayandar East.
9.	Esha Bhandary & Group-8. Vikesh Choudhary & Group-9. Abhishek Jha & Group-8. Pooja Choudhary & Group-10. Pooja Choudhary & Group-5.	Sneha Sagar.
10.	Carol D'mello & Group-10. Prerana Buggarapu & Group-8. Ravina Ambre & Group-10.	Prem Niketan ,Malad West
11.	Pooja Rathod & Group-10.	Sneha Sadan,Shankarwadi , Jogeshwari east.
12.	Rahul Jha & Group-8.	Newara NGO , Carter Road,Borivali east.
13.	Ashish & Group-9. Ramesh & Group-10. Priyanka & Group-10. Hiloni & Group-9. Sayali & Group-5. Rohit & Group-10. Nidhi & Group-10. Devendra & Group-4. Chetan & Group-4. Stuti & Group-10. Mihir & Group-4. Supriya & Group-10. Shivam & Group-5. Twinkle & Group-8. Soni & Group-5. Aishwarya & Group-7. Shailesh & Group-10. Vikrant & Group-7. Nidhi & Group-9. Meeraj & Group-10. Trupti & Group-8. Shaqufta & Group-5. Rahul & Group-9. Ashish & Group-9. Ritu & Group-9. Meraj & Group-10. Cherilyn & Group-8. Dhaval & Group-8. Juhi & Group-5. Nitin & Group-8. Sahil & Group-7. Pinky & Group-9. Afzal & Group -8. Priyanka & Group-7. 779 & Group-8.	Daya Vihar

	191 & Group-8.	
14.	Nimisha & Group-10. Misbah & Group-10. Shabina & Group-10. Gauravi & group-10. Muzammil & Group-13. Sayyed & Group-9. Manas & Group-10. Praveen & group-5. Pavitra & Group-4. Pooja & Group-8. Sushma & Group-10. Jaspreet & Group-10. Anshu & Group-11. Sheetal & Group-10. Rahul & Group-10. Hitesh & Group-7. Rahul & Group-9. Reshma & Group-10. Pooja & Group-10. Shabana & group-9. Ashwini & Group-8. Karishma & Group-8. Prachi & Group-1. Shruti & Group-7. Apurva & Group-8. Deepak & Group-9. 219 & Group-9. 787 & Group-4.	Sharam Yash Charitable Trust
15.	Omkar & Group-8.	Child Help Foundation
16.	Twinkle & Group-8. Pinky & Group-9. Varsha & Group-8. Vitisha & Group-8. Pooja & Group-8.	Vanashree Farm
17.	Riya & Group-8.	HUM Foundation
18.	Kinjal & Group-10.	Uttan Mira
19.	Manali & Group-8.	Dr.Ambedkar road
20.	Prajot & group-3.	Sambhav Foundation
21.	Jyoti & Group-7.	Lady Fatima road
22.	Deepak & Group-5.	Nityanand Orphan Home
23.	Hrushikesh & Group-10.	Navyug Samajseva
24.	Namit & Group-10.	King Cottage Charitable Trust
25.	Rahul & Group-9.	Prerana Anti_Trafficking Organisation
26.	Pooja & Group-10.	Sneha Sadan

27.	Jennifer 7 group-8.	Joanna J.Buthello Educational Foundation
28.	Pooja & Group-8.	Assisi Bhavan
29.	Dawood & Group-9.	Cheshire Home Of Disability
30.	Pooja & Group-8.	Childrens Home
31.	Aaditya & Group-9.	National Working
32.	Neeta & Group-10.	Saha Arcade Compound
33.	Priya & Group-9. Harshal & Group-10.	Asmita Foundation
34.	Komal & Group-10	Old Age Home Care
35.	Lalita & Group-8.	Bal Vikas Shishu Bhavan
36.	Anshu & group-6.	Jubilee Foundation
37.	Aaditya & Group-9.	Society For Media Evam Police Public Sahyogi Sanghatan
38.	Hiral & Group-3.	Missionaries Of Charity
39.	Konaml & Group-3.	Shanti Daan
40.	Daksh & Group-11.	Mother Teresa
41.	Shalini & Group-10.	Nivar NGO
42.	Khyati & Group-9.	Kishangopal Rajpuriya Old Age Home
43.	Vruksha & Group-10.	Shashi Manglyam School

Errata

Demand Ratio 2016-17

Admission 2016-17	No of Applications Received(A)	Intake capacity (B)	GCD	Ratio(A:B)	Demand *
FYB.COM	1823	948	1	1823 : 948	1.92
FYBBI	222	72	6	37: 12	3.08
FYBFM	70	70	70	1:1	1
FYBMS	679	196	7	97 : 28	3.46
FYBMM	218	132	2	109:66	1.65
FYBAF	636	131	1	636:131	4.85
FYBSC.IT	196	72	4	49:18	2.72
FYBIM	60	60	60	1:1	1
M.COM (Accts.)	139	139	139	1:1	1
M.COM (Mgmt.)	47	47	47	1:1	1

**Demand is calculated by dividing the number of 'Applications Received' in the particular programme by the Intake Capacity.*

Please note this Errata is sent in lieu of the printing error that occurred in the Demand Ratio attached in the AQAR 2016-17. The change is indicated in bold.
